



Planning and Zoning Board Minutes April 17, 2018

Chair Gary Thomas

City Manager Traci L. Gresham

Vice Chair Anthony Wright

Member Sandy Burgess

Member Fred Hilton

Member Virginia Johns

School Board Member Rob Hyatt

**Planning and Zoning Board
At 6:00 PM**
to address the item(s) below.

Meeting Date: April 17, 2018

Meeting Location: James A. Lewis Commission Chambers, City Hall

<p>Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.</p>
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<h2>PLANNING AND ZONING BOARD MEETING MINUTES</h2>

CALL TO ORDER

Chair Gary Thomas called the meeting to order. School Board Member Rob Hyatt was absent.

INVOCATION

Vice Chair Anthony Wright led the invocation.

PLEDGE TO THE FLAG

Led by the Board.

APPROVAL OF THE AGENDA

Member Fred Hilton moved to approve the agenda; seconded by Vice Chair Wright.

Pass by unanimous consent.

I. OLD BUSINESS

None.

II. NEW BUSINESS

- A. Approval of the Minutes of the March 13, 2018 PZB Meeting

Member Hilton moved to accept the minutes; seconded by Vice Chair Wright.

Passed by unanimous consent.

- B. Certificate of Appropriateness: A request by Nancy and Nathan Coupal, applicants and property owners, for the following alterations to a property located within the Historic Overlay District: (1) replacement of 14 windows; (2) replacement of one door; (3) replacement of existing metal roof; and (4) addition of an external tankless water heater to the east façade, located at 14508 NW 146th Ave Tax Parcel No. 03802-000-000 (Quasi-Judicial Hearing)

Department Director Kathy Winburn introduced the item.

Planning Assistant, Kenyata Curtis, swore in all parties entering testimony in the hearing.

Planner Adam Hall, AICP, presented the Staff Report and availed himself for questions.

Chair Thomas opened the floor for questions from the Board.

Nancy Coupal, applicant, requested that the City help home buyers identify if a home is in a historic district.

City Attorney Marian Rush responded.

Member Hilton moved that based upon the competent substantial evidence presented at this hearing, the presentation before the Board and Staff's recommendation, this Board finds the application to be consistent with the City of Alachua Comprehensive Plan and in compliance with the Land Development Regulations and approves the application for a Certificate of Appropriateness; seconded by Member Virginia Johns.

Chair Thomas opened the floor for public comments.

Passed 5-0 in a roll call vote.

III. BOARD COMMENTS/DISCUSSION

Department Director Winburn stated the next meeting will be May 8, 2018.

IV. CITIZENS COMMENTS

None.

ADJOURN

Vice Chair Wright moved to adjourn; seconded by Member Hilton.

Passed by unanimous consent.

ATTEST:

PLANNING AND ZONING BOARD OF THE
CITY OF ALACHUA, FLORIDA

Presiding Officer

Staff Liaison