

RESOLUTION 18-04

A RESOLUTION OF THE CITY OF ALACHUA, FLORIDA; AMENDING SCHEDULE OF FEES FOR SHORT TERM RENTAL OF CITY FACILITIES; REPEALING ALL RESOLUTIONS IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 28-8 of the City of Alachua Code of Ordinances requires that the City Commission establish by Resolution a Schedule of Fees for the rental of City facilities and amend that schedule from time to time by Resolution; and,

WHEREAS, the Short Term Rental Schedule of City facilities was last amended by Resolution 17-02 on October 24, 2016; and,

WHEREAS, the construction of the Legacy Park Multipurpose Center was completed in Fiscal Year 2017 and is open for public use; and,

WHEREAS, it is necessary for the Schedule of Fees for the rental of City facilities to be amended to reflect the addition of the Legacy Park Multipurpose Center and other related facilities.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF ALACHUA COMMISSION OF THE CITY OF ALACHUA, FLORIDA AS FOLLOWS:

Section 1. RECITALS

The above Recitals are true and correct and are incorporated into this resolution by reference.

Section 2. SHORT TERM RENTAL OF CITY FACILITIES FEE SCHEDULE

The fee schedule for the short term rental of City Facilities is hereby amended as set forth below:

Facility	Daily* Rate
Application Charge (Non Refundable)	\$25.00
Security Deposit	Half Daily Rental Rate
Swick House Complete Facility (5 Meeting Rooms, Kitchen (No Stove), Covered Porch and Patio)	\$600.00
Swick House Auditorium Seating Capacity 126	\$300.00
Swick House Meeting Room 1 Seating Capacity 45	\$100.00
Swick House Meeting Room 2 Seating Capacity 52	\$150.00

Swick House Meeting Room 4 Seating Capacity 67	\$150.00
Swick House Kitchen (No Stove)	\$50.00
Alan Hitchcock Park (Theater Park)	\$100.00
Cleather Hathcock, Sr. Community Center - (1 Meeting Room, Kitchen (No Stove) and Porch)	\$150.00
Baseball Field (Each)	\$100.00
Hal Brady Recreation Complex (HBRC) Gymnasium (Basketball Goals, Bleachers and Lobby)	\$600.00
HBRC Soccer Field	\$150.00
HBRC Football Field	\$150.00
HBRC Picnic Pavilion	\$100.00
HBRC Softball Field (Each)	\$100.00
HBRC Splash Park	\$100.00
HBRC Outdoor Basketball Courts	\$150.00
HBRC Multipurpose Field	\$150.00
Preacher Copeland Park / Pavilion	\$175.00
Legacy Park Multipurpose Center Rental Fees	
Facility	Rate
Complete Facility	\$2,500/half day (5 hours); \$4,900/full day (10 hours)
Full Gym	\$1,200/half day (5 hours); \$2,300/full day (10 hours)
Sports Court (per court; does not include Championship Court)	\$60/hr 8 a.m. – 4 p.m. Mon.-Fri.; \$80/hr 4 p.m. – 9 p.m. Mon.-Fri.; \$100/hr Sat. & Sun.
Championship Court	\$120/hr 8 a.m. – 4 p.m. Mon.-Fri.; \$160/hr 4 p.m. – 9 p.m. Mon.-Fri.; \$200/hr Sat. & Sun.
Meeting Room 1 (largest)	\$60/hr
Meeting Room 2 (second largest)	\$55/hr
Meeting Room 3 or 4:	\$45/hr
*Definitions: Day - 8 a.m. – 9p.m.; Operating Schedule – Sunday through Saturday 8 a.m. – 9 p.m. (including Holidays)	

Discount - A discount of 20 percent of daily rental fee, beginning with the second day of any contract for consecutive rental days, shall apply (day one at 100%, consecutive day two forward at 80% of daily fee).

Security Deposit – In addition to rental fees for facilities, the applicant is to provide a Security Deposit in the amount equal to half of a daily rental fee.

The deposit is to cover any replacement, repairs, damages or loss suffered by the City to and including extra ordinary cleaning. The applicant is required to pay the full cost of materials labor, replacement, repairs and damages (over and above the deposited funds) regardless of the amount. If damages occur and are less than the deposited amount, the difference will be refunded. Staff will determine proper cleanup. In the event that the City has to terminate an activity for security or non compliance with state or federal law or City ordinances or policies prior to the scheduled time of conclusion, the City will retain all fees and any reasonable part of the Security Deposit.

Payment with Application – The application fee, rental fee and security deposit shall be due upon completion and submission of Application. Security Deposit is refunded in whole or part as applicable, in approximately ten (10) to fourteen (14) business days after the event.

Notice of Cancellation – Notice of cancellation by City will be given as far in advance as possible and a full refund of all fees and security deposit including Application Fee, will be issued. If applicant cancels, notice must be given to the City at least 30 days prior to event date and rental fees, but not the application fee, will be refunded. If applicant cancels and notice is not given 30 days prior to the event, the City will retain all rental fees, or the prorated portion thereof, unless the facility is rented to another applicant for the same time period at the same charge. The application fee is not refundable.

Additional Fees – Rental fees do not include the use of tables, chairs or floor cover at the Legacy Park Multipurpose Center. Reasonable fees may be charged for such use. Additional staffing may be necessary to accommodate rentals and such staff time may be charged at renter's expense. Extra Duty Police Detail may be required and shall be charged at renter's expense.

City Right – The City, by and through the City Manager or designee, retains the right to waive fees or alter hours, terms and conditions of rentals as set forth on this schedule. Facility rentals are limited to hours outside of scheduled City activities.

Section 3. SEVERABILITY

It is the declared intent of the City Commission of the City of Alachua that, if any section, sentence, clause, phrase, or provision of this resolution is for any reason held or declared to be unconstitutional, void, or inoperative by a court or agency of competent jurisdiction, such holding of invalidity or unconstitutionality shall not affect the remaining provisions of this resolution, and the remainder of this resolution after the exclusion of such part or parts shall be deemed to be valid.

Section 4. REPEALING CLAUSE

All resolutions or parts of resolutions in conflict with this Resolution, are hereby repealed to the extent of the conflict.

Section 5. EFFECTIVE DATE

This Resolution shall be effective as of the date of its passage and adoption.

DULY ADOPTED in regular session, this 13th day of November, 2017.

**CITY COMMISSION OF THE CITY
OF ALACHUA, FLORIDA**



Gib Coerper, Mayor

ATTEST:



Traci L. Gresham, City Manager/Clerk