

RESOLUTION 22-33

A RESOLUTION OF THE CITY OF ALACHUA, FLORIDA, AMENDING SCHEDULE OF FEES FOR SHORT TERM RENTAL OF CITY FACILITIES; REPEALING ALL RESOLUTIONS IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 28-8 of the City of Alachua Code of Ordinances requires that the City Commission establish by Resolution a Schedule of Fees for the rental of City facilities and amend that schedule from time to time by Resolution; and,

WHEREAS, the Short-Term Rental Schedule of City facilities was last amended by Resolution 20-11 on July 27th, 2020; and,

WHEREAS, it is necessary for the Schedule of Fees for the rental of City facilities to be updated from time to time to reflect the addition of the Legacy Park Multipurpose Fields and other related facilities.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ALACHUA, FLORIDA AS FOLLOWS:

Section 1. RECITALS

The above Recitals are true and correct and are incorporated into this resolution by reference.

Section 2. SHORT TERM RENTAL OF CITY FACILITIES FEE SCHEDULE

The fee schedule for the short-term rental of City Facilities is hereby amended as set forth below:

Facility	Daily* Rate
Application Charge (non-refundable)	\$25
Security Deposit	Half Daily Rental Rate
Swick House Complete Facility – includes Banquet Room, 2 meeting rooms, kitchen (no stove), covered front porch & large patio overlooking beautiful landscaped grounds.	\$650

Swick House Banquet Room & Kitchen Seating Capacity: 126 (with tables): 72	\$350
Cypress Meeting Room Seating Capacity: 45 (with tables): 25	\$150
Swick House Wedding Venue – includes Banquet Room, Groomsmen Room, Bridal Suite, kitchen (no stove) covered front porch, large patio overlooking beautifully landscaped yard and additional half day for rehearsal and set-up	\$800
Alan Hitchcock Park (Theater Park)	\$100
Cleather Hathcock, Sr. Community Center – Kitchen (no stove) and covered front porch overlooking grounds	\$150
Hal Brady Recreation Complex Football Field	\$600 per day \$60/hr.
Hal Brady Recreation Complex Gymnasium (Basketball Goals, Bleachers and Lobby)	\$600 per day \$60/hr.
Hal Brady Recreation Complex Multipurpose Field	\$600 per day \$60/hr.
Hal Brady Recreation Complex Baseball Field (Each)	\$250 per day
Hal Brady Recreation Complex Softball Field (Each)	\$250 per day
Hal Brady Recreation Complex Outdoor Basketball Courts	\$150
Hal Brady Recreation Complex Picnic Pavilion	\$100
Hal Brady Recreation Complex Splash Park – (9am-11am) or (6am-8pm)	\$125 (2 hours)
Preacher Copeland Park/Pavilion	\$175

Legacy Park Multipurpose Center Rental Fees

Facility	Rate
Complete Facility	\$1,500/half day (5 hours) \$3,000/full day (10 hours)
Sports Court (per court: does not include Championship Court)	\$60/hr. 8 am – 4 pm Mon.-Fri. \$80/hr. 4 pm – 9 pm Mon.-Fri. \$100/hr. Sat. & Sun.
Championship Court	\$120/hr. 8 am – 4 pm Mon.-Fri. \$160/hr. 4 pm – 9 pm Mon.-Fri. \$200/hr. Sat. & Sun.

Meeting Room 1 (largest)	\$60/hr.
Meeting Room 2 (second largest)	\$55/hr.
Meeting Room 3	\$45/hr.
Legacy Park Multipurpose Field 1	\$600 per day \$50/hr.
After Hours Fee for Legacy Park Multipurpose Center (for Events)	\$300/hr. (10pm – 12am) No later than midnight

***Definitions:**

Operating Schedule – Sunday through Saturday 9 a.m. – 9 p.m. (closed on Holidays)

Discount – A discount of 20 percent of daily rental fee, beginning with the second day of any contract for consecutive rental days, shall apply (day one and two at 100%, consecutive day three forward at 80% of daily fee).

Security Deposit – In addition to rental fees for facilities, the applicant is to provide a Security Deposit in the amount equal to half of a daily rental fee.

The deposit is to cover any replacement, repairs, damages or loss suffered by the City to and including extra ordinary cleaning. The applicant is required to pay the full cost of materials, labor, replacement, repairs and damages (over and above the deposited funds) regardless of the amount. If damages occur and are less than the deposited amount, the difference will be refunded. Staff will determine proper cleanup. In the event that the City has to terminate an activity for security or non-compliance with state or federal law or City ordinances or policies prior to the scheduled time of conclusion, the City will retain all fees and any reasonable part of the Security Deposit.

Payment with Application – The application fee, rental fee and security deposit shall be due upon completion and submission of Application. Security Deposit is refunded in whole or part as applicable, in approximately ten (10) to fourteen (14) business days after the event.

Notice of Cancellation – Notice of cancellation by City will be given as far in advance as possible and a full refund of all fees and security deposit including Application Fee, will be issued. If applicant cancels, notice must be given to the City at least 30 days prior to event date and rental fees, but not the application fee, will be refunded. If applicant cancels and notice is not given 30 days prior to the event, the City will retain all rental fees. The application fee is not refundable. The application fee, rental fee and security deposit shall be due upon completion and submission of Application. Security Deposit is refunded in whole or part as applicable, in approximately ten (10) to fourteen (14) business days after the event.

Additional Fees – Rental fees do not include the use of tables, chairs, or floor cover at the Legacy Park Multipurpose Center. Reasonable fees may be charged for such use. Additional staffing may be necessary to accommodate rentals and such staff time will be charged at renter's expense (see after hours fee). Extra Duty Police Detail may be required and shall be charged at renter's expense.

City Right – The City, by and through the City Manager or designee, retains the right to waive fees or alter hours, terms and conditions of rentals as set forth on this schedule. Facility rentals are limited to hours outside of scheduled City activities.

Section 3. SEVERABILITY

It is the declared intent of the City Commission of the City of Alachua that, if any section, sentence, clause, phrase, or provision of this resolution is for any reason held or declared to be unconstitutional, void, or inoperative by a court or agency of competent jurisdiction, such holding of invalidity or unconstitutionality shall not affect the remaining provisions of this resolution, and the remainder of this resolution after the exclusion of such part or parts shall be deemed to be valid.

Section 4. REPEALING CLAUSE

All resolutions or parts of resolutions in conflict with this Resolution, are hereby repealed to the extent of the conflict.

Section 5. EFFECTIVE DATE

This Resolution shall be effective as of the date of its passage and adoption.

DULY ADOPTED in regular session, this 26th day of September, 2022.

CITY COMMISSION OF THE CITY
OF ALACHUA, FLORIDA

Gib Coerper, Mayor

ATTEST:

Mike DaRoza, City Manager/Clerk