



## **Planning and Zoning Board Minutes December 13, 2016**

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**Chair Gary Thomas**

**City Manager Traci L. Gresham**

Vice Chair Dayna Miller

Member Fred Hilton

Member Anthony Wright

Member Virginia Johns

School Board Member Rob Hyatt

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**Planning and Zoning Board  
At 6:30 PM**  
to address the item(s) below.

**Meeting Date:** December 13, 2016

**Meeting Location:** James A. Lewis Commission Chambers

<p><b>Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.</b></p>
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<h2><b>PLANNING AND ZONING BOARD MEETING MINUTES</b></h2>
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### **CALL TO ORDER**

Chair Gary Thomas called the meeting to order. Members Dayna Miller and Anthony Wright were absent at the call to order. Member Anthony Wright arrived at approximately 6:40 P.M.

### **INVOCATION**

Chair Gary Thomas led the Invocation.

### **PLEDGE TO THE FLAG**

The Board led the Pledge of Allegiance.

## **APPROVAL OF THE AGENDA**

There were no changes to the Agenda.

### **I. OLD BUSINESS**

None.

### **II. NEW BUSINESS**

- A. Approval of the Minutes of the September 13, 2016 PZB Meeting

**Member Virginia Johns motioned to accept the minutes; seconded by Member Fred Hilton. Passed by unanimous consent.**

- B. Site Plan: Foundation Park, Phase 2: A request by Randall S. Olney, P.E., of Causseaux, Hewett, & Walpole, Inc., applicant and agent for Alachua Foundation Park Holding Company, LLC, and the University of Florida Foundation, Inc., property owners, for consideration of a Site Plan for the construction of three (3) ±42,460 square foot buildings, consisting of a ±14.53 acre subject property. Tax Parcel Nos. 03191-010-001 and 03191-011-000 (Quasi-Judicial Hearing).

Assistant Deputy City Clerk Melanie Anne Westmoreland swore in all parties entering testimony during the hearing.

Principal Planner Justin Tabor, AICP, presented the Staff Report.

Randall Scott Olney, P.E., of Causseaux, Hewett, & Walpole, Inc., Applicant and Agent for the property owners, acknowledged the applicant's agreement to the conditions recommended by Staff and availed himself for questions.

**Member Anthony Wright moved that based upon the competent substantial evidence presented at this hearing, the presentation before this Board, and Staff's recommendation, this Board finds the application to be consistent with the City of Alachua Comprehensive Plan and in compliance with the Land Development Regulations and approves the Site Plan, subject to the five (5) conditions provided in Exhibit "A" and located on page 21 of the December 13, 2016, Staff Report to the Planning & Zoning Board; seconded by Member Virginia Johns. Motion Passed 4-0 on a roll call vote.**

### **III. BOARD COMMENTS/DISCUSSION**

Planning Director Kathy Winburn, AICP, stated that a Planning & Zoning Board Meeting may be scheduled for January, and that the Board will receive further updates should the meeting be scheduled.

Planning Director Kathy Winburn, AICP, advised the Board that City Commission Meetings will begin at 6:00 PM, beginning with the Commission's first meeting in January. Ms. Winburn requested the Board consider if it would like to change the Board's meeting times from 6:30 PM to 6:00 PM.

The Board discussed the proposal presented by Ms. Winburn.

**Member Fred Hilton moved that the Board change its meeting start times from 6:30 PM to 6:00 PM; seconded by Member Virginia Johns. Motion Passed 4-0 on a roll call vote.**

### **IV. CITIZENS COMMENTS**

None.

**ADJOURN**

ATTEST:

PLANNING AND ZONING BOARD OF THE  
CITY OF ALACHUA, FLORIDA

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Presiding Officer

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Staff Liaison