

RESOLUTION 19-05 EXHIBIT A

“Alachua Cares Guidelines”

“**Alachua Cares**” is a program created by the City Commission that collects voluntary contributions in order to assist City of Alachua residential utility customers needing emergency assistance to pay their utility bill.

A volunteer not for profit program administrator will determine who will receive assistance. Preference must be given to customers that are at least 60 years of age and/or disabled. Recipients must be City of Alachua residential utility customers and be in need of temporary or emergency assistance.

The City of Alachua offers its utility customers the option of pledging a set monthly amount to be added to their regular utility bills. Utility customers also have the option to make a pledge by rounding up their utility bill to the nearest dollar. The amount pledged will be added to the customer utility bill each month until the customer notifies the City of Alachua in writing they no longer wish to participate, or the program is discontinued. To make a one-time contribution, customers may make checks payable to City of Alachua, referencing the Alachua Cares Program.

City of Alachua employees may also contribute through payroll deductions.

One Hundred Percent of every donation will be disbursed as voucher payments.

The City will not allocate, receive or charge the fund for administration, costs or expenses nor will the Administrator.

The Administrator must be a not-for-profit entity acting as a volunteer as a service to the community.