



City of
ALACHUA

THE GOOD LIFE COMMUNITY

**Planning and Zoning Board
Minutes
November 13, 2018**

Chair Gary Thomas
Vice Chair Anthony Wright
Member Sandy Burgess
Member James Sajczuk
Member Virginia Johns
School Board Member Rob Hyatt

City Manager Adam Boukari

**Planning and Zoning Board
At 6:00 PM**
to address the item(s) below.

Meeting Date: November 13, 2018

Meeting Location: James A. Lewis Commission Chambers, City Hall

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

PLANNING AND ZONING BOARD MEETING MINUTES

CALL TO ORDER

Chair Gary Thomas called the meeting to order. All members were present.

INVOCATION

Vice Chair Anthony Wright led the invocation.

PLEDGE TO THE FLAG

Led by the Board.

APPROVAL OF THE AGENDA

Vice Chair Wright moved to approve the agenda; seconded by Member Virginia Johns.

Passed by unanimous consent.

I. OLD BUSINESS

None.

II. NEW BUSINESS

A. Approval of the Minutes of the October 9, 2018 PZB Meeting

Member Sandy Burgess noted a correction to the last name of a meeting attendee.

Vice Chair Wright moved to approve the minutes with Member Burgess's amendment to the last name of a meeting attendee; seconded by Member Burgess.

Passed by unanimous consent.

B. Certificate of Appropriateness: A request by John Haylik, applicant and property owner, for the following alterations to a property located within the Historic Overlay District: (1) installation of a new metal roof; and (2) removal of existing roof turbine vents, located at 13825 NW 147th Ave, Tax Parcel No. 03395-001-000 (Quasi-Judicial Hearing)

Department Director Kathy Winburn introduced the item.

Planning Assistant Kenyata Curtis swore in all parties entering testimony in the hearing.

Planner Adam Hall, AICP, presented the Staff Report.

Vice Chair Wright moved that based upon the competent substantial evidence presented at this hearing, the presentation before this Board, and Staff's recommendation, this Board finds the application to be consistent with the City of Alachua Comprehensive Plan and in compliance with the Land Development Regulations and approve the application for a Certificate of Appropriateness; seconded by Member Jim Sajczuk.

Member Burgess inquired about metal roofs within the Historic Overlay District.

Planner Hall responded.

City Attorney Marian Rush responded.

Motion Passed 5-0 in a roll call vote.

C. LDR Text Amendments - amending Section 3.7.2 (C), relating to landscape requirements for the U.S Highway 441/ Interstate 75 Gateway Overlay District; amending Section 6.2, relating to Tree Protection & Landscaping standards; amending Section 6.2.1, relating to Tree protection standards; amending Section 6.2.2, relating to Landscaping standards; amending Section 6.2.3, relating to Screening standards; amending Appendix 6.2.2.A, relating to the list of recommended trees/plants and nuisance trees; amending Article 10, providing definitions for Florida Friendly Landscaping and Quality tree protection area. (Legislative)

Department Director Kathy Winburn introduced the item.

Planner Adam Hall, AICP, presented the Staff Report.

Chair Thomas asked Planner Hall, AICP, to review portion tree protection regulations.

Planner Hall, AICP, responded.

Member Burgess and Member Wright asked for clarification about how a tree is designated as a champion tree.

Planner Hall, AICP, responded.

Member Johns expressed her support for the proposed amendments to landscaping regulations.

Member Burgess agreed with Member Johns.

Chair Thomas asked a question about tree protection and mitigation requirements.

Planner Hall, AICP, responded.

Member Johns moved that based upon the proposed text amendment to the City's Land Development Regulations to be consistent with the City of Alachua Comprehensive Plan and in compliance with the City's Land Development Regulations and transmit such finding to the City Commission with a recommendation to approve; seconded Vice Chair Wright.

Motion Passed 5-0 in a roll call vote.

III. BOARD COMMENTS/DISCUSSION

School Board Member Rob Hyatt commended the Board and Planning Department for their professionalism. He advised the Board that another School Board member may be appointed to serve as the School Board representative and expressed his best wishes to the Board.

Department Director Winburn stated the next meeting is scheduled for Tuesday, December 11, 2018, at 6:00 p.m.

IV. CITIZENS COMMENTS

None.

ADJOURN

Member Burgess moved to adjourn; seconded by Member Johns.

Passed by unanimous consent.

ATTEST:

PLANNING AND ZONING BOARD OF THE
CITY OF ALACHUA, FLORIDA

Presiding Officer

Staff Liaison