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City Commission Workshop Minutes August 22, 2016

Mayor Gib Coerper
Vice Mayor Robert Wilford
Commissioner Gary Hardacre
Commissioner Ben Boukari, Jr.
Commissioner Shirley Green Brown

City Manager Traci L. Gresham
City Attorney Marian Rush

The City Commission will conduct a
City Commission Workshop
At 5:00 PM
to address the item(s) below.

Meeting Date: August 22, 2016

Meeting Location: James A. Lewis Commission Chambers, City Hall

WORKSHOP MEETING

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

I. CALL TO ORDER

Called to order by Mayor Gib Coerper.

II. AGENDA ITEM

A. Budget Workshop - Proposed FY 17 Budgets for the Internal Service and Enterprise Funds

Finance and Administrative Services Director Robert Bonetti introduced the item and provided the staff report.

He said the workshop was to provide the Commission with the information on the proposed budget for the Enterprise and Internal Service Funds for FY2017.

He said most of the decrease in the Enterprise Funds revenue was attributable to the Electric Fund and the lower bulk power rates.

He advised the commissioners on the proposed Electric Utility Fund expenses, including capital outlays, and capital improvements.

Vice Mayor Robert Wilford asked how much LED lighting was in the budget and how much was planning on being used now and going forward.

Assistant City Manager Adam Boukari said he could not quantify the response because he didn't know the exact numbers, but he said many of the lights in the downtown area and along Main Street are in the process of being changed out. He said the vast majority of overhead streetlights in the City are not yet LED, but the City is shifting that direction; including planned development.

Finance and Administrative Services Director Bonetti advised the commissioners on the proposed Water Utility Fund expenses, including operating expenses, capital outlays, debt service, budget enhancements, and capital improvements as well as changes in Full Time Equivalent (FTE) positions.

Commissioner Ben Boukari, Jr., asked what were improvements to the Western Well Field,

Assistant City Manager Boukari explained funds are provided to address maintenance of existing well pumps. He also said that part of the funds are for the investigating and preparing for a new well field should it be needed.

Finance and Administrative Services Director Bonetti advised the commissioners on the Wastewater Utility Fund expenses; including operating expenses, capital outlays, debt service, budget enhancements, and capital improvements.

Commissioner Shirley Green Brown asked for an explanation of a SCADA system.

Finance and Administrative Services Director Bonetti said SCADA is a telemetry system used at all of the City's electric, water, and wastewater utilities. He says it monitors the equipment for the output and functioning of the plants and facilities.

Finance and Administrative Services Director Bonetti advised the commissioners on the Mosquito Control Fund expenses; including operating expenses, capital outlay, and budget enhancements.

Commissioner Boukari and Commissioner Hardacre expressed their concerns about the mosquito-Zika threat, and asked if staff had given any consideration to increasing the spraying in light of the latest mosquito health threat.

Finance and Administrative Services Director Bonetti said the City is spraying more. He said they are proposing for the budget funds for the purchase of GPS technology that will allow the City to be spraying and tracking more effectively.

Assistant City Manager Boukari said that the rate of spraying is determined by State requirements. He said the City has to do the testing, larvae counts, etc., mandated by the State. He said the City is very aggressive in its mosquito control program outside of spraying.

Finance and Administrative Services Director Bonetti advised the commissioners on the Internal Service Fund: revenues and expenses.

The commissioners discussed the different meters, metering reading, and the potential for remote readers as well as the City's progress moving towards remote metering.

Finance and Administrative Services Director Bonetti said there had been no changes to other budgets since the last budget workshop.

He said the First Public Hearing on the Budget will be September 12, 2016 and the Second Public Hearing will be September 26, 2016.

Vice Mayor Wilford said he was pleased to see the City was upgrading its equipment and carrying out the capital improvements. He said he would like to see Staff looking into the City moving towards LED lighting.

Finance and Administrative Services Director Bonetti said he wanted to thank the City Manager and the Department Heads for all the help preparing the budget.

III. ADJOURN

ATTEST:

CITY COMMISSION OF THE
CITY OF ALACHUA, FLORIDA

Traci L. Gresham, City Manager/Clerk

Gib Coerper, Mayor