

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 1: Administration

Subgrant Recipient

Organization Name: City of Alachua

County: Alachua

Chief Official

Name: Gib Coerper

Title: Mayor

Address: Post Office Box 9

City: Alachua

State: FL **Zip:** 32616-0009

Phone: 386-418-6100 **Ext:**

Fax:

Email: gcoerper@cityofalachua.com

Chief Financial Officer

Name: Robert Bonetti

Title: Finance Director

Address: Post Office Box 9

City: Alachua

State: FL **Zip:** 32616-0009

Phone: 386-418-6166 **Ext:** 124

Fax:

Email: rbonetti@cityofalachua.org

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Section 1: Administration

Implementing Agency

Organization Name: Alachua Police Department

County: Alachua

Chief Official

Name: Chad Scott

Title: Chief of Police

Address: Post Office Box 910

City: Alachua

State: FL **Zip:** 32616-0910

Phone: 386-462-1396 **Ext:**

Fax:

Email: cscott@apd.cityofalachua.org

Project Director

Name: Tara Malone

Title: Human Resources Manager

Address: Post Office Box 9

City: Alachua

State: FL **Zip:** 32616-0009

Phone: 386-462-3293 **Ext:**

Fax:

Email: tmalone@apd.cityofalachua.org

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Section 2: Project Overview

General Project Information

Project Title: LAW ENFORCEMENT EQUIPMENT PROGRAM
Subgrant Recipient: City of Alachua
Implementing Agency: Alachua Police Department
Project Start Date: 10/1/2018 **End Date:** 9/30/2019

Problem Identification

The City of Alachua is a rural community located in the northwest quadrant of Alachua County, encompassing just over 40 square miles, with approximately eight miles of Interstate 75 and nearly 15 miles of US Hwy 441. These two major arterial roadways intersect near the center of the City's jurisdiction, and service three large commercial distribution centers that are located within the corporate limits. This commercial traffic is coupled with increasing numbers of daily commuter trips to our neighboring city of Gainesville, located just southeast of Alachua.

Radar speed measuring devices are utilized as part of the department's traffic enforcement efforts. Under the City of Alachua Capital Improvement Plan (CIP), three patrol vehicles and accompanying equipment, to include a radar unit, are funded each year. Allocation of funds under the CIP provides for new radar units each year. However, at three per year, the respective replacement schedule is every nine years, while the typical shelf life of the radar unit is approximately five years. As a result, the department currently has several radar units in service that are in excess of eight years old, which cannot be repaired as replacement parts are no longer available from the manufacturer. Grant funds are needed to purchase additional radars, so that the older units may be taken out of service and replaced.

The department's tactical response unit provides for administrative and operational programs that result in efficient and effective covert criminal investigations for violations of the controlled substance, organized crime and theft statutes. Unit members were recently equipped with rifles/shotguns for tactical response situations. The rifles/shotguns are secured in the trunk of the officers' assigned patrol vehicles, which does not provide for quick and easy access in an emergency situation that requires tactical team response. Team members have discussed the need for quick access storage mounts in their patrol vehicles for their department issued rifles/shotguns. The department did not budget for the purchase of these mounts, so grant funds are needed to equip team members with the specialized rifle/shotgun mounts.

Project Summary (Scope of Work)

The Alachua Police Department plans to utilize grant funds for the purchase of equipment for traffic enforcement and specialized tactical response units of the patrol function. Three replacement radar speed measuring devices will be for the traffic enforcement units, and four quick access rifle/shotgun storage mounts will be for the tactical response units.

The older inoperable radar units cannot be repaired, as replacement parts for the older models are no longer supported by the manufacturer. The new radar speed measuring devices that will be purchased will meet the current industry standard and

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provide the officer with the needed equipment to assist in traffic enforcement efforts. Once received by the department, the radar units will be assigned an asset inventory number, as required for individual items that cost more than \$1,000 per unit. A decal will be issued to the department and affixed on the radar prior to being issued to an officer. The radar unit then becomes part of the department's inventory, which is audited internally by the City's Finance Department on an annual basis. Radar speed measuring devices will be issued to officers assigned to the traffic enforcement unit, who are currently utilizing older radar units no longer supported by the manufacturer.

The quick access rifle/shotgun storage mounts will be purchased and installed in vehicles of officers assigned to the specialized tactical response unit. These officers have been provided department issued rifles/shotguns, which are typically secured in the trunk of the vehicle. Installation of these specialized storage mounts will provide for immediate access and assist in rapid deployment for an event requiring tactical response units. Upon purchase and receipt by the department, the mounts will be installed in the officers' assigned vehicles and deployed. An asset decal will not be issued, since the mounts are below the \$1,000 threshold for capital outlay items.

Invoices for specified equipment will be process for payment. Copies of remittance, along with supporting purchasing documents - quotes, invoices, etc. will be provided to the FDLE grants office with request for funds reimbursement.

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Section 2: Project Overview

Section Questions:

Question: What percentage of the total cost of this project is being funded by sources other than this award?

Answer: 0

Question: What is the name of the jurisdiction(s) your agency provides service to. (e.g., City of Miami, Orange County, State of Florida)

Answer: City of Alachua, Florida.

Question: What is the address of the location being used to provide services for this project?

Answer: 15000 NW 142nd Terrace
Alachua, FL 32615

Question: Describe your agency. (e.g., non-profit, community based, government)

Answer: Municipal government.

Question: Have you verified that the subgrantee has an active and current registration in SAM.gov?

Answer: Yes

Question: What is the Operating Capital Outlay threshold used by the subgrantee? If the implementing agency is a sheriff's office, indicate the sheriff's office's threshold instead.

Answer: \$1,000

Question: Does the subgrantee receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: Does the implementing agency receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: In your organization's preceding completed fiscal year, did your organization (the subgrantee) receive at least (a) 80 percent or (b) \$25,000,000 of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

Answer: No

Question: If you answered yes above, does the public have access to information about the compensation of the executives in your organization (the subgrantee) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? If answer to Part 1, above, was "no," answer N/A.

Answer: No

Question: What is the combined population of the jurisdiction(s) your agency provides services to (according to the 2010 census)?

Answer: 9059

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Section 3: Performance

General Performance Info:

Performance Reporting Frequency: Quarterly

Prime Purpose Area: 01 - Law Enforcement (Includes Task Forces)

State Purpose Area: 1G - General Questions

Objectives and Measures

Objective: General Questions - General Questions for All Recipients

Measure: General 01

Will your organization be using the crimesolutions.gov website during the grant period regardless of JAG funding? Crimesolutions.gov provides information on several crime reduction and prevention programs and practices.

Goal: No

Measure: General 02

Will your organization be using the The National Training and Technical Assistance Center (NTTAC) during the grant period, regardless of JAG funding? The NTTAC serves as BJA's training and technical assistance center. You can find resources, tools, webinars, and TTA support on a variety of criminal justice issues and initiatives.

Goal: No

Measure: General 03

Will your organization be using the NCJP.org website during the grant period, regardless of JAG funding? NCJP.org contains resources to support strategic planning, program development, and implementation of evidence-based policy and practice.

Goal: No

Measure: General 04

Will your organization be using the Evidence-Based Policing Matrix during the grant period regardless of JAG funding? The Evidence-Based Policing Matrix provides information on evidence-based practices for law enforcement.

Goal: No

Measure: General 05

Will your organization be using the What Works in Reentry Clearinghouse during the grant period regardless of JAG funding? The clearinghouse provides research on the effectiveness of reentry programs and practices.

Goal: No

Measure: General 06

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Section 3: Performance

Will your organization be using Research to Practice during the grant period regardless of JAG funding? Research to Practice promotes the dissemination of research on drug courts to practitioners and policymakers.

Goal: No

Measure: General 07

Will your organization be using any other resources during the grant period regardless of JAG funding? If yes, please describe them.

Goal: No.

Measure: General 08

During the grant period, will your agency conduct or sponsor (with or without JAG funds) a survey or focus group of citizens on any of the following topics? Enter all that apply from the following list: Public satisfaction with police services; public satisfaction with prosecution services; public satisfaction with public defender/indigent defense services; public satisfaction with courts; public perceptions of crime/disorder problems; personal crime experiences of citizens; none of the above; unsure/don't know.

Goal: None of the above.

Measure: General 09

During the grant period, which of the following community activities will your organization be involved in, with or without JAG funds and how often will they each occur (yearly, monthly, etc.)? Choose from the following list: Hosting community meetings; attending community meetings; distributing a newsletter, e-mail, or other bulletin; attending community events; conducting social media activities; conducting outreach to minority populations; other (please describe)

Goal: 1) Attend Community Meetings - department periodically attends Home Owner Association meetings; Homeschool group meetings; church group meetings, etc. Agency responds to these requests as received during the year.
2) Attend Community Events - at least five (5) yearly.
3) Conduct Social Media Activities - department provides periodic updates on social medial outlets, minimally on a monthly basis.
4) Other - annual National Night Out and backpack giveaway for local school age children.

Measure: General 10

Law Enforcement Agencies ONLY: In which of the following ways has your agency fostered community involvement in the last year? Enter all that apply from the following list: Citizen Review Board or other review board with citizen representation, Citizen's Police Academy, Internships for university or high school students, Volunteer Program, Auxiliary police

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Section 3: Performance

officer program, Police Cadet Program, k-12 school programs, Youth Athletic Programs, Other (please Describe), None of the above, Unsure/Don't know.

Goal: Volunteer program; Youth Athletic Programs; Other - Police Explorer Program.

Measure: General 11

Identify the goal(s) you hope to achieve with your funding. If you have multiple goals, describe each goal separately.

Goal: 1) Provide traffic enforcement units with radar speed measuring devices.

2) Provide specialty response team units with quick access rifle/shotgun storage mounts for their patrol vehicles.

Measure: General 12

Are the subrecipient and implementing agency aware that they will be required to report on the status of the identified goals during each reporting period?

Goal: Yes.

Measure: General 13

Describe any barriers you may encounter which may prevent you from achieving your identified goal(s).

Goal: None identified at this juncture.

Measure: General 14

Are you aware that the Office of Criminal Justice Grants encourages recipients to report on any noteworthy accomplishments, success stories, or program results that they would like to showcase?

Goal: Yes.

Measure: General 11b

What major activities are planned for each of your goals listed in question 11?

Goal: Procurement and deployment of equipment (radar speed measuring devices and quick access rifle/shotgun storage mounts) for department patrol officers, utilizing grant funds.

State Purpose Area: 3E - Equipment, Supplies, and Technology Enhancements

Objectives and Measures

Objective: Equipment - Questions for all recipients purchasing Equipment, Supplies, and Technology Enhancements.

Measure: Equipment 1

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Section 3: Performance

Do the Subrecipient and Implementing agencies understand that they will be required to submit an itemized account of all items purchased during each reporting period as part of their performance reporting?

Goal: Yes.

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Section 4: Financial

General Financial Info:

Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.

Financial Reporting Frequency for this Subgrant: Quarterly

Is the subgrantee a state agency?: No

FLAIR / Vendor Number: 596000262

Budget:

Budget Category	Prime	Match	Total
Salaries and Benefits	\$0.00	\$0.00	\$0.00
Contractual Services	\$0.00	\$0.00	\$0.00
Expenses	\$2,300.00	\$0.00	\$2,300.00
Operating Capital Outlay	\$5,985.00	\$0.00	\$5,985.00
Indirect Costs	\$0.00	\$0.00	\$0.00
-- Totals --	\$8,285.00	\$0.00	\$8,285.00
Percentage	100.0	0.0	100.0

Project Generated Income:

Will the project earn project generated income (PGI)? No

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Section 4: Financial (cont.)

Budget Narrative:

EXPENSES:

1) Four (4) quick access rifle/shotgun storage mounts at \$603.00 each = \$2,412.00

OPERATING CAPITAL OUTLAY:

1) Three (3) radar speed measuring devices at \$1,985.00 each = \$5,955.00.

TOTAL COSTS: \$8,367.00 plus shipping

*Any amount over the grant award for this equipment will be paid for by the City of Alachua.

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Section 4: Financial

Section Questions:

Question: If the budget contains salaries and benefits, will this project result in a net personnel increase, or continue to fund a prior federally grant funded net personnel increase?

Answer: No

Question: If Expenses or Operating Capital Outlay are included in your budget, what will be the method of procurement for those items? (e.g., competitive bid, sole source, state term contract)

Answer: Procurement of items utilizing grand funds will adhere to the City of Alachua's established purchasing guidelines - requisition for purchases over \$1,000 but not greater than \$10,000 must be accompanied by two (2) quotes.

Question: If indirect cost is included, explain the indirect cost plan. Provide documentation of approval.

Answer: N/A

Question: If contractual services in the budget are based on unit costs, provide a definition and breakdown of cost for each service. Include the methodology for the unit cost plan and when it was approved.

Answer: N/A

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Section 5: Standard Conditions

Insert Standard Conditions Page here.

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Section 6: Signatures

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duty authorized officers on the date, month and year set out below.

**Corrections on this page, including Strikeovers, whiteout, etc.
are not acceptable.**

**State of Florida
Department of Law Enforcement
Office of Criminal Justice Grants**

Signature: _____

Typed Name and Title: _____

Date: _____

**Subgrant Recipient
Authorizing Official of Governmental Unit
(Commission Chairman, Mayor, or Designated Representative)**

Typed Name of Subgrant Recipient: _____

Signature: _____

Typed Name and Title: _____

Date: _____

**Implementing Agency
Official, Administrator or Designated Representative**

Typed Name of Implementing Agency: _____

Signature: _____

Typed Name and Title: _____

Date: _____

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Section 7: Certifications and Authorizations

Insert Certifications and Authorizations here.