

STRATEGIC INITIATIVE 2.3

GOAL 2: COMMUNITY, CULTURAL AND RECREATION DEVELOPMENT

INITIATIVE 2.3: IMPLEMENT AN AWARENESS CAMPAIGN TO THE STAFF AND COMMISSION ON THE AVAILABILITY OF NEW TECHNOLOGY AND PROVIDE TRAINING OPPORTUNITIES FOR THE USE OF TECHNOLOGY.

Priority:



Champion: Deputy City Clerk Department

Action Plan

Activity		Estimated Completion Date	Status
1.	Complete survey of existing software systems.	October 2015	✓
2.	Determine redundancies; identify inefficiencies; identify existing programs to	November 2015	✓
3.	Canvass vendors and other agencies for existing or upcoming solutions.	December 2015	➡
4.	Present possible solutions for staff group study and discussion.	January 2016	
5.	Present existing and potential solutions to city commission for awareness of available technologies. Receive direction if applicable.	March 2016	
6.	Provide training of current software and potential new software once procured.	June 2016	
7.	Hold departmental and commission training.	Ongoing	

1st Quarter Summary

- Surveying of various other cities was made to understand their use and satisfaction with several software packages under internal review.
- No enterprise software sought met the various specific needs of the City; implementation across the board would have meant a lot of additional software packages and their intra-implementation; budget-wise this solution was just not cost efficient. As a result, management suggested a change in direction where departments would seek the most appropriate software application for effective operation, and will select those systems that allow maximum flexibility to work across various other departments.
- Careful implementation and periodic training is envisioned for those who will use these new systems and for new hires.