

## **Regular City Commission Meeting Agenda March 13, 2017**

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**Mayor Gib Coerper**  
**Vice Mayor Robert Wilford**  
Commissioner Gary Hardacre  
Commissioner Ben Boukari, Jr.  
Commissioner Shirley Green Brown

**City Manager Traci L. Gresham**  
City Attorney Marian Rush

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The City Commission will conduct a  
**Regular City Commission Meeting**  
**At 6:00 PM**  
to address the item(s) below.

**Meeting Date:** March 13, 2017

**Meeting Location:** James A. Lewis Commission Chambers, City Hall

### **CITY COMMISSION MEETING**

**Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.**

**CALL TO ORDER**

**INVOCATION**

**PLEDGE TO THE FLAG**

**APPROVAL OF THE AGENDA**

**APPROVE READING OF PROPOSED ORDINANCES AND RESOLUTIONS BY  
TITLE ONLY**

**I. SPECIAL PRESENTATIONS**

## **II. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA**

(Please Limit to 3 Minutes. Any citizen who is unable to speak at this time will have an opportunity to speak at the end of the meeting)

## **III. COMMITTEE REPORTS/COMMITTEE APPOINTMENTS/CITY ANNOUNCEMENTS**

- A.** Senior Resources Advisory Board (SRAB) – One (1) Appointment

## **IV. PUBLIC HEARINGS AND ORDINANCES**

(Presentations, other than the applicant, please limit to **3 Minutes**)

## **V. AGENDA ITEMS**

- A.** Resolution 17-10 Amending the Fiscal Year 2016-2017 Budget; Increasing the General Fund Budget by \$30,000 to provide for unanticipated revenues and expenses related to a contribution received for improvements to N. W. 157th Street.
- B.** Wild Spaces Public Places Joint Project Grant

## **VI. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA**

(Please Limit to 3 Minutes.Any citizen who did not speak during the Citizen Comments period at the beginning of the meeting may do so at this time.)

## **VII. COMMENTS FROM CITY MANAGER AND CITY ATTORNEY**

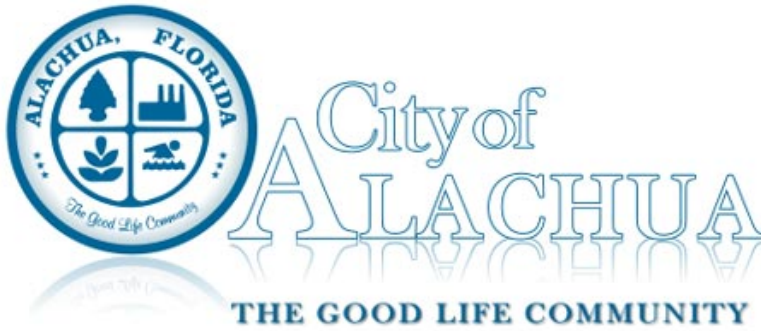
## **VIII.COMMISSION COMMENTS/DISCUSSION**

## **ADJOURN**

# **CONSENT AGENDA**

## **CONSENT AGENDA ITEMS**

January 23, 2017 City Commission Meeting Minutes



## Commission Agenda Item

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**MEETING DATE:** 3/13/2017

**SUBJECT:** Senior Resources Advisory Board (SRAB) – One (1) Appointment

**PREPARED BY:** Diane Morgan, CMC, Grants Specialist

**RECOMMENDED ACTION:**

Appoint Sandra Varnell to the Senior Resources Advisory Board for a three (3) year term ending December 31, 2019.

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### Summary

The Senior Resources Advisory Board (SRAB) is a five-member board to the City Commission, with a three-year term of office. The purpose of this board is to serve in an advisory role to the City Commission by providing information on all issues of importance to senior citizens in our community. The Board meets quarterly at the Cleather Hathcock, Sr. Community Center.

Notice of one vacancy was posted on community bulletin boards and the City's website. The City received one (1) application, from Sandra Varnell.

The applicant has been advised that the Commission will be considering their application for appointment and has been invited to attend tonight's meeting.

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**FINANCIAL IMPACT:** No

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**ATTACHMENTS:**

Description

- ▢ SRAB Application - S. Varnell
- ▢ Notice of Vacancy



## APPLICATION FOR SENIOR RESOURCES ADVISORY BOARD

NAME Jandra Varnell DATE 2-7-2017

MAILING ADDRESS 147 11 NW 145th Terrace, Alachua, FL

PHONE (DAYTIME) 1-352-226-3672 E-MAIL varnelljandra@gmail.com

Are you available to meet on a quarterly basis? ☒ Yes ☐ No

Are you a resident of the City of Alachua? ☒ Yes

OR

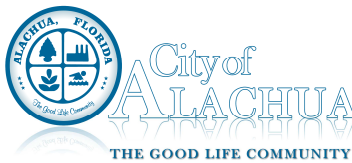
A resident of the greater Alachua area? ☒ Yes

Briefly state why you want to be a Senior Resources Advisory Board Member:

- 1) To meet other Seniors
- 2) Provide activities to the Board (ideas)

SIGNATURE Jandra Varnell

PLEASE RETURN THIS APPLICATION TO THE GRANTS DEPARTMENT LOCATED AT CITY HALL, 15100 NW 142<sup>ND</sup> TERRACE, OR MAIL APPLICATION TO: CITY OF ALACHUA, ATTN: GRANTS SPECIALIST, PO Box 9, ALACHUA, FL 32616-0009. QUESTIONS MAY BE DIRECTED TO (386) 418-6131.



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# SENIOR RESOURCES ADVISORY BOARD

## *NOTICE OF VACANCY*

Date of Notice: January 24, 2017

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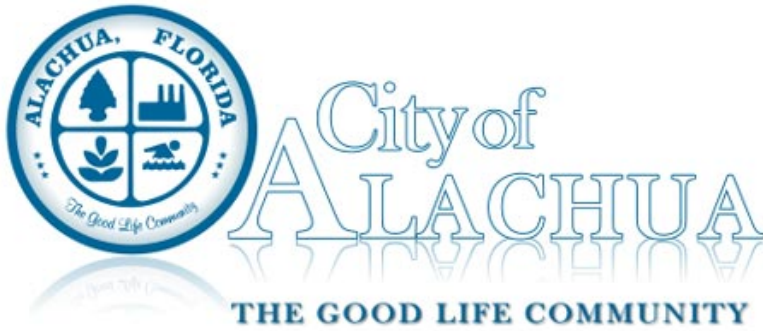
The City of Alachua is accepting applications for appointment to the ***Senior Resources Advisory Board (SRAB)***. The SRAB is the advisory body to the Alachua City Commission for the purpose of providing the Commission with information on all issues of importance to senior citizens in our community. It is a five (5) member board that will meet at least quarterly at the Cleather Hathcock, SR. Community Center (HCC). The applicant(s) may be a resident of the City of Alachua or the greater Alachua area and will serve a three (3) year term.

Applications may be obtained in person at Alachua City Hall, 15100 NW 142<sup>nd</sup> Terrace, Monday through Thursday, between the hours of 7:30 AM to 6:00 PM. You will also find applications at the HCC. For electronic applications, visit the City website at

[www.cityofalachua.com](http://www.cityofalachua.com)

Completed applications must be received on or before March 2, 2017 by the close of business at 6:00 p.m. Applications may be submitted in person at City Hall, at the HCC, or mail to City of Alachua, ATTN: Grants Specialist, P.O. Box 9, Alachua, FL, 32616-0009.

For more information or to have an application mailed to you, please call 386-418-6131.



## Commission Agenda Item

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**MEETING DATE:** 3/13/2017

**SUBJECT:** Resolution 17-10 Amending the Fiscal Year 2016-2017 Budget; Increasing the General Fund Budget by \$30,000 to provide for unanticipated revenues and expenses related to a contribution received for improvements to N. W. 157th Street.

**PREPARED BY:** Robert A. Bonetti, Finance and Administrative Services Director

**RECOMMENDED ACTION:**

Adopt Resolution 17-10.

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### Summary

On February 13, 2017, the City Commission approved the Planned Development Agreement for the Tara Village Planned Development – Residential (PD-R) project.

Subsequently, the City received a contribution of thirty thousand dollars (\$30,000) from the property owner of the Tara Village PD-R designated towards improvements to N. W. 157th Street.

Additionally, a bid for these improvements was awarded on February 27, 2017.

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**FUNDING SOURCE:** General Fund

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**COMMISSION GOALS:**

Community Enhancement

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### **ATTACHMENTS:**

Description

- ▢ Resolution 17-10
- ▢ Exhibit A Resolution 17-10

**RESOLUTION 17-10**

**A RESOLUTION OF THE CITY OF ALACHUA, FLORIDA; AMENDING THE FISCAL YEAR 2016-2017 BUDGET; INCREASING THE GENERAL FUND BUDGET BY \$30,000 TO PROVIDE FOR UNANTICIPATED REVENUES AND EXPENSES RELATED TO A CONTRIBUTION RECEIVED FOR THE IMPROVEMENTS TO N. W. 157<sup>TH</sup> STREET; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Commission, on February 13, 2017, approved the Planned Development Agreement for the Tara Village Planned Development – Residential (PD-R) project;

**WHEREAS**, the property owner of the Tara Village PD-R, Tara Village Inc., has contributed thirty thousand dollars (\$30,000) towards proposed improvements to N. W. 157<sup>th</sup> Street; and,

**WHEREAS**, the City Commission, on February 27, 2017, awarded a bid for the N. W. 157<sup>th</sup> Street paving project;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF ALACHUA COMMISSION:**

1. The Finance and Administrative Services Director is directed to amend the Fiscal Year 2016-2017 Budget by the amount of thirty thousand dollars (\$30,000) as reflected in the budget amendment attached hereto as Exhibit A.

2. That this resolution shall take effect immediately upon its adoption.

**DULY ADOPTED** in regular session, this 13<sup>th</sup> day of March, 2017.

**CITY COMMISSION OF THE  
CITY OF ALACHUA, FLORIDA**

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Gib Coerper, Mayor

**SEAL**

**ATTEST:**

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Traci L. Gresham, City Manager/Clerk

CITY OF ALACHUA  
BUDGET AMENDMENT / BUDGET TRANSFER

CHECK ONE: \_\_\_\_\_ TRANSFER

  X   AMENDMENT

FOR FINANCE USE ONLY	
BA REFERENCE #	BA - _____
BATCH NUMBER	_____
PERIOD/DATE	_____
INITIALS	_____

#	FUND NAME	DEPARTMENT NAME	ACCOUNT NAME	ACCOUNT NUMBER	REVENUES (+/-)	EXPENSES (+/-)
1	General Fund	Non-Departmental	Contributions & Donations	001-000.0000-366.0000	30,000.00	
2	General Fund	Public Works	Infrastructure	001-541.7605-506.6300		30,000.00
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
AMENDMENT/TRANSFER TOTALS					30,000.00	30,000.00
					COMBINED TOTAL	60,000.00

NOTE: TO INCREASE REVENUE OR EXPENSE = POSITIVE NUMBER, TO DECREASE REVENUE OR EXPENSE = NEGATIVE NUMBER.

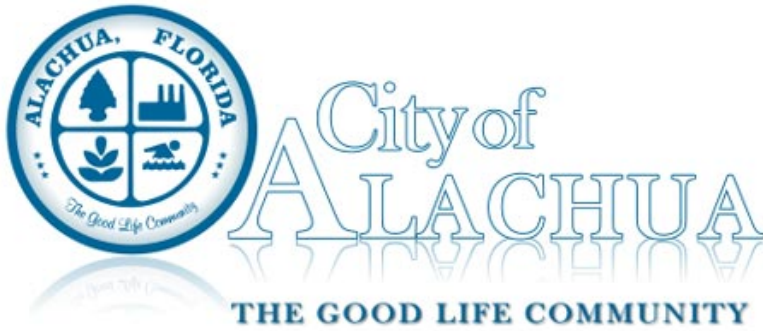
USE WHOLE DOLLARS ONLY.

Purpose: Provide for appropriation of contribution for NW 157th Street improvements per Resolution 17-10.

APPROVED BY: \_\_\_\_\_  
FINANCE AND ADMINISTRATIVE SERVICES DIRECTOR DATE

APPROVED BY: \_\_\_\_\_  
CITY MANAGER DATE





## Commission Agenda Item

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**MEETING DATE:** 3/13/2017

**SUBJECT:** Wild Spaces Public Places Joint Project Grant

**PREPARED BY:** Adam Boukari, Assistant City Manager

**RECOMMENDED ACTION:**

Authorize the City Manager to submit the Legacy Park multipurpose fields and amphitheater project to Alachua County's Joint Project Grant.

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### Summary

Alachua County has set aside \$3 million of Wild Spaces Public Places funds to be received by Alachua County for the purpose of municipalities to apply for joint funding opportunities. In February, Alachua County issued a request for applications from municipalities to apply for the joint project grant due March 31, 2017. Only the nine (9) municipalities in Alachua County are eligible to apply and projects must be to:

1. acquire and improve environmentally sensitive lands to protect drinking water sources, water quality, and wildlife habitat; or
2. create and improve parks and recreational facilities.

The grant is a 50/50 matching venture, which will require the City to provide 50-percent matching funds. Such matching funds can be City-received Wild Spaces Public Places revenue, General Fund dollars or other grants such as the Florida Recreation Development Assistance Program (FRDAP).

After evaluation of the grant criteria and current City assets, City staff recommends the City submit application to construct two (2) multipurpose fields at Legacy Park and an outdoor amphitheater, as well as support facilities such as parking, walkways, concessions and restrooms.

Preliminary probable costs for the project are estimated at \$1 million. Therefore, the City would be applying for \$500,000 in funding from Alachua County and will match with \$500,000. If awarded funding, the City would enter into an interlocal agreement with Alachua County. County staff has indicated they anticipate award of funding by June 2017 and funding would be available post Oct. 1, 2017. This timeline would provide an opportunity for the City to budget matching funds accordingly.

The proposed project is consistent with the City Commission's adopted Legacy Park Master Plan.

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**FINANCIAL IMPACT:** Yes

**BUDGETED:** No

**AMOUNT:** \$1,000,000

**FUNDING SOURCE:** General Fund, Grants, Other

**ADDITIONAL FINANCIAL INFORMATION:**

Total project funding of \$1 million would be split funded between Alachua County (\$500,000) and the City of Alachua (\$500,000). The City will be able to allocate matching funds through its budget process.

Alachua (\$300,000). The City will be able to allocate matching funds through its budget process.

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**COMMISSION GOALS:**

Economic Development, Quality of Life, Community Enhancement, Strengthen Community Services

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**ATTACHMENTS:**

Description

- ▣ Alachua County Joint Project Grant Application



## JOINT PROJECT GRANT APPLICATION

**PURPOSE** The purpose of the Alachua County Joint Project Grant is to assist Alachua County municipalities with up to a 50 / 50 match, unless another funding formula is approved by the Alachua County Board of County Commissioners, to

1. acquire and improve environmentally sensitive lands to protect drinking water sources, water quality, and wildlife habitat; or
2. create and improve parks and recreational facilities

for use by all the citizens of Alachua County. Total funding provided is \$3,000,000.

**ELIGIBILITY** This program is limited to fixed capital improvements which meet Federal ADA Guidelines.

**Examples of ELIGIBLE items** are construction of courts, ballfields, recreational lighting, playground equipment/safety surface, picnic facilities, fishing piers, conservation projects, linear parks, projects that connect to or have the potential to connect recreation areas inside and outside the municipalities, trail acquisition and other recreation oriented facilities, restrooms, parking, signage, water systems, irrigation and drinking fountains. Professional services such as environmental permitting and engineering services are also eligible.

**Examples of INELIGIBLE items** include maintenance and operating equipment, mowers, bats, balls, food service machines, paper products, field marking supplies, replacement light bulbs, storage facilities, uniforms and salaries.

**Eligible MUNICIPALITIES** include the City of Alachua, City of Archer, City of Gainesville, City of Hawthorne, City of High Springs, Town of La Crosse, Town of Micanopy, City of Newberry and City of Waldo.

### PARAMETERS

1. The municipality requesting funding must have legal control of the land acquired or on which improvements will be built, unless it is an acquisition project.
2. The municipality will be expected to develop and maintain the lands or facilities at their expense.
3. Assistance provided by the County will be on a reimbursement basis, not to exceed 50 percent of the approved grant element(s), however other funding formulas will be considered during the review of the application.

4. Projects will be evaluated based upon the County's interest in having recreation facilities in the area proposed, the availability of other like facilities in the area, the demonstrated demand for facilities, the commitment of the municipality and the municipality's past activities toward the completion of the project. Additional consideration will be given for projects that are in quadrants of Alachua County that have less environmental lands or recreation facilities.
5. All playground equipment must conform to "Standard Consumer Safety Performance Specification for Playground Equipment for Public Use" (ASTM F-1487-95).
6. All facilities must be open to all County residents with an equal fee structure to Unincorporated Resident users.
7. Upon project completion, on-site signage must recognize the contribution of the Alachua County Citizens.
8. All projects must meet current ADA access requirements for the intended project.

## **PROCESS**

1. Applications shall be mailed or hand delivered to the Alachua County, County Manager's Office 2<sup>nd</sup> Floor, 12 SE 1 Street, Gainesville, FL 32601 and received by 5 p.m. on March 31, 2017.
2. Applications shall be in a sealed envelope and clearly marked "Alachua County Joint Project Grant Application".
3. Applications will be reviewed by the Land Conservation Board, Open Space Recreation Advisory Board and Bicycle/Pedestrian Advisory Board, which will recommend project funding to the County Manager and Alachua County Board of County Commissioners.
4. Once awards are made, an Interlocal Agreement with the receiving municipality will be executed.
5. All reimbursement requests must provide the following: (a) an invoice from the municipality (b) a copy of the vendor's invoice showing the materials purchased or work performed (c) a copy of the paid cancelled check for the invoice or a bank statement indicating the check number, amount paid, company paid. If a credit card is used to pay for the approved materials a credit card receipt is required indicating the date paid, materials purchased, company paid and the amount paid. Vendor invoices will not be considered for payment. All requests must be paid in full prior to submitting for a reimbursement.

## **REQUIRED DOCUMENTATION CHECKLIST**

- A. Complete, signed, Joint Project Grant Application
- B. A copy of your Operating Budget (including revenues and expenses.)
- C. A copy of the Ownership or Control Documents for the property.
- D. Written physical characteristics of the site.
- E. Contractor quotes or appraisals for the project.

## JOINT PROJECT GRANT APPLICATION

Limit answers to the space provided. Application must be typed.

### APPLICANT INFORMATION

Name of Municipality: \_\_\_\_\_

Current Operating Budget: \$ \_\_\_\_\_  
(This is the operating budget for the municipality requesting grant funds, and not just the facility budget. Both Revenue and Expenses are to be included.)

Contact Person: \_\_\_\_\_

Title: \_\_\_\_\_  
(The contact person is someone who will be in direct contact with Alachua County and be responsible for administering this grant if awarded)

Mailing Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone:(     ) \_\_\_\_\_

E-mail: \_\_\_\_\_

I hereby certify that the information provided in this application is true and accurate. I further certify that I possess the authority to apply for this grant on behalf of the applicant.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## PROJECT INFORMATION

A. Name of Project: \_\_\_\_\_

B. Project Type (Check One): *Project cannot be a combination of recreation and acquisition*

**Recreation Facilities:** \_\_\_\_\_ or **Acquisition:** \_\_\_\_\_

\_\_\_\_\_ On land owned by applicant

\_\_\_\_\_ On land currently under site control by applicant

Date site control expires: \_\_\_\_\_

### C. PROJECT LOCATION:

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Parcel ID: \_\_\_\_\_

1. Submit color, on-site photographs for your application, sufficient to depict the physical characteristics of the project area. If an aerial is used, it is to be current and must clearly demonstrate and label existing facilities on the site. Photos should show a clear depiction of existing facilities.

D. TOTAL NUMBER OF ACRES: \_\_\_\_\_

[illegible]

## FACILITIES

Qty	Description	Estimated Cost
<b>New Facilities (see page 1 for examples of eligible items)</b>		
<b>TOTAL COST</b>		

**A.** Joint Project Grant Application Funds Requested Line A \$ \_\_\_\_\_

**B.** Local Funds Available: (Grantee Share)

1. Cash: Line B \$ \_\_\_\_\_

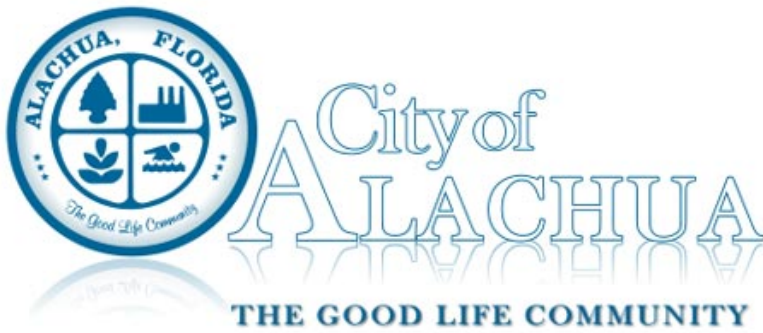
2. In-Kind: Line C \$ \_\_\_\_\_

Total Local Match: Line D \$ \_\_\_\_\_  
*Sum of lines B and C*

**C.** Total Cost of Proposed Project: Line F \$ \_\_\_\_\_

**Sum of Lines A and D**





## Commission Agenda Item

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**MEETING DATE:** 3/13/2017

**SUBJECT:** January 23, 2017 City Commission Meeting Minutes

**PREPARED BY:** Melanie Anne Westmoreland, Assistant Deputy City Clerk

**RECOMMENDED ACTION:**

Approve the minutes.

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### **Summary**

January 23, 2017 City Commission Meeting Minutes for review.

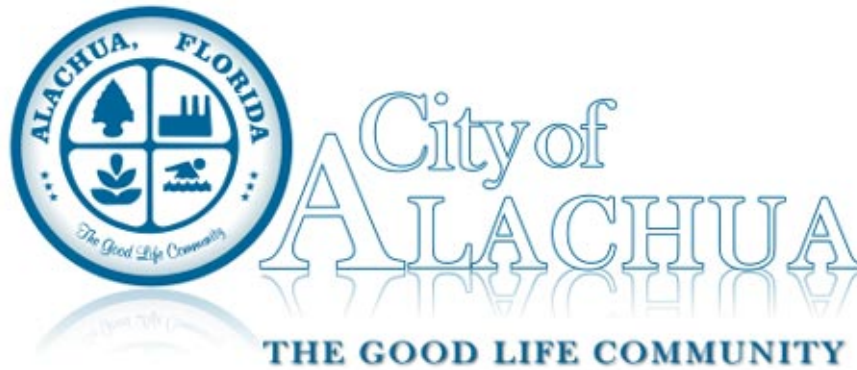
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**ATTACHMENTS:**

Description

- January 23, 2017 City Commission Meeting Minutes



## **Regular City Commission Meeting Minutes January 23, 2017**

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**Mayor Gib Coerper**  
**Vice Mayor Robert Wilford**  
Commissioner Gary Hardacre  
Commissioner Ben Boukari, Jr.  
Commissioner Shirley Green Brown

**City Manager Traci L. Gresham**  
City Attorney Marian Rush

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The City Commission will conduct a  
**Regular City Commission Meeting**  
**At 6:00 PM**  
to address the item(s) below.

**Meeting Date:** January 23, 2017

**Meeting Location:** James A. Lewis Commission Chambers, City Hall

WITH MAYOR GIB COERPER ABSENT and CITIZENS PRESENT: Diana Carlson, Joe Hancock, Dietra Howard, LaDette McClain, Scott Modesitt, Patrick Reynolds, Vida Mae Waters STAFF ATTENDING: Rob Bonetti, Adam Boukari Lisa Baldree, Tara Malone, Diane Morgan, Jesse Sandusky, Chad Scott, Esperanza Smith, Rodolfo Valladares, Melanie Anne Westmoreland, Cap Wilson

### **CITY COMMISSION MEETING**

**Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.**

#### **CALL TO ORDER**

Led by Vice Mayor Robert Wilford.

Vice Mayor Wilford said that Mayor Gib Coerper would be absent. He said Commissioner Shirley Green Brown was expected.

## **INVOCATION**

Led by Vice Mayor Wilford.

## **PLEDGE TO THE FLAG**

Led by Vice Mayor Wilford.

## **APPROVAL OF THE AGENDA**

**Commissioner Gary Hardacre moved to approve the agenda; seconded by Commissioner Ben Boukari, Jr.**

Vice Mayor Wilford opened the floor for comments.

There were no comments.

**Passed by unanimous consent with Commissioner Brown being present.**

## **APPROVE READING OF PROPOSED ORDINANCES AND RESOLUTIONS BY TITLE ONLY**

Vice Mayor Wilford said as there were no ordinances or resolutions on the agenda, there was no need for approval to reading proposed ordinances or resolutions by title only.

City Attorney Marian Rush asked that it be noted for the record that Commissioner Brown was present and on the dais.

## **I. SPECIAL PRESENTATIONS**

### **A. 2017 Election Proclamation**

Assistant City Manager Adam Boukari introduced the item and provided the staff report.

Vice Mayor Wilford read the proclamation calling for the City of Alachua municipal election to fill a three-year term for Seat 3 to be held on Tuesday, April 11, 2017; with the polling places to be open from 7:00 a.m. to 7:00 p.m. at the Hal Brady Recreation Complex, the Cleather Hathcock, Sr., Community Center, and the Clubhouse at Turkey Creek.

## **II. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA**

Administrative Services Manager Tara Malone spoke about the upcoming fundraisers and other information about the City of Alachua Relay for Life team information.

Vice Mayor Wilford asked that Mayor Coerper and his family be remembered in prayer. He said the reason for the Mayor's absence is because of the death of his sister.

**(Please Limit to 3 Minutes.**Any citizen who is unable to speak at this time will have an opportunity to speak at the end of the meeting

## **III. COMMITTEE REPORTS/COMMITTEE APPOINTMENTS/CITY ANNOUNCEMENTS**

### **A. Senior Resources Advisory Board (SRAB) Appointment**

Grants Specialist Diane Morgan introduced the item and provided the staff report.

Vice Mayor Wilford asked the commissioners for questions or comments.

Commissioner Boukari extended his gratitude to those volunteers in the City who contributed their time to the advisory boards and other means of serving in their community.

**Commissioner Boukari moved to appoint Rosie Washington to the Senior Resources Advisory Board for a three (3) year term ending December 31, 2019; seconded by Commissioner Brown.**

Vice Mayor Wilford opened the floor for comments.

There were no comments.

**Passed 4-0 on roll call vote.**

B. Citizen Advisory Task Force (CATF) Appointment

Grants Specialist Morgan introduced the item and provided the staff report.

Vice Mayor Wilford asked the applicant if she would like to address the commissioners.

Applicant LaDtetre' McClain thanked the board for the opportunity to serve.

Vice Mayor Wilford asked the commissioners for questions or comments.

**Commissioner Boukari moved to accept the Citizen Advisor Task Force (CATF) recommendation to appoint LaDtetre' McClain to a term of office beginning May 1, 2016, and ending April 30, 2019.**

Vice Mayor Wilford opened the floor for comments.

There were no comments.

**Passed 5-0 on roll call vote.**

#### **IV. PUBLIC HEARINGS AND ORDINANCES**

(Presentations, other than the applicant, please limit to **3 Minutes**)

A. Public Hearing – Small Cities Community Development Block Grant (CDBG) Program Federal Fiscal Year (FFY) 2016 Grant Cycle

Grants Specialist Morgan introduced the item and provided the staff report.

Grants Specialist Morgan noted that this item and the next item were part of the same process. She said the next item would not require a second presentation, but it would require a second, separate motion. She said this item also would require two motions.

Grants Specialist Morgan introduced Summit Professional Services' Scott Modesitt provided information on the grant scopes, scoring, and processes.

Vice Mayor Wilford opened the floor for comments.

Pastor Nyron Jenkins said he thought the housing development grant would be more beneficial for the

community at the present time. He said his mother and grandmother were senior citizens who benefited from this program the last time the City received such a grant. He said it was a good program.

LaDtetre' McClain said that most of the citizens she speaks to would like to see a balance between roads and commercial development, and residential improvements and development. She said that roads had received a lot of attention, and she approved of so much of the development the City does, but she would like to see more balance through out the community in the residential development and neighborhood revitalization.

Joe Hancock said that he also thought housing should be considered. He said the County has projects it is planning for roads and parks initiatives that he thought made this a good time for the City to look at housing.

CATF Chair Diana Carlson said that when housing was chosen, the City would not be able to pick houses or neighborhoods that would ultimately benefit. She said that the applications accepted by the City under this program were individually ranked according to specific criteria outlined in the grant, and the funds must be disbursed according to that ranking until they are expended.

Summit Professional Services' agent Scott Modesitt provided more information on the housing program opportunity and the homeowner selection criteria and process. The commissioners also discussed the restrictions placed on the homeowners' rights to sell or devise their property in the event of receiving the award, the time allowed for a homeowner to accept, or to withdraw in the event of receiving an award, and the administrative costs to the City and the homeowners to process the applications.

Dietra Howard said she had spoken to perhaps 25 people of lower income families. She said they told her they understand the process and that every one would not benefit, but the support was for the housing rehabilitation program as well as some resurfacing of strategic roads in their neighborhoods.

Stan Richardson asked for further clarification on the different grant opportunities and award types on the agenda. Summit Professional Services' Modesitt explained that it was the same grant in two different grant cycles. Mr. Richardson said that citizens have been telling him that we would like to see some kind of community or recreational center on the Merrillwood side of town. He said this would serve the interests of the library as he said it is now stressed and overburdened with the number of youth it is serving.

Commissioner Boukari asked to be excused from the meeting immediately due to a family emergency.

Commissioner Brown said that most of the citizens she spoke with on this issue were also in favor of the housing rehabilitation. She said it had been a while since the City had done any neighborhood revitalization, and she could support that choice if the grant funds were available.

Commissioner Hardacre said that he thought the money was set-aside and the plans were already moving forward for the City roads. He said there was a lot the City still wanted to do, but that the City was on track in that area. He said he would support the housing rehabilitation, but he would like to see the economic development initiative push for the businesses.

Vice Mayor Wilford said that like the other commissioners he thinks that the grants should be pursued according to where and how the funds can be used most expeditiously and to the best benefit of the most citizens. He said he was always supportive of roads, and did not want to negate the importance or the scope of the taxing opportunities inherent in economic development.

**Commissioner Brown moved to direct the Administration to proceed with the 2016 regular**

**CDBG application to the DEO; seconded by Commissioner Hardacre.**

Vice Mayor Wilford opened the floor for comments.

There were no comments.

**Passed 3-0 on roll call vote; with Mayor Coerper and Commissioner Boukari being absent.**

**Commissioner Brown moved to direct the Administration to proceed with the 2016 economic development category; seconded by Commissioner Hardacre.**

Vice Mayor Wilford opened the floor for comments.

There were no comments.

**Passed 3-0 on roll call vote.**

**B. Public Hearing – Small Cities Community Development Block Grant (CDBG) Program Federal Fiscal Year (FFY) 2017 Grant Cycle**

Grants Specialist Morgan reminded the commissioners that there would be no separate presentation for this item, but it would require the two motions for the 2017 grant cycle.

Vice Mayor Wilford opened the floor for public comments.

One unidentified male engaged in discussion with the commissioners regarding the specifics of the grant and the benefits to the business owner as well as to the City.

**Commissioner Brown moved to direct the Administration to proceed with the 2017 regular CDBG application to the DEO; seconded by Commissioner Hardacre.**

Vice Mayor Wilford opened the floor for comments.

There were no comments.

**Passed 3-0 on roll call vote.**

**Commissioner Brown moved to direct the Administration to proceed with the 2017 economic development category; seconded by Commissioner Hardacre.**

Vice Mayor Wilford opened the floor for comments.

There were no comments.

**Passed 3-0 on roll call vote.**

**V. AGENDA ITEMS**

**A. Law Enforcement Commemorative Service Award**

Alachua Police Department Administrative Services Manager Malone introduced the item and provided the staff report.

**Commissioner Hardacre moved to authorize conveyance of ownership for service firearm to retired Officer Lisa Baldree; seconded by Commissioner Brown.**

Chief Chad Scott spoke in appreciation and congratulations to retired Officer Baldree. He presented her with her service revolver.

Retired Officer Baldree briefly addressed the dais to express her appreciation for the Alachua Police Department, the City Commission, and the City staff and citizens.

The commissioners, City Manager Traci Gresham, and City Attorney Rush expressed their appreciation for retired Officer Baldree's career in the City , and wished her best wishes for the future. City Manager Gresham offered her congratulations and said she was pleased that Ms. Baldree would be continuing in the APD Communications department.

**Passed 3-0 on roll call vote.**

## **VI. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA**

Stan Richardson said he wanted to thank Ms. Baldree for her service to the City. He said he would like to know what the criteria is that the City uses to determine the order and scope of road repairs. He expressed his support again for a youth center on the Merrillwood side of town.

**(Please Limit to 3 Minutes.**Any citizen who did not speak during the Citizen Comments period at the beginning of the meeting may do so at this time.)

## **VII. COMMENTS FROM CITY MANAGER AND CITY ATTORNEY**

## **VIII. COMMISSION COMMENTS/DISCUSSION**

Commissioner Brown said she wanted to thank all the citizens who came out to tonight to share their views. She said citizen input was always valued; even when not everyone could be satisfied.

Commissioner Hardacre said the Suwanee River Water Management District and the Saint Johns River Water Management District sent their thanks for the use of the City's commission chambers for their joint meeting. He said he was pleased with the attendance and the media coverage of the meeting.

He spoke of his commitment to roads and his approval of the plan the City has for managing its road repairs.

Vice Mayor Wilford said he thought the turnout for the joint Water Management Districts meetings was excellent. He also spoke on the City's commitment to roads, and the funding that has been set aside each year to paving the roads. He said the turnout, the presentations, and the food at the Martin Luther King, Jr., Day celebration were all great.

## **ADJOURN**

**Commissioner Hardacre moved to adjourn; seconded by Commissioner Brown.**

**Passed by unanimous consent.**

## **CONSENT AGENDA**

## **CONSENT AGENDA ITEMS**

A. Santa Fe College Drainage Easements

ATTEST:

CITY COMMISSION OF THE  
CITY OF ALACHUA, FLORIDA

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Traci L. Gresham, City Manager/Clerk

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Gib Coerper, Mayor