

City of Alachua

Budget Workshop - Proposed Budget

Enterprise / Internal Service Funds & Budget Wrap-up

Fiscal Year 2019-2020

August 26, 2019

Purpose

- * Provide an overview of the FY 2019-2020 Proposed Budgets for:
 - Enterprise Funds
 - Internal Service Fund
- * Provide updates related to prior workshop information
- * Provide timeline for the remainder of the FY 2019-2020 budget process

Enterprise Funds Summary

* The Proposed FY 2019-2020 Enterprise Funds total: \$24,628,877

* Enterprise Funds include:

-Electric Utility:	\$18,652,397
-Water Utility:	\$ 3,207,033
-Wastewater Utility:	\$ 2,666,547
-Mosquito Control:	\$ 102,900

Enterprise Funds Summary

- * Full Time Equivalent (FTE) positions funded: 17.00
 - No increase
- * Includes:
 - Merit up to 4%
 - Longevity Pay \$500/every 5 yrs. of service up to \$3,000
- * Does not include all purchase order and/or project carry forwards

Enterprise Funds Revenue Summary

* Charges for Services:	\$18,679,012
* Miscellaneous:	\$ 372,400
* Non-Operating:	\$ 5,577,465

Enterprise Funds Revenue Summary

* Charges for Services:

-Electric Utility	\$14,149,537
-Water Utility	\$ 1,724,675
-Wastewater Utility	\$ 2,744,800
-Mosquito	\$ 60,000

Enterprise Funds Revenue Summary

* Miscellaneous:

-Interest	\$ 119,500
-Rents	\$ 32,000
-Penalties	\$ 155,400
-Utility Work Invoices	\$ 54,500
-Other	\$ 11,000

* Non-Operating:

-Fund Balance/Undercollection	\$5,577,465
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Electric – Department Summary

* Electric Utility:

Personal Services:	\$ 1,016,078
Operating Expenses:	\$ 485,175
Capital Outlay:	\$ 5,292,724
Debt Service:	\$ 472,933
Purchased Power:	\$ 2,989,487
Non-Operating:	<u>\$ 8,396,000</u>
Total Budget:	\$ 18,652,397

FTEs: 10.00

Electric – Department Summary

* Budget Enhancements:

-OT Fiber Loop	\$ 70,000
-Digger/Derrick Line Truck	\$ 225,000
-UG Cable Puller	\$ 156,724
-¾ Ton Utility Truck	\$ 35,000
-Tablets (3)	\$ 3,000

Electric – Department Summary

* Capital Improvement Program:

-OD Improvements	\$ 210,000
-UD Projects	\$ 580,000
-OD R&R Projects	\$ 50,000
-UD R&R Projects	\$ 115,000
-Street Light Projects	\$ 108,000
-Miscellaneous Projects	\$ 215,000
-Substation Improvement Projects	\$3,500,000

Water – Department Summary

* Water Utility:

Personal Services:	\$ 212,583
Operating Expenses:	\$ 403,339
Capital Outlay:	\$ 1,205,000
Debt Service:	\$ 173,975
Non-Operating:	<u>\$ 1,212,136</u>
Total Budget:	\$ 3,207,033

FTEs: 2.50

Water – Department Summary

- * Budget Enhancements:

- No non-CIP enhancements.

- * Capital Improvement Program:

-System Leak Detection	\$ 75,000
-WTF R&R Projects	\$ 240,000
-Water Distribution R&R Projects	\$ 230,000

Wastewater – Department Summary

* Wastewater Utility:

Personal Services:	\$ 420,301
Operating Expenses:	\$ 599,416
Capital Outlay:	\$ 339,800
Debt Service:	\$ 661,646
Non-Operating:	<u>\$ 645,384</u>
Total Budget:	\$ 2,666,547

FTEs: 4.50

Wastewater – Department Summary

* Budget Enhancement:

-Gate Operator	\$ 8,000
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* Capital Improvement Program:

-WWTF R&R Projects	\$ 92,800
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-LS Improvement Projects	\$ 215,000
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-WW Collection Improvement Projects	\$ 24,000
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Mosquito – Department Summary

* Mosquito Control:

Personal Services:	\$ 7,548
Operating Expenses:	\$ 32,569
Capital Outlay:	\$ 35,000
Non-Operating:	<u>\$ 27,783</u>
Total Budget:	\$ 102,900

* Budget Enhancements:

-Pickup Truck	\$ 35,000
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Internal Service Fund Summary

- * The Proposed FY 2019-2020 ISF total: \$2,957,399
- * This fund accounts for the following functions:
 - Utility Administration
 - Utility Billing
 - Meter Reading
 - Warehouse Operations
 - Distribution and Collection
 - Safety
 - IT
 - Series 2016 Debt
 - ISF Contingency

Internal Service Fund Summary

- * Full Time Equivalent (FTE) positions funded: 26.50
 - No increase
- * Includes:
 - Merit up to 4%
 - Longevity Pay \$500/every 5 yrs. of service up to \$3,000
- * Does not include all purchase order and/or project carry forwards

Internal Service Fund Revenue Summary

* Miscellaneous:	\$ 20,000
* Non-Operating:	\$ 2,937,399
-Electric Transfer	\$ 989,487
-Water Transfer	\$ 1,162,136
-Wastewater Transfer	\$ 527,706
-Mosquito Transfer	\$ 17,783
-Use of Retained Earnings	\$ 240,287

ISF - Department Summary

* PS-Utility Administration:

Personal Services:	\$ 628,413
Operating Expenses:	\$ 218,395
Capital Outlay:	<u>\$ 105,000</u>
Total Budget:	\$ 951,808

FTEs: 8.00

* Budget Enhancements:

-Vehicle Replacements (3)	\$ 105,000
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ISF - Department Summary

* FAS-Utility Billing:

Personal Services:	\$ 323,121
Operating Expenses:	\$ 131,079
Capital Outlay:	<u>\$ 0</u>
Total Budget:	\$ 454,200

FTEs: 6.00

* Budget Enhancements:

-None

ISF - Department Summary

* FAS-Meter Reading:

Personal Services:	\$ 263,857
Operating Expenses:	\$ 33,295
Capital Outlay:	<u>\$ 0</u>
Total Budget:	\$ 297,152

FTEs: 4.00

* Budget Enhancements:

-None

ISF - Department Summary

* PS-Warehouse Operations:

Personal Services:	\$	55,974
Operating Expenses:	\$	27,157
Capital Outlay:	\$	<u>10,000</u>
Total Budget:	\$	93,131

FTEs: 1.00

* Budget Enhancements:

-Shelving	\$	10,000
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ISF - Department Summary

* PS-Distribution & Collection:

Personal Services:	\$ 360,926
Operating Expenses:	\$ 327,285
Capital Outlay:	<u>\$ 43,000</u>
Total Budget:	\$ 731,211

FTEs: 6.00

ISF - Department Summary

* Budget Enhancements:

-Pickup Truck	\$	38,000
-16 Inch Bucket Attachment	\$	2,000
-Tablets (3)	\$	3,000

ISF - Department Summary

* Compliance-Safety:

Personal Services:	\$ 35,136
Operating Expenses:	<u>\$ 492</u>
Total Budget:	\$ 35,628

FTEs: 0.50

* Budget Enhancements:

-None

ISF - Department Summary

* FAS-IT:

Personal Services:	\$ 61,345
Operating Expenses:	<u>\$ 7,000</u>
Total Budget:	\$ 68,345

FTEs: 1.00

* Budget Enhancements:

-None

ISF - Department Summary

* Debt Series 2016:

Debt Service:	<u>\$ 225,924</u>
Total Budget:	\$ 225,924

ISF - Department Summary

* Non Departmental-Contingency:

Non-Operating: \$ 100,000

Total Budget: \$ 100,000

General Fund Update

- * FY 2019-2020 Proposed GF Budget total: \$11,939,343
- * GF millage recommendation remains at 5.3900 mills
- * Does not include all purchase order and/or project carry forwards

Special Revenue Funds Update

Community Redevelopment Agency

* Special Expense-CRA:

Personal Services:	\$ 110,354
Operating Expenses:	\$ 322,683
Capital Outlay:	\$ 128,351
Debt Service:	\$ 99,280
Grants & Aids	\$ 20,000
Non-Operating:	<u>\$ 10,000</u>
Total Budget:	\$ 690,668

FTEs: 1.00

All Funds Summary

- * FY 2019-2020 Proposed Budget total: \$49,207,031
- * Total FTEs: 138.50

Remaining Budget Calendar

- * September 9, 2019: CRA Budget Adoption, 5:00p.m.
- * September 9, 2019: First Budget Public Hearing, 6:00p.m.
- * September 12, 2019: Stormwater Assessment Rates Public Hearing, 3:00p.m.
- * September 23, 2019: Final Budget Public Hearing, 6:00p.m.

Questions & Comments

Thank you!