



City of Alachua

TRACI L. GRESHAM
CITY MANAGER

PLANNING & COMMUNITY DEVELOPMENT
DIRECTOR KATHY WINBURN, AICP

August 31, 2016

Mr. Aaron Hickman, PSM
Causseaux, Hewett, & Walpole, Inc.
132 NW 76th Drive
Gainesville, FL 32607

RE: Sufficiency Review, Partial Plat Annulment
Lot 1, Progress Technology Park: Plat Book 28, Pages 86 - 87

Dear Mr. Hickman:

On August 15, 2016, the City of Alachua received your request for the annulment of Lot 1 of Progress Technology Park, as recorded in the Official Records of Alachua County, Florida, Plat Book 28, Pages 86 – 87.

The insufficiencies below (**except as otherwise noted below**) must be addressed in writing by **4:00 PM on Thursday, September 15, 2016**. A total of three (3) copies of all materials and a CD containing a PDF of all materials must be provided by this date. Upon receipt of your revised materials, Staff will notify you of any remaining insufficiencies (if any) which must be resolved.

Upon review of the request, the following must be addressed:

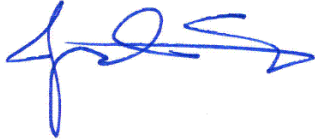
1. Applicant must provide public utility easements (PUEs) for all existing PUES within the area sought to be annulled by the request. Please provide metes and bounds legal descriptions and accompanying sketches for all existing PUEs. PUEs, legal descriptions, and sketches subject to review/approval by City prior to recordation. Preparation of draft PUEs to be coordinated with Compliance and Risk Management Department.
2. Applicant must provide a title opinion to demonstrate that the University of Florida Foundation, Inc., and Foundation Park Holding Company, LLC, own the fee simple title to the part of the tract covered by the Plat of Progress Technology Park sought to be vacated (Section 171.101(3), Florida Statutes.)
3. Legal notice of proposed action must run in two weekly issues (i.e., two separate weeks) of a newspaper of general circulation (Section 171.101(4), Florida Statutes.) Applicant states the legal notices are presently scheduled to run on September 19 and 20. Please reschedule as necessary for compliance with the aforementioned statute.
4. Legal notice heading "HEARING BEFORE THE CITY COMMISSION" must be revised to clearly state the governing body and the proposed action. Please revise heading as follows: "NOTICE OF HEARING BEFORE THE CITY COMMISSION OF THE CITY OF ALACHUA, FLORIDA, CONCERNING A PARTIAL PLAT ANNULMENT." **Please revise and resubmit draft public notice for review/comment/approval no later than 4:00 PM on Thursday, August 8, 2016.**

5. Information within legal notice concerning appeals must be revised to use the same statement used within City's legal notices (Planning Staff to provide to applicant.)

Please revise and resubmit draft public notice for review/comment/approval no later than 4:00 PM on Thursday, August 8, 2016.

If you have any questions regarding the information above, please contact me at 386-418-6100 x 107 or via e-mail at jtabor@cityofalachua.com.

Sincerely,



Justin Tabor, AICP
Principal Planner

c: Kathy Winburn, AICP, Planning & Community Development Director
Marian B. Rush, Esq., City Attorney (by electronic mail)
G.B. "Cap" Wilson, Compliance & Risk Management Director
Adam Hall, AICP, Planner
Randall S. Onley, CHW (by electronic mail)
Project File