



## Regular City Commission Meeting Minutes August 24, 2015

Mayor Gib Coerper  
Vice Mayor Ben Boukari, Jr.  
Commissioner Gary Hardacre  
Commissioner Robert Wilford  
Commissioner Shirley Green Brown

City Manager Traci Cain  
City Attorney Marian Rush

The City Commission will conduct a  
**Regular City Commission Meeting**  
**At 6:30 PM**  
to address the item(s) below.

**Meeting Date:** August 24, 2015

**Meeting Location:** James A. Lewis Commission Chambers, City Hall

**CITIZENS PRESENT:** Travis Hastay, Elisabeth Manley, Paul Stresing,

**STAFF PRESENT:** Robert Bonetti, Adam Boukari, Marcian Brown, Marcus Collins, Stephanie Herlong, Damon Messina, Jesse Sandusky, Casandra Sanjurjo, Melanie Anne Westmoreland, Cap Wilson

### CITY COMMISSION MEETING

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

#### CALL TO ORDER

Called to order by Mayor Gib Coerper.

#### INVOCATION

Led by Commissioner Shirley Green Brown.

#### PLEDGE TO THE FLAG

Led by Mayor Coerper.

#### APPROVAL OF THE AGENDA

Commissioner Gary Hardacre moved to amend the agenda to add Resolution 15-25 Opposing the Alachua County Irrigation Efficiency Ordinance; seconded by Vice Mayor Ben Boukari, Jr.

Mayor Coerper opened the floor for comments.

There were no comments.

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**Passed 5-0 on roll call vote.**

## **APPROVE READING OF PROPOSED ORDINANCES AND RESOLUTIONS BY TITLE ONLY**

**Commissioner Hardacre moved to approve reading of proposed ordinances and resolutions by title only; seconded by Commissioner Robert Wilford.**

**Passed by unanimous consent.**

### **I. SPECIAL PRESENTATIONS**

#### **A. Fiscal Analysis for the Period Ended July 31, 2015.**

Assistant Finance Director Robert Bonetti introduced the item and presented the staff report.

### **II. COMMENTS FROM CITIZENS ON SUBJECT OF CHOICE**

**(Please Limit to 3 Minutes.** Any citizen who is unable to speak at this time will have an opportunity to speak at the end of the meeting

There were no comments.

### **III. COMMITTEE REPORTS/COMMITTEE APPOINTMENTS/CITY ANNOUNCEMENTS**

#### **A. North Central Florida Regional Planning Council Update**

Commissioner Wilford provided an update of the work and discussions from the latest meeting of the North Central Florida Regional Planning Council.

### **IV. PUBLIC HEARINGS AND ORDINANCES**

(Presentations, other than the applicant, please limit to **3 Minutes**)

#### **A. Ordinance 15-11, Second Reading: Amending Code Section 30.8(c) to Extend Alachua County Solid Waste Non-Ad Valorem Assessment.**

**City Attorney Marian Rush provided the first reading Of Ordinance 15-11 by title only.**

Compliance and Risk Management Director Cap Wilson provided the staff report.

Mayor Coerper asked the commissioners for questions or comments.

**Vice Mayor Boukari moved to approve Ordinance 15-11 on second and final reading; seconded by Commissioner Wilford.**

Mayor Coerper opened the floor for comments.

There were no comments.

**Passed 5-0 on roll call vote.**

## **V. AGENDA ITEMS**

### **A. Project Legacy Master Plan Update**

Assistant City Manager Adam Boukari introduced the item and provided the staff report.

He introduced Elisabeth Manley of Buford Davis & Associates, Travis Hastay of Causseaux, Hewett and Walpole, and Paul Stresing of Paul Stresing Associates to give the presentation providing an update of the status of the master planning to date.

The commissioners engaged in discussion about the particulars of green space, neighborhood integration, security, lighting, stormwater, parking, utility services, and other design elements being considered as well as public input considerations.

### **B. Write Offs for FY 14/15**

Utility Billing Supervisor Stephanie Herlong introduced the item and provided the staff report.

Mayor Coerper asked the commissioners for questions or comments.

**Commissioner Wilford moved to approve write-off of bad debts for FY 14-15; seconded by Vice Mayor Boukari.**

Mayor Coerper opened the floor for comments.

There were no comments.

**Passed 5-0 on roll call vote.**

### **C. Renewal of Commercial, Dental, Life, Vision and Group Health Insurance Packages.**

Compliance and Risk Management Director Cap Wilson introduced the item and provided the staff report.

Mayor Coerper asked the commissioners for questions or comments.

City Manager Cain, Mayor Coerper, Vice Mayor Boukari, and City Attorney Rush commented on the completeness of the report and thanked Compliance and Risk Management Director Wilson for the work accomplished with the new contract.

Compliance and Risk Management Director Wilson pointed out that he had worked heavily with the Finance Department and also Human Resources Manager Casandra Sanjurjo.

**Vice Mayor Boukari moved to renew the City Commercial insurance package with and through the Florida Municipal Insurance Trust (FMIT) at the base premium of \$358,631, the FMIT Group Health insurance plan at a base premium of \$716,185, and the Dental, Vision, Life, Death and Disability group plans at a combined base premium of \$41,545.28 and authorize the City Manager to sign any appropriate documents; seconded by Commissioner Brown .**

Mayor Coerper opened the floor comments.

There were no comments.

**Passed 5-0 on roll call vote.**

**D. City Manager Evaluation**

Assistant City Manager Adam Boukari introduced the item and provided the staff report.

Mayor Coerper asked the commissioners for questions or comments.

The commissioners discussed the evaluation, the City's reputation for excellence among its peers, comparable City Manager salaries, City Manager's work ethic and experience, the excellence of the work her staff produces, and a merit increase for the City Manager.

City Manager Cain thanked the Commission for their comments and pointed out that it is the quality, talent, dedication, professionalism, and commitment of the City staff that support her that allow her the opportunity to do the job she does.

**Commissioner Wilford moved to approve the City Manager's Annual Performance Evaluation; seconded by Vice Mayor Boukari.**

Mayor Coerper opened the floor for comments.

There were no comments.

**Passed 5-0 on roll call vote.**

**Commissioner Wilford moved to approve a merit increase for the City Manager of three percent for this year; seconded by Commissioner Hardacre.**

Mayor Coerper asked the commissioners for questions or comments.

The commissioners discussed the elements of the merit increase scale. Cost of living and merit increases were discussed in relation to City finances, peer-city comparables, the salary study, and total compensation.

Mayor Coerper opened the floor for comments.

There were no comments.

**Passed 5-0 on roll call vote.**

**Commissioner Wilford moved to make the performance/merit scale developed in the staff report the guiding tool for determining future awards of merit increases tied to the City Manager's annual performance evaluations; seconded by Vice Mayor Boukari.**

Mayor Coerper asked the commissioners for questions or comments.

Mayor Coerper opened the floor for comments.

There were no comments.

**Passed 5-0 on roll call vote.**

## **E. Resolution 15-25 Opposing Alachua County Irrigation Efficiency Ordinance**

**City Attorney Rush provided the reading of Resolution 15-25 by title only.**

**ADDED  
LATE**

Assistant City Manager Boukari introduced the item and provided the staff report.

The commissioners discussed the alternatives, the procedures, the duplication of requirements, the expiration of permits, the integration into current City procedures, and the interoperability, inconvenience, and burden experienced by the citizens with potential passage of the County Ordinance.

**Vice Mayor Boukari moved to adopt Resolution 15-25; seconded by Commissioner Hardacre.**

Mayor Coerper opened the floor for comments.

There were no comments.

**Passed 5-0 on roll call vote.**

## **VI. COMMENTS FROM CITIZENS ON SUBJECT OF CHOICE**

**(Please Limit to 3 Minutes.** Any citizen who did not speak during the Citizen Comments period at the beginning of the meeting may do so at this time.)

There were no comments.

## **VII. COMMENTS FROM CITY MANAGER AND CITY ATTORNEY**

City Manager Cain thanked the commissioners for their evaluations. She said 142<sup>nd</sup> Terrace has now been paved and the driveways are in. She said the sod will shortly be put in and that project will be completed.

She said today was the first day of school and that Chief Scott reported the school resource officer program went very well. She said the City had received the interlocal agreement from the school board.

City Attorney Rush congratulated the City Manager.

She provided an update on the Heritage Oaks litigation with the opposition having asked for another extension; on the Altitude Communications issue with the company having served notice it is filing for bankruptcy; and on the two lawsuits with the County with negotiations on-going.

She said Walmart has filed a motion to intervene in the lawsuit with the County. She asked the City to provide her direction how to proceed as upon filing anything on behalf of the City it was the same as accepting service of process and would start the clock on the next required action.

**Commissioner Wilford moved to waive the Commissioners Rules of Procedure; seconded by Commissioner Brown.**

**Passed by unanimous consent.**

**Commissioner Wilford moved to allow the City Attorney to proceed with any filings as she deems appropriate; seconded by Commissioner Brown.**

**Passed by unanimous consent.**

**VIII. COMMISSION COMMENTS/DISCUSSION**

Commissioner Wilford wished Finance Director Marcian Brown congratulations and good luck in his new endeavor.

Vice Mayor Boukari said he had been in a wheelchair for most of the day to raise awareness of accessibility issues for the Florida Disability Access and Awareness Foundation, and he was very grateful that City Hall makes access easy for those confined to a wheelchair.

Mayor Coerper said he had fun on Saturday at the National Honey Bee Day celebration held at Santa Fe High School.

**ADJOURN**

**Commissioner Wilford moved to adjourn; seconded by Commissioner Hardacre.**

**Passed by unanimous consent.**

**CONSENT AGENDA**

**CONSENT AGENDA ITEMS**

- A.** August 10, 2015 City Commission Meeting Minutes

ATTEST:

CITY COMMISSION OF THE  
CITY OF ALACHUA, FLORIDA

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Traci L. Cain, City Manager/Clerk

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Gib Coerper, Mayor