

City of Alachua

Budget Workshop - Proposed Budget

Enterprise / Internal Service Funds & Wrap-up

Fiscal Year 2017-2018

August 28, 2017

Purpose

- * Provide an overview of the FY 2017-2018 Proposed Budgets for:
 - Enterprise Funds
 - Internal Service Fund
- * Provide updates related to prior workshop information
- * Provide timeline for the remainder of the FY 2017-2018 budget process

Enterprise Funds Summary

* The Proposed FY 2017-2018 Enterprise Funds total: \$22,251,358

* Enterprise Funds include:

-Electric Utility:	\$16,029,616
-Water Utility:	\$ 2,729,900
-Wastewater Utility:	\$ 3,424,030
-Mosquito Control:	\$ 67,812

Enterprise Funds Summary

- * Full Time Equivalent (FTE) positions funded: 17.00
 - No increase
- * Includes:
 - 2% COLA
 - Longevity Pay
 - Health Insurance increases
- * This does not include carry forwards or grants

Enterprise Funds Revenue Summary

* Charges for Services:	\$17,917,519
* Miscellaneous:	\$ 265,860
* Non-Operating:	\$ 4,067,979

Enterprise Funds Revenue Summary

* Charges for Services:

-Electric Utility	\$13,644,597
-Water Utility	\$ 1,685,482
-Wastewater Utility	\$ 2,529,240
-Mosquito	\$ 58,200

Enterprise Funds Revenue Summary

* Miscellaneous:

-Interest	\$ 8,760
-Rents	\$ 29,000
-Penalties	\$ 158,900
-Utility Work Invoices	\$ 55,500
-Other	\$ 13,700

* Non-Operating:

-Fund Balance/Undercollection	\$4,067,979
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Electric – Department Summary

* Electric Utility:

Personal Services:	\$ 903,905
Operating Expenses:	\$ 444,366
Capital Outlay:	\$ 2,218,100
Debt Service:	\$ 468,321
Purchased Power:	\$ 8,770,000
Non-Operating:	<u>\$ 3,224,924</u>
Total Budget:	\$ 16,029,616

FTEs: 10.00

Electric – Department Summary

* Budget Enhancements:

-Bucket Truck	\$ 235,000
-Crane Truck	\$ 50,000
-Computers/Monitors	\$ 5,100

Electric – Department Summary

* Capital Improvement Program:

-OD Circuit 1134 to Progress Park	\$ 205,000
-OD Feeder sectionalizers/reclosure	\$ 30,000
-OD 1132/1131 circuit tie	\$ 60,000
-OD line extensions	\$ 20,000
-UGD Conversion I75/441 Ph. 2	\$ 110,000
-UGD Feeder improvements Progress Pk.	\$ 40,000
-UGD line extensions	\$ 275,000

Electric – Department Summary

* Capital Improvement Program:

-OD R&R US 441 Feeder	\$ 50,000
-OD R&R Circuit 1132 Rebuild to US441	\$ 35,000
-OD R&R Circuit 1133 Rebuild to US441	\$ 40,000
-OD R&R Major/minor circuit	\$ 50,000
-UGD R&R Turkey Creek	\$ 50,000
-UGD R&R Progress Park	\$ 35,000
-UGD R&R Other	\$ 30,000

Electric – Department Summary

* Capital Improvement Program:

-Street Light Install SR 235 W to US441	\$ 50,000
-Street Light Install Neighborhoods	\$ 8,000
-Street Light Install SR 235 - US441 to CR241	\$ 50,000
-MP Fusing Upgrades	\$ 5,000
-Misc. Transformer upgrades	\$ 35,000
-Substation R, R & I	\$ 750,000

Water – Department Summary

* Water Utility:

Personal Services:	\$ 195,113
Operating Expenses:	\$ 326,928
Capital Outlay:	\$ 1,007,000
Debt Service:	\$ 84,924
Non-Operating:	<u>\$ 1,115,935</u>
Total Budget:	\$ 2,729,900

FTEs: 2.50

Water – Department Summary

* Budget Enhancements:

-Water modeling (professional svcs.)	\$ 15,000
-Service truck	\$ 30,000
-Chemical treatment pump	\$ 7,000

Water – Department Summary

* Capital Improvement Program:

-Water system west expansion	\$ 750,000
-WTF Improvements SCADA system	\$ 40,000
-WTF R&R RTU replacement	\$ 60,000
-WTF R&R Well #3	\$ 35,000
-Water System Improvements TC pump	\$ 75,000
-Hydrant replacements	\$ 10,000

Waste Water – Department Summary

* Wastewater Utility:

Personal Services:	\$ 390,733
Operating Expenses:	\$ 673,929
Capital Outlay:	\$ 1,148,000
Debt Service:	\$ 631,439
Non-Operating:	<u>\$ 579,929</u>
Total Budget:	\$ 3,424,030

FTEs: 4.50

Waste Water – Department Summary

* Budget Enhancements:

-Waste water modeling (prof. svcs.)	\$ 55,000
-Aeration basin grit removal (contractual)	\$ 50,000
-Server	\$ 15,000
-Computers (5)	\$ 12,000
-Motor Control A/C unit	\$ 14,000

Waste Water – Department Summary

* Capital Improvement Program:

-Waste water system west expansion	\$ 750,000
-WWTF Improvements SCADA upgrade	\$ 60,000
-WWTF R&R Aerator motor	\$ 12,000
-WWTF R&R Submersible mixer	\$ 35,000
-LS Improvements SCADA	\$ 5,000
-LS Improvements Fencing/asphalt	\$ 5,000
-LS Improvements Generator	\$ 50,000

Waste Water – Department Summary

* Capital Improvement Program:

-LS R&R Control Panels	\$ 25,000
-LS R&R Pump replacements	\$ 25,000
-LS R&R LS1 liner	\$ 120,000
-LS R&R LS19 wet well liner	\$ 20,000

Mosquito – Department Summary

* Mosquito Control:

Personal Services:	\$ 7,513
Operating Expenses:	\$ 25,035
Capital Outlay:	\$ 10,500
Non-Operating:	<u>\$ 24,764</u>
Total Budget:	\$ 67,812

* Budget Enhancements:

-Sprayer replacement	\$ 8,000
-Mosquito Truck GPS/Smart System	\$ 2,500

Internal Service Fund Summary

- * The Proposed FY 2017-2018 ISF total: \$2,651,707
- * This fund accounts for the following functions:
 - Utility Administration
 - Meter Reading
 - Distribution and Collection
 - IT
 - ISF Contingency
 - Utility Billing
 - Warehouse Operations
 - Safety Compliance
 - Series 2016 Debt

Internal Service Fund Summary

- * Full Time Equivalent (FTE) positions funded: 26.50
 - Increase: 3.00 FTEs
- * Includes:
 - 2% COLA
 - Longevity Pay
 - Health Insurance increases
- * This does not include carry forwards or grants

Internal Service Fund Revenue Summary

* Miscellaneous	\$ 750
* Non-Operating:	\$ 2,650,957
-Electric Transfer	\$ 924,924
-Water Transfer	\$ 1,065,935
-Wastewater Transfer	\$ 467,332
-Mosquito Transfer	\$ 14,764
-Use of Retained Earnings	\$ 178,002

ISF - Department Summary

* PS-Utility Administration:

Personal Services:	\$ 587,731
Operating Expenses:	\$ 192,240
Capital Outlay:	<u>\$ 26,000</u>
Total Budget:	\$ 805,971

FTEs: 8.00

ISF - Department Summary

* Budget Enhancements:

-Construction/Project Mgr. (1.00 FTE)	\$ 71,754
-ARCGIS upgrade (contractual)	\$ 7,500
-Utilities Ops Center	\$ 48,550
-Computers (5)	\$ 6,000
-Ground radar	\$ 13,000
-Line location radio/receiver	\$ 7,000

ISF - Department Summary

* FAS-Utility Billing:

Personal Services:	\$ 303,824
Operating Expenses:	\$ 129,213
Capital Outlay:	<u>\$ 16,675</u>
Total Budget:	\$ 449,712

FTEs: 6.00

* Budget Enhancements:

-Computers (4)	\$ 4,800
-Drive Thru modification	\$ 11,875

ISF - Department Summary

* FAS-Meter Reading:

Personal Services:	\$ 242,645
Operating Expenses:	\$ 31,492
Capital Outlay:	<u>\$ 0</u>
Total Budget:	\$ 274,137

FTEs: 4.00

* Budget Enhancements:

-None

ISF - Department Summary

* PS-Warehouse Operations:

Personal Services:	\$	53,086
Operating Expenses:	\$	26,991
Capital Outlay:	\$	<u>15,000</u>
Total Budget:	\$	95,077

FTEs: 1.00

* Budget Enhancements:

-Utilities	\$	8,000
-Shelving	\$	15,000

ISF - Department Summary

* PS-Distribution & Collection:

Personal Services:	\$ 332,492
Operating Expenses:	\$ 257,015
Capital Outlay:	<u>\$ 69,200</u>
Total Budget:	\$ 658,707

FTEs: 6.00

ISF - Department Summary

* Budget Enhancements:

-Distribution/Collections Technician	\$ 39,978
-Cross connection plan (prof. svcs.)	\$ 15,000
-Cross connection inspections (prof. svcs.)	\$ 16,000
-Hydrant maint. program (contractual)	\$ 65,000
-Manhole lining maint. program (contractual)	\$ 65,000
-Computer	\$ 1,200
-Mini excavator	\$ 46,000
-Valve exerciser	\$ 15,000
-Trailer dump	\$ 7,000

ISF - Department Summary

* Compliance-Safety:

Personal Services:	\$ 31,777
Operating Expenses:	<u>\$ 462</u>
Total Budget:	\$ 32,239

FTEs: 0.50

* Budget Enhancements:

-None

ISF - Department Summary

* FAS-IT:

Personal Services:	\$ 56,853
Operating Expenses:	<u>\$ 0</u>
Total Budget:	\$ 56,853

FTEs: 1.00

* Budget Enhancements:

-IT Technical Assistant (1.00 FTE)	\$ 56,853
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ISF - Department Summary

* Debt Series 2016:

Debt Service:	<u>\$ 229,011</u>
Total Budget:	\$ 229,011

ISF - Department Summary

* Non Departmental-Contingency:

Non-Operating:	<u>\$ 50,000</u>
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Total Budget:	\$ 50,000
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All Funds Summary

- * The FY 2017-2018 Proposed budget total: \$39,190,220
- * Total FTEs: 132.50
- * Final millage recommendation to be provided upon BoCC fire assessment decision – scheduled for 09/05/17

Remaining Budget Calendar

- * September 11, 2017-First Public Hearing 6:00 p.m.,
Alachua City Hall Commission Chambers
- * September 11, 2017: CRA Budget Adoption, 5:00p.m.
- * September 11, 2017: Stormwater Assessment Rate Public
Hearing, 6:00p.m.
- * September 25, 2017– Second Public Hearing 6:00 p.m.,
Alachua City Hall Commission Chambers

Questions & Comments

Thank you!