



**Planning and Zoning Board
Minutes
May 8, 2018**

Chair Gary Thomas
Vice Chair Anthony Wright
Member Sandy Burgess
Member Fred Hilton
Member Virginia Johns
School Board Member Rob Hyatt

City Manager Adam Boukari

**Planning and Zoning Board
At 6:00 PM**
to address the item(s) below.

Meeting Date: May 8, 2018

Meeting Location: James A. Lewis Commission Chambers, City Hall

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

PLANNING AND ZONING BOARD MEETING MINUTES

CALL TO ORDER

Chair Gary Thomas called the meeting to order. All Members were present.

INVOCATION

Vice Chair Anthony Wright led the invocation.

PLEDGE TO THE FLAG

Led by the Board.

APPROVAL OF THE AGENDA

Member Virginia Johns moved to approve the agenda; seconded by Member Sandy Burgess.

Passed by unanimous consent.

I. OLD BUSINESS

None.

II. NEW BUSINESS

A. Approval of the Minutes of the April 17, 2018 PZB Meeting

Member Fred Hilton moved to accept the minutes; seconded by Vice Chair Wright.

Chair Thomas opened the floor for comments.

Passed by unanimous consent.

B. Minor Subdivision / Final Plat: Replat of Lot 2 of Quail Roost Estates, an unrecorded subdivision - A request by Clay Sweger, AICP, LEED AP, of EDA Engineers - Surveyors - Planners, Inc., applicant and agent for Heather and Brian Russell, property owners, to subdivide the subject property into a total of 4 lots. Tax Parcel No. 03986-002-002 (Quasi-Judicial Hearing).

Department Director Kathy Winburn introduced the item.

Planning Assistant Kenyata Curtis swore in all parties entering testimony in the hearing.

Planner Adam Hall, AICP, presented the Staff Report.

Member Hilton asked the applicant if he agreed to the conditions recommended by Staff.

Clay Sweger, AICP, LEED AP, of EDA Engineers - Surveyors - Planners, Inc., applicant, agreed to accept Staff's recommended conditions and availed himself for questions.

Chair Thomas asked for clarification of the lands to be subdivided.

Mr. Sweger stated the application is to subdivide a 5 acre lot.

Chair Thomas opened the floor up for comments.

Member Hilton moved that based upon the competent substantial evidence presented at this hearing, the presentation before this Board, and Staff's recommendation, this Board finds the application to be consistent with the City of Alachua Comprehensive Plan and in compliance with the Land Development Regulations and transmits the application to the City Commission, with a recommendation to approve, subject to three (3) conditions provided in Exhibit "A" and located on Page 16 of the May 8, 2018 Staff Report to the Planning & Zoning Board; seconded by Member Sandy Burgess.

Chair Thomas opened the floor for comments.

Motion Passed on a 5-0 roll call vote.

III. BOARD COMMENTS/DISCUSSION

Department Director Winburn stated the next meeting will be June 12, 2018.

Member Burgess expressed her gratitude for her appointment to serve on the Board.

IV. CITIZENS COMMENTS

None.

ADJOURN

Vice Chair Wright moved to adjourn; seconded by Member Johns.

Passed by unanimous consent.

ATTEST:

PLANNING AND ZONING BOARD OF THE
CITY OF ALACHUA, FLORIDA

Presiding Officer

Staff Liaison