

Regular City Commission Meeting Agenda December 11, 2017

Mayor Gib Coerper
Vice Mayor Shirley Green Brown
Commissioner Gary Hardacre
Commissioner Ben Boukari, Jr.
Commissioner Robert Wilford

City Manager Traci L. Gresham
City Attorney Marian Rush

The City Commission will conduct a
Regular City Commission Meeting
At 6:00 PM
to address the item(s) below.

Meeting Date: December 11, 2017

Meeting Location: James A. Lewis Commission Chambers, City Hall

CITY COMMISSION MEETING

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

CALL TO ORDER

INVOCATION

PLEDGE TO THE FLAG

APPROVAL OF THE AGENDA

**APPROVE READING OF PROPOSED ORDINANCES AND RESOLUTIONS BY
TITLE ONLY**

I. SPECIAL PRESENTATIONS

- A.** Alachua Elementary Artwork Certificate Presentation
- B.** Fiscal Analysis Report for the Periods Ended August 31 and September 30, 2017

II. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

(Please Limit to 3 Minutes. Any citizen who is unable to speak at this time will have an opportunity to speak at the end of the meeting)

III. COMMITTEE REPORTS/COMMITTEE APPOINTMENTS/CITY ANNOUNCEMENTS

IV. PUBLIC HEARINGS AND ORDINANCES

(Presentations, other than the applicant, please limit to **3 Minutes**)

- A.** Ordinance 18-02: Small Wireless Facility Moratorium

V. AGENDA ITEMS

- A.** Resolution 18-08: Authorizing the Use of General Fund - Special Expense Contingency in the amount of \$36,493; Transferring \$36,493 to the Solid Waste Disposal Budget; and Authorizing issuance of a Purchase Order in the amount of \$85,909 to Waste Pro of Florida, Inc. for storm debris removal costs.

VI. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

(Please Limit to 3 Minutes. Any citizen who did not speak during the Citizen Comments period at the beginning of the meeting may do so at this time.)

VII. COMMENTS FROM CITY MANAGER AND CITY ATTORNEY

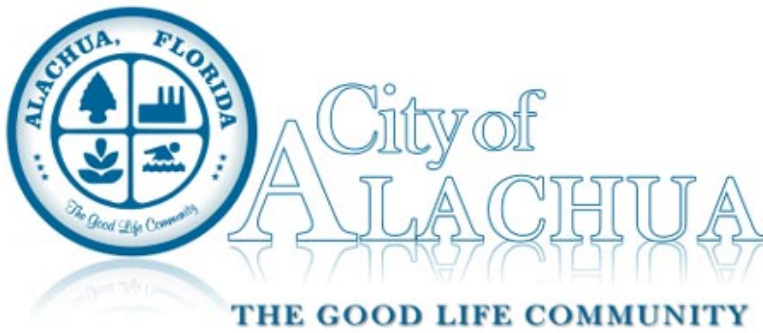
VIII.COMMISSION COMMENTS/DISCUSSION

ADJOURN

CONSENT AGENDA

CONSENT AGENDA ITEMS

November 13, 2017 City Commission Meeting Minutes



Commission Agenda Item

MEETING DATE: 12/11/2017

SUBJECT: Alachua Elementary Artwork Certificate Presentation

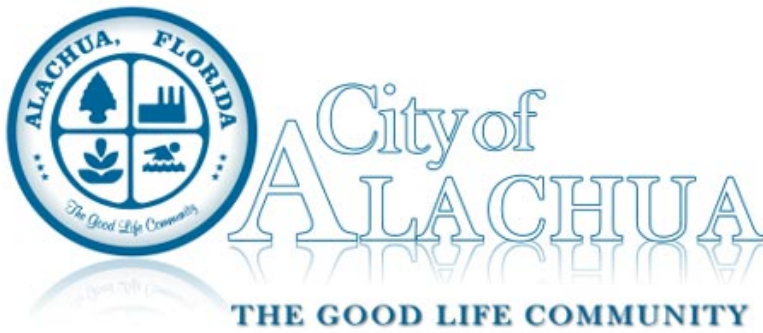
PREPARED BY: LeAnne Williams, Assistant Deputy City Clerk

RECOMMENDED ACTION:

Mayor Coerper and Kathy Requesens to present certificates to the students.

Summary

Recognition of the student artists and presentation of art certificates to Alachua Elementary students who currently have their artwork, Paul Klee Landscapes, featured on display in the foyer of City Hall.



Commission Agenda Item

MEETING DATE: 12/11/2017

SUBJECT: Fiscal Analysis Report for the Periods Ended August 31 and September 30, 2017

PREPARED BY: Robert A. Bonetti, Finance & Administrative Services Director

RECOMMENDED ACTION:

Receive the presentation.

Summary

The Finance and Administrative Services Department periodically prepares fiscal analysis reports for the purpose of conveying the City's general fiscal operating condition to the City Commission and the residents of the City of Alachua.

These reports, where applicable, may identify potential fiscal trends and, if necessary, assist in identifying and evaluating options for any required corrective action.

FINANCIAL IMPACT: No

BUDGETED: No

ATTACHMENTS:

Description

- ▢ 2017 09 30 Presentation
- ▢ 20170930 Fiscal Analysis
- ▢ 20170831 Fiscal Analysis

CITY OF ALACHUA



FISCAL ANALYSIS REPORT

FISCAL YEAR 2016/2017
THROUGH SEPTEMBER 30, 2017

DECEMBER 11, 2017

KEY TERMS



- **Fiscal year: period beginning October 1, 2016 and ending September 30, 2017.**
- **Amended budget: budget including all changes since the beginning of the fiscal year.**
- **Period benchmark: percentage of fiscal year that has transpired - 100%.**
- **Encumbrances: Funds committed for future expenses.**

ALL FUNDS SUMMARY



	FY 16/17 AMENDED BUDGET	PERCENT OF TOTAL BUDGET
GENERAL FUND	12,667,519	25.09%
SPECIAL REVENUE FUNDS	1,073,874	2.13%
DEBT SERVICE FUND	976,966	1.94%
CAPITAL PROJECTS FUNDS	7,975,163	15.80%
ENTERPRISE FUNDS	21,121,425	41.84%
INTERNAL SERVICE FUNDS	<u>6,665,533</u>	<u>13.20%</u>
	50,480,480	100.00%

GENERAL FUND



- **Primary Revenue Source: Taxes**
- **Programs Funded:**
 - **All General Governmental Functions:**
 - **City Commission**
 - **City Manager (City Manager, Human Resources, Special Expense)**
 - **City Attorney**
 - **Deputy City Clerk**
 - **Community Planning & Development (Community Plan./Dev., Building Inspections)**
 - **Compliance & Risk Management**
 - **Finance & Admin. Svcs. (Finance, Grants, Purchasing, Facilities, Information & Tech.)**
 - **Recreation**
 - **Police**
 - **Public Works**
 - **Fire Services**
 - **Residential Waste Collection**

GENERAL FUND



- **Sources of Funding (101%) –**

- Current Revenues: \$ 10.8M (85%)
- Budgeted Balances: \$ 2.0M (16%)

- **Uses of Funding (96%) –**

- Expenses: \$ 12.1M (96%)
- Encumbrances: \$ 16K (0%)

SPECIAL REVENUE FUNDS



- **Primary Revenue Source: Intergovernmental Revenue**

- **Programs Funded:**
 - Law Enforcement Training
 - APD Explorers
 - T K Basin
 - Donation
 - Community Redevelopment Agency (CRA)
 - Wild Spaces Public Places
 - Tree Bank

SPECIAL REVENUE FUNDS



- **Sources of Funding (104%) –**

- Current Revenues: \$ 851K (79%)
- Budgeted Balances: \$ 266K (25%)

- **Uses of Funding (62%) –**

- Expenses: \$ 409K (38%)
- Encumbrances: \$ 254K (24%)

DEBT SERVICE FUND



- **Primary Revenue Source: Inter-fund Transfers**

- **Programs Funded:**
 - Section 108 Debt Payments
 - Series 2016 Debt Payments
 - APD 2016 Capital Lease
 - ACBoCC TDC

DEBT SERVICE FUND



- **Sources of Funding (100%) –**

- Current Revenues: \$ 719K (74%)
- Budgeted Balances: \$ 258K (26%)

- **Uses of Funding (89%) –**

- Expenses: \$ 870K (89%)
- Encumbrances: \$ ----- (0%)

CAPITAL PROJECTS FUNDS



- **Primary Revenue Source: Intergovernmental Revenue**
- **Programs Funded:**
 - Heritage Oaks
 - San Felasco
 - Project Legacy
 - Municipal Complex
 - CDBG – Neighborhood Revitalization
 - Mill Creek Sink

CAPITAL PROJECTS FUNDS



- **Sources of Funding (95%) –**

- Current Revenues: \$ 3.0M (37%)
- Budgeted Balances: \$ 4.6M (58%)

- **Uses of Funding (85%) –**

- Expenses: \$ 6.7M (85%)
- Encumbrances: \$ 34K (0%)

ENTERPRISE FUNDS



- **Primary Revenue Source: Charges for Services**
- **Programs Funded:**
 - **Electric**
 - **Water**
 - **Waste Water**
 - **Mosquito**

ENTERPRISE FUNDS



- **Sources of Funding (96%) –**

- Current Revenues: \$16.3M (77%)
- Budgeted Balances: \$ 4.1M (19%)

- **Uses of Funding (78%) –**

- Expenses: \$16.3M (77%)
- Encumbrances: \$ 159K (1%)

INTERNAL SERVICE FUNDS



- **Primary Revenue Source: Charges for Services**

- **Programs Funded:**
 - **Utility Administration**
 - **Utility Billing**
 - **Utility Operations**
 - **Warehouse Operations**
 - **Water Distribution/Collection**
 - **Compliance and Risk**
 - **Public Services Operations Center**

INTERNAL SERVICE FUNDS



- **Sources of Funding (100%) –**
 - Current Revenues: \$ 2.2M (33%)
 - Balances: \$ 4.5M (67%)

- **Uses of Funding (88%) –**
 - Expenses: \$ 5.3M (79%)
 - Encumbrances: \$ 606K (9%)

ALL FUNDS SUMMARY



- **Amended FY 16/17 Budget = \$ 50,480,480**

- **Sources of Funding (98%) –**
 - Current Revenues: \$ 33.8M (67%)
 - Budgeted Balances: \$ 15.7M (31%)

- **Uses of Funding (85%) –**
 - Expenses: \$ 41.9M (83%)
 - Encumbrances: \$ 1.1M (2%)

INVESTMENTS / CASH HOLDINGS



- **Investment portfolio total = \$ 1,548,913.40**
 - State Board of Administration (SBA) = \$ 1.0M
 - Money Market Account = \$ 508K
 - Certificate of Deposit = \$ 30K

- **Cash holdings total = \$ 19,306,887.83**
 - Operating Account = \$ 14.7M
 - CRA Account = \$ 565K
 - Customer Deposit Accounts = \$ 1.7M
 - Series 2016 Repayment Account = \$ 1K
 - Section 108 Account = \$ 28K
 - Project Legacy Account = \$ 224K
 - SRF Money Market account = \$ 183K
 - Heritage Oaks Account = \$ 229K
 - Series 2016 Projects = \$ 1.7M
 - Other Accounts = \$ 39K

CONCLUSION



- **FY 17 Recap**
- **Audit On-Track / On-Going**



City of
ALACHUA

THE GOOD LIFE COMMUNITY

**FINANCE DEPARTMENT
FISCAL ANALYSIS
FOR THE PERIOD ENDING
SEPTEMBER 30, 2017**

TABLE OF CONTENTS

Introduction	I
General Fund Summary	1
General Fund Revenue	4
General Fund Expenditures by Major Category	5
Special Revenue Funds Summary	9
Special Revenue Funds Revenue	10
Special Revenue Funds Expenditures by Major Category	11
Debt Service Fund Summary	12
Debt Service Fund Revenue	13
Debt Service Fund Expenditures by Major Category	14
Capital Projects Funds Summary	15
Capital Projects Funds Revenues	16
Capital Projects Funds Expenditures by Major Category	17
Enterprise Funds Summary	18
Enterprise Funds Revenue	19
Enterprise Funds Expenditures by Major Category	20
Internal Service Fund Summary	21
Internal Service Fund Revenues	22
Internal Service Fund Expenditures by Major Category	23
All City Funds Summary	25
Revenues by Major Category All City Funds	26
Expenditures by Major Category All City Funds	27
Budget Performance by Function All City Funds	28
Investments and Cash	29

INTRODUCTION TO FISCAL ANALYSIS REPORT

Purpose

The fiscal analysis report is used to report the operating condition of the City, and where applicable, identify potential trends and, if necessary, recommends options for corrective action. The report first looks at all City Funds, and then looks at the major fund types (General Fund, Enterprise Funds, etc.). This report is merely a snapshot that fairly represents the City's financial position at a given point in time. While materially accurate, these are unaudited figures.

Defining Revenue

Revenues are the financial resources available to the City. The City of Alachua has variety of revenue sources. These revenue sources include taxes, permits and fees, charges for services, fines and forfeitures, grants, and other miscellaneous revenues.

Defining Expenditure

Expenditures constitute a use of financial resources. There are three basic types of expenditures: operating, capital and debt. Operating expenditures include the day-to-day expenses such as salaries, supplies, utilities, and equipment purchases. Capital expenditures include construction of roads, parks, buildings and the purchase of land.

Debt is the expense related to principal and interest on long-term bonds and notes issued by the City. Expenditures figures within this report include encumbrances. Encumbrances are expenditure commitments that have not yet been actually incurred.

Defining Expenditure Function

Expenditure functions are expenditure classifications according to the principal purposes for which expenditures are made. Examples are general government, public safety, economic environment, physical environment, transportation, and culture/recreation.

Defining Fund Balance

Fund balances are the funds carried over from the previous fiscal year. The City has a variety of uses for fund balance including reserve for future capital projects, for emergencies and catastrophes, for certain bond issues, and for other contingencies and expenditures.

Conclusion

The report gives a more comprehensive view by fund type of the financial operations of the City. The Finance Department welcomes any feedback you may have.

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING SEPTEMBER 30, 2017

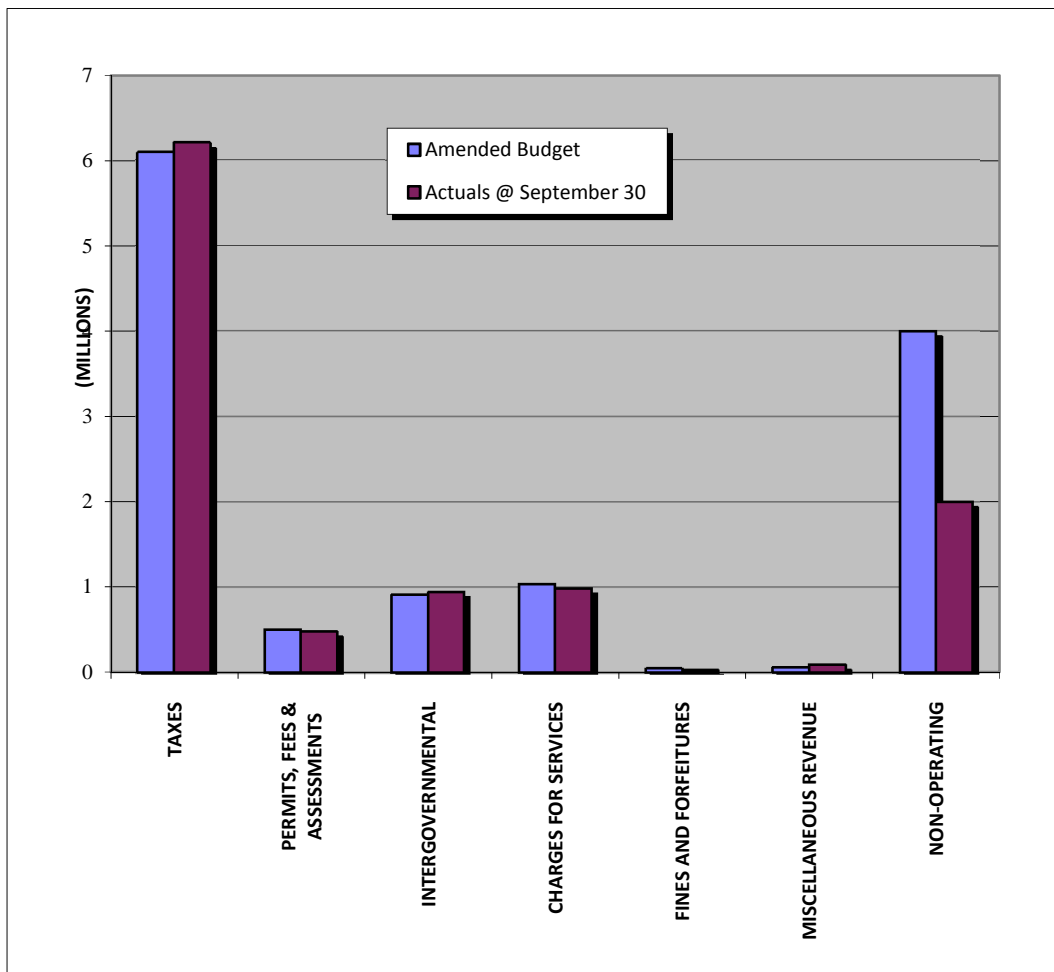
GENERAL FUND

FUND 001 - GENERAL FUND: The General Fund is the general operating fund for the Alachua City Commission. This fund is used to account for all financial resources, except those required to be accounted for separately. These resources provide funding for programs such as Fire Services, Recreation Services, General Government Administration, Capital Improvement Projects, Law Enforcement and Planning Services to all residents of the City of Alachua.

	FY 16/17 APPROVED BUDGET	FY 16/17 AMENDED BUDGET	YEAR TO DATE FY 16/17	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	5,998,056	6,093,860	6,205,669	102%
PERMITS, FEES & ASSESSMENTS	503,800	503,800	484,466	96%
INTERGOVERNMENTAL	900,589	911,989	944,754	104%
CHARGES FOR SERVICES	1,039,350	1,039,350	989,859	95%
FINES AND FORFEITURES	32,000	51,030	31,156	61%
MISCELLANEOUS REVENUE	38,000	68,000	98,597	145%
NON-OPERATING	3,999,490	3,999,490	2,000,000	50%
	12,511,285	12,667,519	10,754,501	85%
EXPENSES:				
GENERAL GOVERNMENT	6,618,338	6,656,772	6,309,199	95%
PUBLIC SAFETY	3,684,620	3,723,987	3,678,797	99%
ECONOMIC ENVIRONMENT	0	0	0	0%
PHYSICAL ENVIRONMENT	666,300	714,733	714,732	100%
TRANSPORTATION	937,010	967,010	860,803	89%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	605,017	605,017	586,539	97%
	12,511,285	12,667,519	12,150,069	96%
MAJOR EXPENDITURE CATEGORIES:				
PERSONAL SERVICES	5,382,436	5,483,081	5,398,220	98%
OPERATING EXPENDITURES	3,319,985	3,353,876	3,054,184	91%
CAPITAL OUTLAY	569,792	601,214	561,222	93%
DEBT SERVICE	0	0	0	0%
GRANTS & AIDS	47,228	47,228	33,300	71%
NON-OPERATING	3,191,844	3,182,120	3,103,143	98%
POWER COSTS	0	0	0	0%
	12,511,285	12,667,519	12,150,069	96%

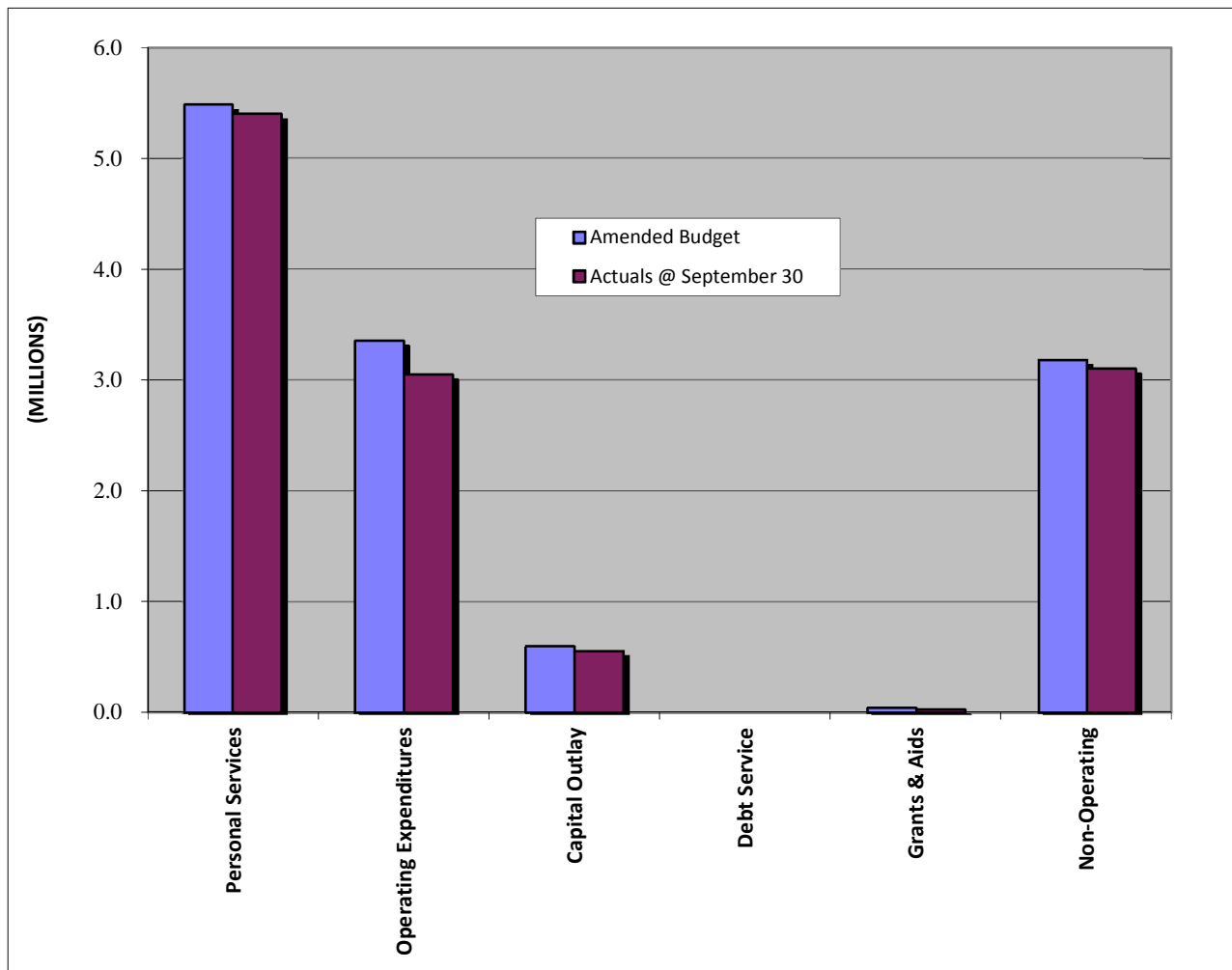
Revenues by Major Category General Fund

As of September 30, 2017, the City of Alachua collected 85% of budgeted General Fund revenues. Tax collections are at 102%. These revenues include property taxes, local option fuel taxes, utility taxes, and communication services taxes and account for \$6.2M, or almost half, of the General Fund annual budgeted revenues. Permits, Fees & Assessments are at 96%. The Intergovernmental Revenues are at 104%. Charges for Services are at 95%, Fines & Forfeitures are at 61%, Miscellaneous Revenues are at 145% and Non-Operating Revenues are at 50%.



Expenditures by Major Category General Fund

Overall, General Fund expenditure categories were at 96%. Personal Services are at 98% with Operating Expenditures at 91%. The Capital Outlay category is at 93%, Grants & Aids are 71% and Non-Operating expenditures are at 98%. Encumbrances account for less than 1% of the expense line total (aprox. \$16K).



CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING SEPTEMBER 30, 2017

GENERAL FUND REVENUES

REVENUE SOURCE	FY 16/17 APPROVED BUDGET	FY 16/17 AMENDED BUDGET	YEAR TO DATE FY 16/17	PERCENT COLLECTED
<u>TAXES</u>				
AD VALOREM TAXES	4,101,261	4,101,261	4,171,075	102%
LOCAL OPTION FUEL TAXES	250,162	250,162	250,227	100%
UTILITY SERVICES TAXES	1,250,000	1,345,804	1,423,860	106%
COMMUNICATIONS SERVICES TAXES	349,533	349,533	311,859	89%
LOCAL BUSINESS TAXES	47,100	47,100	48,648	103%
SUBTOTAL	5,998,056	6,093,860	6,205,669	102%
<u>PERMITS, FEES AND ASSESSMENTS</u>				
BUILDING PERMITS	209,800	209,800	174,875	83%
FRANCHISE FEES	294,000	294,000	309,591	105%
SUBTOTAL	503,800	503,800	484,466	96%
<u>INTERGOVERNMENTAL REVENUE</u>				
STATE-SHARED REVENUES	900,589	900,589	933,354	104%
GRANTS	0	11,400	11,400	100%
SUBTOTAL	900,589	911,989	944,754	104%
<u>CHARGES FOR SERVICES</u>				
GENERAL GOVERNMENT	102,725	102,725	46,967	46%
PUBLIC SAFETY	86,647	86,647	95,498	110%
PHYSICAL ENVIRONMENT	822,978	822,978	812,819	99%
TRANSPORTATION	0	0	0	0%
CULTURE & RECREATION	27,000	27,000	34,575	128%
OTHER CHARGES FOR SVCS	0	0	0	0%
SUBTOTAL	1,039,350	1,039,350	989,859	95%
<u>FINES & FORFEITURES</u>				
FINES & FORFEITURES	32,000	32,000	24,989	78%
OTHER FINES & FORFEITURES	0	19,030	6,167	32%
SUBTOTAL	32,000	51,030	31,156	61%
<u>MISCELLANEOUS REVENUE</u>				
INTEREST EARNINGS	5,000	5,000	13,323	266%
RENTS & ROYALTIES	0	0	100	NA+
OTHER MISCELLANEOUS REVENUE	33,000	63,000	85,174	135%
SUBTOTAL	38,000	68,000	98,597	145%
<u>NON OPERATING</u>				
CONTRIBUTIONS FROM ENTERPRISE	2,000,000	2,000,000	2,000,000	100%
FUND BALANCE & UNDER COLLECTION	1,999,490	1,999,490	0	0%
SUBTOTAL	3,999,490	3,999,490	2,000,000	50%
GENERAL FUND	12,511,285	12,667,519	10,754,501	85%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING SEPTEMBER 30, 2017

GENERAL FUND EXPENDITURES
 BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 16/17 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>CITY COMMISSION</u>						
PERSONAL SERVICES	108,233	108,138	100%	0	0%	100%
OPERATING EXPENDITURES	36,565	29,050	79%	0	0%	79%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	144,798	137,188	95%	0	0%	95%
<u>CITY MANAGER'S OFFICE</u>						
PERSONAL SERVICES	409,225	407,735	100%	0	0%	100%
OPERATING EXPENDITURES	22,910	21,256	93%	1,900	8%	101%
CAPITAL OUTLAY	1,300	1,150	88%	0	0%	88%
GRANTS & AIDS	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	433,435	430,141	99%	1,900	0%	100%
<u>DEPUTY CITY CLERK</u>						
PERSONAL SERVICES	135,948	130,984	96%	0	0%	96%
OPERATING EXPENDITURES	36,793	31,101	85%	0	0%	85%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	172,741	162,085	94%	0	0%	94%
<u>CITY ATTORNEY</u>						
OPERATING EXPENDITURES	213,107	213,106	100%	9,844	5%	105%
TOTAL EXPENDITURES	213,107	213,106	100%	9,844	5%	105%
<u>INFORMATION & TECHNOLOGY SERVICES</u>						
PERSONAL SERVICES	137,276	137,275	100%	0	0%	100%
OPERATING EXPENDITURES	55,020	53,767	98%	0	0%	98%
CAPITAL OUTLAY	20,896	14,650	70%	0	0%	70%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	213,192	205,692	96%	0	0%	96%
<u>FINANCE</u>						
PERSONAL SERVICES	424,870	419,522	99%	0	0%	99%
OPERATING EXPENDITURES	73,952	58,098	79%	0	0%	79%
CAPITAL OUTLAY	2,600	2,541	98%	0	0%	98%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	501,422	480,161	96%	0	0%	96%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING SEPTEMBER 30, 2017

GENERAL FUND EXPENDITURES
 BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 16/17 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>HUMAN RESOURCES</u>						
PERSONAL SERVICES	136,072	132,091	97%	0	0%	97%
OPERATING EXPENDITURES	43,278	33,297	77%	0	0%	77%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	179,350	165,388	92%	0	0%	92%
<u>FACILITIES MAINTENANCE</u>						
PERSONAL SERVICES	307,699	301,371	98%	0	0%	98%
OPERATING EXPENDITURES	138,850	112,951	81%	0	0%	81%
CAPITAL OUTLAY	5,000	2,855	57%	0	0%	57%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	451,549	417,177	92%	0	0%	92%
<u>GRANTS & CONTRACTS</u>						
PERSONAL SERVICES	63,661	60,857	96%	0	0%	96%
OPERATING EXPENDITURES	5,073	3,074	61%	0	0%	61%
CAPITAL OUTLAY	1,300	1,271	98%	0	0%	98%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	70,034	65,201	93%	0	0%	93%
<u>CP&D-PLANNING & DEVELOPMENT</u>						
PERSONAL SERVICES	326,648	299,966	92%	0	0%	92%
OPERATING EXPENDITURES	125,737	58,253	46%	0	0%	46%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	452,385	358,219	79%	0	0%	79%
<u>COMPLIANCE & RISK MANAGEMENT</u>						
PERSONAL SERVICES	284,511	283,789	100%	0	0%	100%
OPERATING EXPENDITURES	53,671	28,717	54%	0	0%	54%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	338,182	312,506	92%	0	0%	92%
<u>CP&D-BEAUTIFICATION BOARD</u>						
OPERATING EXPENDITURES	10,115	10,114	100%	0	0%	100%
TOTAL EXPENDITURES	10,115	10,114	100%	0	0%	100%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING SEPTEMBER 30, 2017

GENERAL FUND EXPENDITURES
 BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 16/17 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>SPECIAL EXPENSE</u>						
PERSONAL SERVICES	11,400	0	0%	0	0%	0%
OPERATING EXPENDITURES	110,734	95,612	86%	1,250	1%	87%
CAPITAL OUTLAY	124,980	114,371	92%	0	0%	92%
GRANTS & AIDS	47,228	33,300	71%	0	0%	71%
NON-OPERATING	3,182,120	3,095,943	97%	0	0%	97%
TOTAL EXPENDITURES	3,476,462	3,339,226	96%	1,250	0%	96%
<u>PS-SOLID WASTE DISPOSAL</u>						
OPERATING EXPENDITURES	714,733	707,532	99%	0	0%	99%
NON-OPERATING	0	7,200	0%	0	0%	0%
TOTAL EXPENDITURES	714,733	714,732	100%	0	0%	100%
<u>PS-PUBLIC WORKS</u>						
PERSONAL SERVICES	373,409	353,263	95%	0	0%	95%
OPERATING EXPENDITURES	278,885	209,792	75%	3,500	1%	76%
CAPITAL OUTLAY	314,716	294,248	93%	0	0%	93%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	967,010	857,303	89%	3,500	0%	89%
<u>FIRE RESCUE SERVICES</u>						
OPERATING EXPENDITURES	703,616	667,811	95%	0	0%	95%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	703,616	667,811	95%	0	0%	95%
<u>BUILDING INSPECTIONS</u>						
PERSONAL SERVICES	170,484	169,584	99%	0	0%	99%
OPERATING EXPENDITURES	23,774	15,577	66%	0	0%	66%
CAPITAL OUTLAY	2,750	2,465	90%	0	0%	90%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	197,008	187,626	95%	0	0%	95%
<u>APD-PATROL & ADMIN</u>						
PERSONAL SERVICES	1,954,585	1,954,585	100%	0	0%	100%
OPERATING EXPENDITURES	362,283	362,283	100%	0	0%	100%
CAPITAL OUTLAY	123,035	123,035	100%	0	0%	100%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	2,439,903	2,439,903	100%	0	0%	100%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING SEPTEMBER 30, 2017

GENERAL FUND EXPENDITURES
 BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 16/17 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>APD-COMMUNICATIONS</u>						
PERSONAL SERVICES	355,424	355,424	100%	0	0%	100%
OPERATING EXPENDITURES	11,125	11,125	100%	0	0%	100%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	366,549	366,549	100%	0	0%	100%
<u>APD-SCHOOL CROSSING GUARDS</u>						
OPERATING EXPENDITURES	13,693	13,692	100%	0	0%	100%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	13,693	13,692	100%	0	0%	100%
<u>APD-EXPLORERS PROGRAM</u>						
OPERATING EXPENDITURES	1,117	1,116	100%	0	0%	100%
TOTAL EXPENDITURES	1,117	1,116	100%	0	0%	100%
<u>APD-RESERVE PROGRAM</u>						
OPERATING EXPENDITURES	2,101	2,100	100%	0	0%	100%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	2,101	2,100	100%	0	0%	100%
<u>PARKS & RECREATION</u>						
PERSONAL SERVICES	283,636	283,636	100%	0	0%	100%
OPERATING EXPENDITURES	316,744	298,266	94%	0	0%	94%
CAPITAL OUTLAY	4,637	4,637	100%	0	0%	100%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	605,017	586,539	97%	0	0%	97%
GENERAL FUND	12,667,519	12,133,575	96%	16,494	0%	96%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING SEPTEMBER 30, 2017

SPECIAL REVENUE FUNDS

FUND VARIOUS - SPECIAL REVENUE FUNDS: Special Revenue Funds are used to account for the proceeds of specific revenue sources that are designated for specified purposes or are restricted in use.

	FY 16/17 APPROVED BUDGET	FY 16/17 AMENDED BUDGET	YEAR TO DATE FY 16/17	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	0	316,000	325,986	103%
PERMITS, FEES & ASSESSMENTS	6,650	37,173	37,244	100%
INTERGOVERNMENTAL REVENUE	266,222	266,222	276,391	104%
CHARGES FOR SERVICES	2,800	2,800	2,852	102%
FINES AND FORFEITURES	0	0	0	0%
MISCELLANEOUS REVENUE	200	200	23,575	11788%
NON-OPERATING	447,380	451,479	185,416	41%
	723,252	1,073,874	851,464	79%

EXPENSES:				
GENERAL GOVERNMENT	0	30,523	0	0%
PUBLIC SAFETY	10,518	10,518	2,572	24%
ECONOMIC ENVIRONMENT	644,560	648,659	369,531	57%
PHYSICAL ENVIRONMENT	17,920	17,920	4,910	27%
TRANSPORTATION	0	0	0	0%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	50,254	366,254	285,847	78%
	723,252	1,073,874	662,861	62%

MAJOR EXPENDITURE CATEGORIES:

PERSONAL SERVICES	18,810	75,239	54,914	73%
OPERATING EXPENDITURES	309,062	260,508	151,423	58%
CAPITAL OUTLAY	256,100	594,748	357,244	60%
DEBT SERVICE	99,280	99,280	99,279	100%
GRANTS & AIDS	30,000	30,000	0	0%
NON-OPERATING	10,000	14,099	0	0%
	723,252	1,073,874	662,861	62%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING SEPTEMBER 30, 2017

SPECIAL REVENUE FUNDS REVENUE

REVENUE SOURCE	FY 16/17 APPROVED BUDGET	FY 16/17 AMENDED BUDGET	RECEIVED TO DATE FY 16/17	PERCENT COLLECTED
<u>TAXES</u>				
DISCRETIONARY SALES SURTAX	0	316,000	325,986	103%
SUBTOTAL	0	316,000	325,986	103%
<u>PERMITS, FEES AND ASSESSMENTS</u>				
SPECIAL ASSESSMENTS	6,650	37,173	37,244	100%
SUBTOTAL	6,650	37,173	37,244	100%
<u>INTERGOVERNMENTAL REVENUE</u>				
FEDERAL GRANTS	0	0	0	0%
STATE GRANTS	0	0	0	0%
GRANTS FROM OTHER LOCAL UNITS	0	0	0	0%
PAYMENTS FROM LOCAL UNITS (FOR CRA)	266,222	266,222	276,391	104%
SUBTOTAL	266,222	266,222	276,391	104%
<u>CHARGES FOR SERVICES</u>				
ADDT'L CRT COSTS-\$2 FOR LEO TRAINING	2,800	2,800	2,852	102%
OTHER MISCELLANEOUS CHARGES	0	0	0	0%
SUBTOTAL	2,800	2,800	2,852	102%
<u>MISCELLANEOUS REVENUE</u>				
INTEREST INCOME	200	200	860	430%
RENTALS AND LEASES	0	0	7,115	NA+
CONTRIBUTIONS AND DONATIONS	0	0	15,600	NA+
OTHER MISCELLANEOUS REVENUE	0	0	0	0%
SUBTOTAL	200	200	23,575	11788%
<u>NON OPERATING</u>				
DEBT PROCEEDS	0	0	0	0%
TRANSFER IN	181,317	185,416	185,416	100%
USE OF FUND BALANCE/UNDERCOLLECTION	266,063	266,063	0	0%
SUBTOTAL	447,380	451,479	185,416	41%
SPECIAL REVENUE FUNDS	723,252	1,073,874	851,464	79%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING SEPTEMBER 30, 2017

SPECIAL REVENUE FUNDS EXPENDITURES
BY MAJOR CATEGORY

SPECIAL REVENUE FUND	FY 16/17 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
ADDT'L COURT COST-\$2 FOR LEO TRAINING FUND						
OPERATING EXPENDITURES	2,800	2,572	92%	0	0%	92%
TOTAL EXPENDITURES	2,800	2,572	92%	0	0%	92%
WILD SPACES PUBLIC PLACES FUND						
CAPITAL OUTLAY	316,000	73,669	0%	183,532	58%	81%
TOTAL EXPENDITURES	316,000	73,669	23%	183,532	58%	81%
EXPLORER SPECIAL REVENUE FUND						
OPERATING EXPENDITURES	6,800	0	0%	0	0%	0%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	6,800	0	0%	0	0%	0%
TREE BANK FUND						
OPERATING EXPENDITURES	30,523	0	0%	0	0%	0%
TOTAL EXPENDITURES	30,523	0	0%	0	0%	0%
TK BASIN SPECIAL ASSESSMENT						
OPERATING EXPENDITURES	17,920	4,910	27%	0	0%	27%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	17,920	4,910	27%	0	0%	27%
DONATION FUND						
OPERATING EXPENDITURES	28,524	5,999	21%	0	0%	21%
CAPITAL OUTLAY	22,648	22,647	100%	0	0%	100%
NON OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	51,172	28,646	56%	0	0%	56%
CRA FUND						
PERSONAL SERVICES	75,239	54,914	73%	0	0%	73%
OPERATING EXPENDITURES	173,941	131,321	75%	6,621	4%	79%
CAPITAL OUTLAY	256,100	13,899	5%	63,497	25%	30%
DEBT SERVICE	99,280	99,279	100%	0	0%	100%
AIDS TO PRIVATE ORGANIZATIONS	30,000	0	0%	0	0%	0%
NON OPERATING	14,099	0	0%	0	0%	0%
TOTAL EXPENDITURES	648,659	299,413	46%	70,118	11%	57%
SPECIAL REVENUE FUNDS	1,073,874	409,211	38%	253,650	24%	62%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING SEPTEMBER 30, 2017

DEBT SERVICE FUND

FUND 070 - DEBT SERVICE FUND: The Debt Service Fund is used to account for the accumulation of resources for, and the payment of the City's general long-term debt, interest, and other related debt service charges. Debt obligations related to the Enterprise funds are accounted for in those specific funds.

	FY 16/17 APPROVED BUDGET	FY 16/17 AMENDED BUDGET	YEAR TO DATE FY 16/17	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	0	0	0	0%
PERMITS, FEES & ASSESSMENTS	0	0	0	0%
INTERGOVERNMENTAL	0	0	0	0%
CHARGES FOR SERVICES	0	0	0	0%
FINES AND FORFEITURES	0	0	0	0%
MISCELLANEOUS REVENUE	0	0	130	NA+
NON-OPERATING	976,966	976,966	718,502	74%
	<u>976,966</u>	<u>976,966</u>	<u>718,632</u>	<u>74%</u>
EXPENSES:				
GENERAL GOVERNMENT	976,966	976,966	870,076	89%
PUBLIC SAFETY	0	0	0	0%
ECONOMIC ENVIRONMENT	0	0	0	0%
PHYSICAL ENVIRONMENT	0	0	0	0%
TRANSPORTATION	0	0	0	0%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	0	0	0	0%
	<u>976,966</u>	<u>976,966</u>	<u>870,076</u>	<u>89%</u>
MAJOR EXPENDITURE CATEGORIES:				
PERSONAL SERVICES	0	0	0	0%
OPERATING EXPENDITURES	0	0	0	0%
CAPITAL OUTLAY	0	0	0	0%
DEBT SERVICE	976,966	976,966	870,076	89%
GRANTS & AIDS	0	0	0	0%
NON-OPERATING	0	0	0	0%
POWER COSTS	0	0	0	0%
	<u>976,966</u>	<u>976,966</u>	<u>870,076</u>	<u>89%</u>

**CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING SEPTEMBER 30, 2017**

DEBT SERVICE FUND REVENUES

REVENUE SOURCE	FY 16/17 APPROVED BUDGET	FY 16/17 AMENDED BUDGET	YEAR TO DATE FY 16/17	PERCENT COLLECTED
<u>MISCELLANEOUS REVENUE</u>				
INTEREST EARNINGS	0	0	130	NA+
OTHER MISCELLANEOUS REVENUE	0	0	0	0%
SUBTOTAL	0	0	130	NA+
<u>NON OPERATING</u>				
CONTRIBUTIONS FROM ENTERPRISE	57,975	57,975	57,975	100%
DEBT PROCEEDS	0	0	0	0%
TRANSFER IN-GF	660,527	660,527	660,527	100%
FUND BALANCE & UNDER COLLECTION	258,464	258,464	0	0%
SUBTOTAL	976,966	976,966	718,502	74%
 DEBT SERVICE FUND	 976,966	 976,966	 718,632	 74%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING SEPTEMBER 30, 2017

DEBT SERVICE FUND EXPENDITURES
 BY MAJOR CATEGORY

DEBT OBLIGATION	FY 16/17 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>OTHER DEBT COSTS</u>						
DEBT SERVICE	750	750	100%	0	0%	100%
	750	750	100%	0	0%	100%
<u>SECTION 108 LOAN</u>						
DEBT SERVICE	165,643	165,243	100%	0	0%	100%
TOTAL EXPENDITURES	165,643	165,243	100%	0	0%	100%
<u>CAPITAL LEASE - MOTOROLA</u>						
DEBT SERVICE	93,686	93,686	100%	0	0%	100%
TOTAL EXPENDITURES	93,686	93,686	100%	0	0%	100%
<u>ALACHUA COUNTY TDC</u>						
DEBT SERVICE	83,333	83,333	100%	0	0%	100%
TOTAL EXPENDITURES	83,333	83,333	100%	0	0%	100%
<u>SERIES 2016 CAPITAL IMPROVEMENT</u>						
DEBT SERVICE	633,554	527,064	83%	0	0%	83%
TOTAL EXPENDITURES	633,554	527,064	83%	0	0%	83%
DEBT SERVICE FUND	976,966	870,076	89%	0	0%	89%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING SEPTEMBER 30, 2017

CAPITAL PROJECTS FUNDS

FUND 3XX - CAPITAL PROJECTS FUNDS: Capital Project Funds are used to account for financial resources to be used for the acquisition, construction, or improvement of major capital facilities (other than those financed by the Enterprise Funds or Special Assessments).

	FY 16/17 APPROVED BUDGET	FY 16/17 AMENDED BUDGET	YEAR TO DATE FY 16/17	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	0	0	0	0%
PERMITS, FEES & ASSESSMENTS	0	0	0	0%
INTERGOVERNMENTAL REVENUE	353,545	753,545	373,349	50%
CHARGES FOR SERVICES	0	0	0	0%
FINES AND FORFEITURES	0	0	0	0%
MISCELLANEOUS REVENUE	0	35,000	18,562	53%
NON-OPERATING	7,186,618	7,186,618	2,574,126	36%
	<u>7,540,163</u>	<u>7,975,163</u>	<u>2,966,037</u>	<u>37%</u>
EXPENSES:				
GENERAL GOVERNMENT	324,126	324,126	0	0%
PUBLIC SAFETY	0	0	0	0%
ECONOMIC ENVIRONMENT	0	0	0	0%
PHYSICAL ENVIRONMENT	333,940	733,940	211,008	29%
TRANSPORTATION	353,545	353,545	329,985	93%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	6,528,552	6,563,552	6,234,494	95%
	<u>7,540,163</u>	<u>7,975,163</u>	<u>6,775,488</u>	<u>85%</u>
MAJOR EXPENDITURE CATEGORIES:				
PERSONAL SERVICES	0	0	0	0%
OPERATING EXPENDITURES	462,200	469,393	17,328	4%
CAPITAL OUTLAY	7,077,963	7,505,770	6,758,159	90%
DEBT SERVICE	0	0	0	0%
GRANTS & AIDS	0	0	0	0%
NON-OPERATING	0	0	0	0%
POWER COSTS	0	0	0	0%
	<u>7,540,163</u>	<u>7,975,163</u>	<u>6,775,488</u>	<u>85%</u>

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING SEPTEMBER 30, 2017

CAPITAL PROJECTS FUNDS REVENUE

REVENUE SOURCE	FY 16/17 APPROVED BUDGET	FY 16/17 AMENDED BUDGET	RECEIVED TO DATE FY 16/17	PERCENT COLLECTED
<u>INTERGOVERNMENTAL REVENUE</u>				
FEDERAL GRANTS	353,545	353,545	373,349	106%
STATE GRANTS	0	0	0	0%
GRANTS FROM OTHER LOCAL UNITS	0	400,000	0	0%
SUBTOTAL	353,545	753,545	373,349	50%
<u>MISCELLANEOUS REVENUE</u>				
INTEREST INCOME	0	35,000	18,562	53%
OTHER MISCELLANEOUS REVENUE	0	0	0	0%
SUBTOTAL	0	35,000	18,562	53%
<u>NON OPERATING</u>				
DEBT PROCEEDS	0	0	0	0%
TRANSFERS IN	2,574,126	2,574,126	2,574,126	100%
USE OF FUND BALANCE	4,612,492	4,612,492	0	0%
SUBTOTAL	7,186,618	7,186,618	2,574,126	36%
 CAPITAL PROJECTS FUNDS	 7,540,163	 7,975,163	 2,966,037	 37%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING SEPTEMBER 30, 2017

CAPITAL PROJECTS FUNDS EXPENDITURES
 BY MAJOR CATEGORY

CAPITAL PROJECT	FY 16/17 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>MILL CREEK SINK FUND</u>						
CAPITAL OUTLAY	400,000	0	0%	0	0%	0%
TOTAL EXPENDITURES	400,000	0	0%	0	0%	0%
<u>HERITAGE OAKS</u>						
OPERATING EXPENSES	120,066	0	0%	0	0%	0%
CAPITAL OUTLAY	213,874	208,108	97%	2,900	1%	99%
TOTAL EXPENDITURES	333,940	208,108	62%	2,900	1%	63%
<u>SAN FELASCO CONSERVATION CORRIDOR</u>						
OPERATING EXPENDITURES	6,508	1,400	22%	0	0%	22%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	6,508	1,400	22%	0	0%	22%
<u>MUNICIPAL COMPLEX</u>						
OPERATING EXPENDITURES	324,126	0	0%	0	0%	0%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	324,126	0	0%	0	0%	0%
<u>CDBG - NEIGHBORHOOD REVITALIZATION</u>						
OPERATING EXPENDITURES	11,588	11,587	100%	0	0%	100%
CAPITAL OUTLAY	341,957	318,398	93%	0	0%	93%
TOTAL EXPENDITURES	353,545	329,985	93%	0	0%	93%
<u>PROJECT LEGACY</u>						
OPERATING EXPENDITURES	7,105	4,341	61%	0	0%	61%
CAPITAL OUTLAY	6,549,939	6,197,197	95%	31,556	0%	95%
TOTAL EXPENDITURES	6,557,044	6,201,538	95%	31,556	0%	95%
CAPITAL PROJECT FUNDS	7,975,163	6,741,032	85%	34,456	0%	85%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING SEPTEMBER 30, 2017

ENTERPRISE FUNDS

FUND 010, 020, 030, 042 - ENTERPRISE FUNDS: Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises in which the intent of the governing body is that all costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The City's Electric, Water, Wastewater, and Mosquito Control services reside in Enterprise funds.

	FY 16/17 APPROVED BUDGET	FY 16/17 AMENDED BUDGET	YEAR TO DATE FY 16/17	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	0	0	0	0%
PERMITS, FEES & ASSESSMENTS	0	0	0	0%
INTERGOVERNMENTAL REVENUE	0	0	0	0%
CHARGES FOR SERVICES	16,710,202	16,710,202	16,047,763	96%
FINES AND FORFEITURES	0	0	0	0%
MISCELLANEOUS REVENUE	276,320	276,320	268,478	97%
NON-OPERATING	4,134,903	4,134,903	0	0%
	21,121,425	21,121,425	16,316,241	77%
EXPENSES:				
GENERAL GOVERNMENT	0	0	0	0%
PUBLIC SAFETY	0	0	0	0%
ECONOMIC ENVIRONMENT	0	0	0	0%
PHYSICAL ENVIRONMENT	21,121,425	21,121,425	16,489,130	78%
TRANSPORTATION	0	0	0	0%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	0	0	0	0%
	21,121,425	21,121,425	16,489,130	78%
MAJOR EXPENDITURE CATEGORIES:				
PERSONAL SERVICES	1,426,180	1,475,571	1,428,222	97%
OPERATING EXPENDITURES	1,467,914	1,538,776	1,315,189	85%
CAPITAL OUTLAY	3,078,826	2,958,573	109,320	4%
DEBT SERVICE	1,180,911	1,180,911	1,158,811	98%
GRANTS AND AIDS	0	0	0	0%
NON-OPERATING	4,690,094	4,690,094	4,590,812	98%
POWER COSTS	9,277,500	9,277,500	7,886,777	85%
	21,121,425	21,121,425	16,489,130	78%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING SEPTEMBER 30, 2017

ENTERPRISE FUNDS REVENUE

REVENUE SOURCE	FY 16/17 APPROVED BUDGET	FY 16/17 AMENDED BUDGET	RECEIVED TO DATE FY 16/17	PERCENT COLLECTED
<u>INTERGOVERNMENTAL REVENUE</u>				
GRANTS FROM LOCAL UNITS	0	0	0	0%
SUBTOTAL	0	0	0	0%
<u>CHARGES FOR SERVICES</u>				
PHYSICAL ENVIRONMENT-ELECTRIC	12,964,838	12,964,838	12,488,478	96%
PHYSICAL ENVIRONMENT-WATER	1,487,971	1,487,971	1,450,875	98%
PHYSICAL ENVIRONMENT-WASTEWATER	2,199,393	2,199,393	2,054,769	93%
PHYSICAL ENVIRONMENT-MOSQUITO	58,000	58,000	53,641	92%
SUBTOTAL	16,710,202	16,710,202	16,047,763	96%
<u>MISCELLANEOUS REVENUE</u>				
INTEREST EARNINGS	3,820	3,820	12,283	322%
RENTS & ROYALTIES	29,100	29,100	29,271	101%
OTHER MISCELLANEOUS REVENUE	243,400	243,400	226,924	93%
SUBTOTAL	276,320	276,320	268,478	97%
<u>NON OPERATING</u>				
DEBT PROCEEDS	0	0	0	0%
TRANSFERS IN	0	0	0	0%
FUND BALANCE & UNDER COLLECTION	4,134,903	4,134,903	0	0%
SUBTOTAL	4,134,903	4,134,903	0	0%
 ENTERPRISE FUNDS	 21,121,425	 21,121,425	 16,316,241	 77%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING SEPTEMBER 30, 2017

ENTERPRISE FUNDS EXPENDITURES
 BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 16/17 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>ELECTRIC UTILITY</u>						
PERSONAL SERVICES	898,513	903,704	101%	0	0%	101%
OPERATING EXPENDITURES	413,831	396,526	96%	4,466	1%	97%
CAPITAL OUTLAY	1,801,442	0	0%	38,338	2%	2%
DEBT SERVICE	465,770	465,770	100%	0	0%	100%
NON OPERATING	3,420,179	3,420,178	100%	0	0%	100%
POWER COSTS	9,277,500	7,886,777	85%	0	0%	85%
TOTAL EXPENDITURES	16,277,235	13,072,955	80%	42,804	0%	81%
<u>WATER UTILITY</u>						
PERSONAL SERVICES	189,780	152,469	80%	0	0%	80%
OPERATING EXPENDITURES	462,718	336,537	73%	41,416	9%	82%
CAPITAL OUTLAY	664,371	0	0%	27,969	4%	4%
DEBT SERVICE	170,850	84,461	49%	0	0%	49%
NON OPERATING	761,668	714,251	94%	0	0%	94%
TOTAL EXPENDITURES	2,249,387	1,287,718	57%	69,385	3%	60%
<u>WASTEWATER UTILITY</u>						
PERSONAL SERVICES	379,790	368,378	97%	0	0%	97%
OPERATING EXPENDITURES	639,364	514,488	80%	3,710	1%	81%
CAPITAL OUTLAY	487,113	0	0%	41,652	9%	9%
DEBT SERVICE	544,291	608,580	112%	0	0%	112%
NON OPERATING	489,122	441,719	90%	0	0%	90%
TOTAL EXPENDITURES	2,539,680	1,933,165	76%	45,362	2%	78%
<u>MOSQUITO CONTROL</u>						
PERSONAL SERVICES	7,488	3,671	49%	0	0%	49%
OPERATING EXPENDITURES	22,863	18,046	79%	0	0%	79%
CAPITAL OUTLAY	5,647	0	0%	1,361	24%	0%
NON OPERATING	19,125	14,664	77%	0	0%	77%
TOTAL EXPENDITURES	55,123	36,381	66%	1,361	2%	68%
ENTERPRISE FUNDS	21,121,425	16,330,218	77%	158,912	1%	78%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING SEPTEMBER 30, 2017

INTERNAL SERVICE FUND

FUND 700 - INTERNAL SERVICE FUND: The Internal Service Fund is used to account for the provision of goods or services by Utility Administration, Utility Operations, Utility Billing, Warehouse Operations, and postage services for the City's utility system and other departments.

	FY 16/17 APPROVED BUDGET	FY 16/17 AMENDED BUDGET	YEAR TO DATE FY 16/17	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	0	0	0	0%
PERMITS, FEES & ASSESSMENTS	0	0	0	0%
INTERGOVERNMENTAL REVENUE	0	0	0	0%
CHARGES FOR SERVICES	0	0	0	0%
FINES AND FORFEITURES	0	0	0	0%
MISCELLANEOUS REVENUE	0	0	1,904	NA+
NON-OPERATING	6,665,533	6,665,533	2,202,992	33%
	<u>6,665,533</u>	<u>6,665,533</u>	<u>2,204,896</u>	<u>33%</u>
EXPENSES:				
GENERAL GOVERNMENT	6,157,947	6,157,947	5,561,448	90%
PUBLIC SAFETY	0	0	0	0%
ECONOMIC ENVIRONMENT	0	0	0	0%
PHYSICAL ENVIRONMENT	507,586	507,586	343,332	68%
TRANSPORTATION	0	0	0	0%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	0	0	0	0%
	<u>6,665,533</u>	<u>6,665,533</u>	<u>5,904,780</u>	<u>89%</u>
MAJOR EXPENDITURE CATEGORIES:				
PERSONAL SERVICES	1,414,367	1,396,313	1,239,913	89%
OPERATING EXPENDITURES	434,168	463,671	303,142	65%
CAPITAL OUTLAY	4,610,303	4,598,854	4,176,540	91%
DEBT SERVICE	156,695	156,695	185,185	118%
GRANTS & AIDS	0	0	0	0%
NON-OPERATING	50,000	50,000	0	0%
POWER COSTS	0	0	0	0%
	<u>6,665,533</u>	<u>6,665,533</u>	<u>5,904,780</u>	<u>89%</u>

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING SEPTEMBER 30, 2017

INTERNAL SERVICE FUND REVENUES

REVENUE SOURCE	FY 16/17 APPROVED BUDGET	FY 16/17 AMENDED BUDGET	YEAR TO DATE FY 16/17	PERCENT COLLECTED
<u>PERMITS, FEES & ASSESSMENTS</u>				
OTHER LICENSES, FEES, AND PERMITS	0	0	0	0%
SUBTOTAL	0	0	0	0%
<u>INTERGOVERNMENTAL REVENUE</u>				
OTHER FEDERAL GRANTS	0	0	0	0%
SUBTOTAL	0	0	0	0%
<u>MISCELLANEOUS REVENUE</u>				
INTEREST EARNINGS	0	0	2,082	NA+
RENTS & ROYALTIES	0	0	0	0%
OTHER MISCELLANEOUS REVENUE	0	0	0	0%
SUBTOTAL	0	0	2,082	NA+
<u>NON OPERATING</u>				
CONTRIBUTIONS FROM ENTERPRISE	0	0	0	0%
SERIES 2016 DEBT PROCEEDS	0	0	0	0%
INTERFUND TRANSFER	2,202,993	2,202,993	2,202,992	100%
FUND BALANCE & UNDER COLLECTION	4,462,540	4,462,540	0	0%
SUBTOTAL	6,665,533	6,665,533	2,202,992	33%
INTERNAL SERVICE FUND	6,665,533	6,665,533	2,205,074	33%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING SEPTEMBER 30, 2017

INTERNAL SERVICE FUND EXPENDITURES
BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 16/17 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>FINANCE / UTILITY OPERATIONS</u>						
PERSONAL SERVICES	235,702	235,477	100%	0	0%	100%
OPERATING EXPENDITURES	27,434	19,234	70%	0	0%	70%
CAPITAL OUTLAY	20,000	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	283,136	254,711	90%	0	0%	90%
<u>FINANCE / UTILITY BILLING</u>						
PERSONAL SERVICES	272,819	246,962	91%	0	0%	91%
OPERATING EXPENDITURES	145,812	123,848	85%	0	0%	85%
CAPITAL OUTLAY	11,875	0	0%	7,014	59%	59%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	430,506	370,810	86%	7,014	2%	88%
<u>PUBLIC SERVICES / UTILITY ADMINISTRATION</u>						
PERSONAL SERVICES	501,838	420,679	84%	0	0%	84%
OPERATING EXPENDITURES	117,654	49,502	42%	7,794	7%	49%
CAPITAL OUTLAY	29,754	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	649,246	470,181	72%	7,794	1%	74%
<u>PUBLIC SERVICES-WAREHOUSE OPERATIONS</u>						
PERSONAL SERVICES	51,643	46,966	91%	0	0%	91%
OPERATING EXPENDITURES	17,972	14,380	80%	0	0%	80%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	69,615	61,346	88%	0	0%	88%
<u>ISF - COMPLIANCE AND RISK MANAGEMENT</u>						
PERSONAL SERVICES	30,075	31,282	104%	0	0%	104%
TOTAL EXPENDITURES	30,075	31,282	104%	0	0%	104%
<u>PUBLIC SERVICES-WATER DISTRIBUTION/COLLECTION</u>						
PERSONAL SERVICES	304,236	258,547	85%	0	0%	85%
OPERATING EXPENDITURES	151,984	69,835	46%	14,950	10%	56%
CAPITAL OUTLAY	51,366	0	0%	0	0%	0%
TOTAL EXPENDITURES	507,586	328,382	65%	14,950	3%	68%
<u>DEBT SERVICE FUND - SERIES 2016</u>						
DEBT SERVICE	156,695	185,185	118%	0	0%	118%
TOTAL EXPENDITURES	156,695	185,185	118%	0	0%	118%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING SEPTEMBER 30, 2017

INTERNAL SERVICE FUND EXPENDITURES
 BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 16/17 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>INTERNAL SERVICE FUND RESERVES</u>						
NON-OPERATING	50,000	0	0%	0	0%	0%
TOTAL EXPENDITURES	50,000	0	0%	0	0%	0%
<u>CP OPS/WAREHOUSE</u>						
OPERATING EXPENDITURES	2,815	3,599	128%	0	0%	128%
CAPITAL OUTLAY	4,485,859	3,592,755	80%	576,771	13%	93%
OTHER DEBT COSTS	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	4,488,674	3,596,354	80%	576,771	13%	93%
INTERNAL SERVICE FUND	6,665,533	5,298,251	79%	606,529	9%	89%

**CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING SEPTEMBER 30, 2017**

ALL CITY FUNDS

	FY 16/17 APPROVED BUDGET	FY 16/17 AMENDED BUDGET	YEAR TO DATE FY 16/17	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	5,998,056	6,409,860	6,531,655	102%
PERMITS, FEES & ASSESSMENTS	510,450	540,973	521,710	96%
INTERGOVERNMENTAL	1,520,356	1,931,756	1,594,494	83%
CHARGES FOR SERVICES	17,752,352	17,752,352	17,040,474	96%
FINES AND FORFEITURES	32,000	51,030	31,156	61%
MISCELLANEOUS REVENUE	314,520	379,520	411,246	108%
NON-OPERATING	23,410,890	23,414,989	7,681,036	33%
	<u>49,538,624</u>	<u>50,480,480</u>	<u>33,811,771</u>	<u>67%</u>

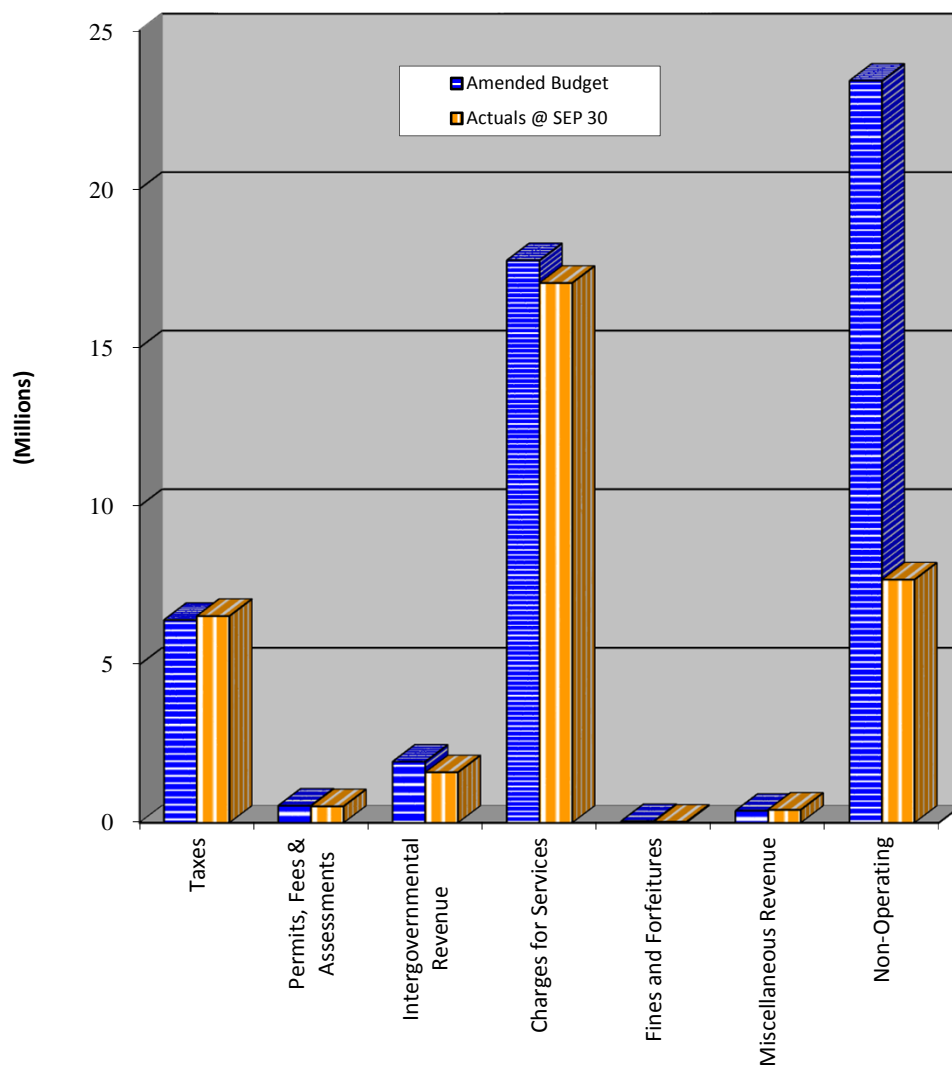
EXPENSES:				
GENERAL GOVERNMENT	14,077,377	14,146,334	12,768,825	90%
PUBLIC SAFETY	3,695,138	3,734,505	3,681,794	99%
ECONOMIC ENVIRONMENT	644,560	648,659	369,531	57%
PHYSICAL ENVIRONMENT	22,647,171	23,095,604	17,803,259	77%
TRANSPORTATION	1,290,555	1,320,555	1,190,788	90%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	7,183,823	7,534,823	7,107,620	94%
	<u>49,538,624</u>	<u>50,480,480</u>	<u>42,921,818</u>	<u>85%</u>

MAJOR EXPENDITURE CATEGORIES:

PERSONAL SERVICES	8,241,793	8,432,327	8,121,269	96%
OPERATING EXPENDITURES	5,993,329	6,084,101	4,887,439	80%
CAPITAL OUTLAY	15,592,984	16,259,159	11,985,727	74%
DEBT SERVICE	2,413,852	2,413,852	2,313,351	96%
GRANTS & AIDS	77,228	77,228	33,300	43%
NON-OPERATING	7,941,938	7,936,313	7,693,955	97%
POWER COSTS	9,277,500	9,277,500	7,886,777	85%
	<u>49,538,624</u>	<u>50,480,480</u>	<u>42,921,818</u>	<u>85%</u>

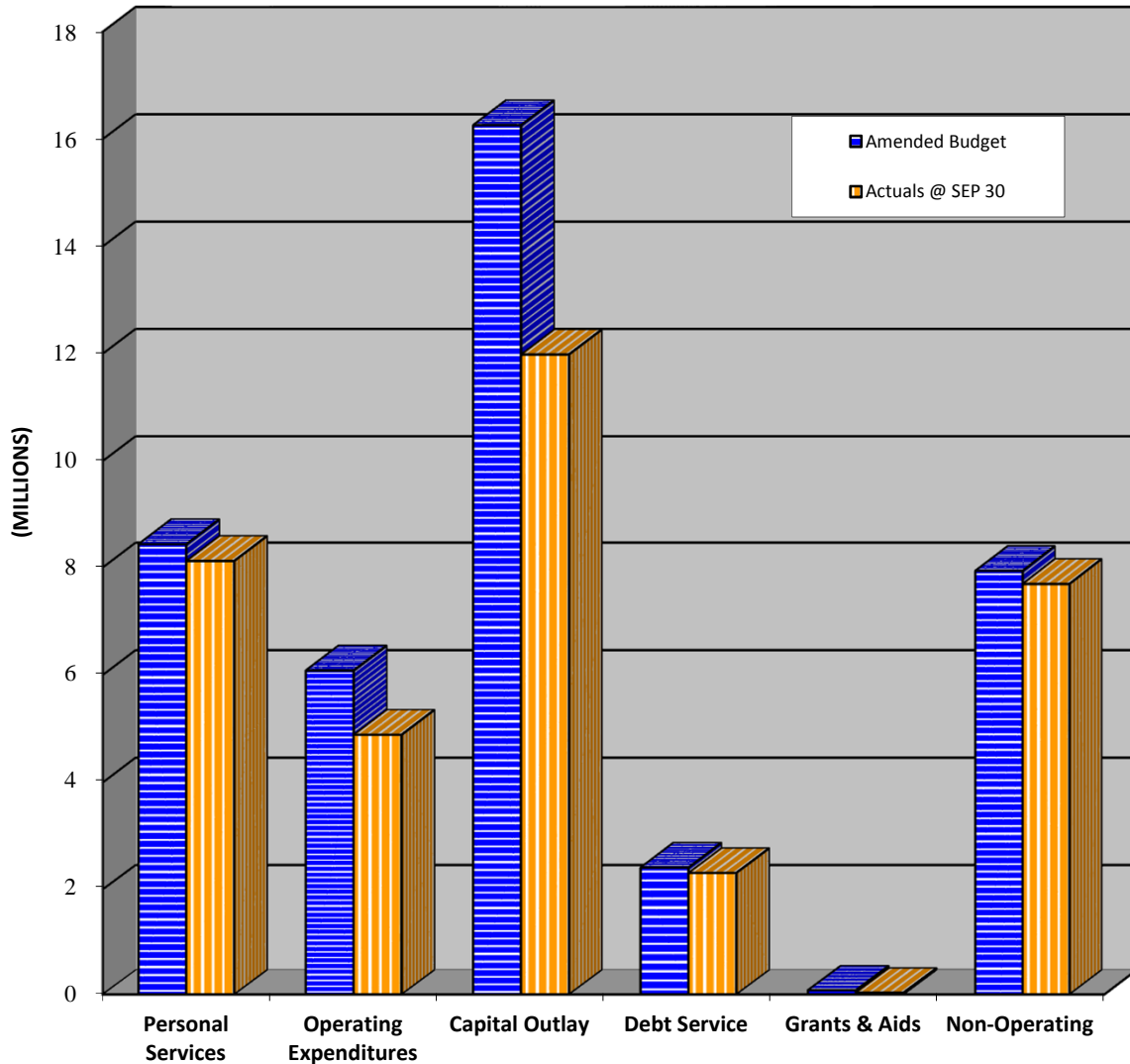
Revenues by Major Category All City Funds

The City of Alachua's overall revenues are at 67% of budget for the fiscal year. Taxes are at 102% of budget. These include ad valorem property taxes and public utility taxes. Other revenue sources are: Permits, Fees and Assessments (96%); Intergovernmental Revenue (83%); Charges for Services (96%); Fines and Forfeitures (61%); Miscellaneous Revenue (108%); and Non-Operating Revenue (33%).



Expenditures by Major Category All City Funds

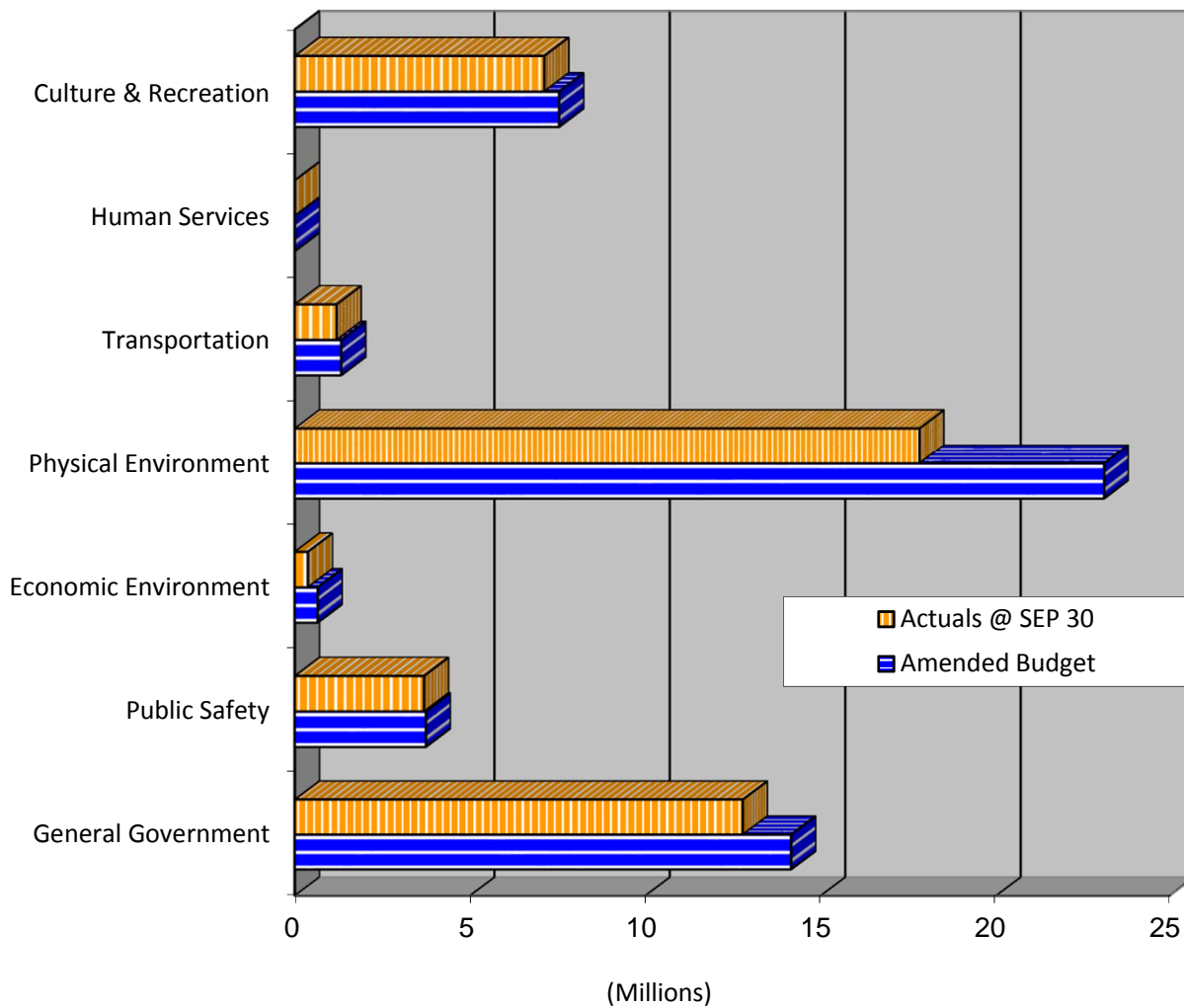
Overall, City expenditures and encumbrances are at 85% of budget for the period. The Personal Services category is at 96% of budget for the fiscal year. The Operating Expenditures category is at 80%, with encumbrances for legal, fire, and residential waste collection services of approximately \$16K. Capital Outlay is at 74%, Debt Service is 96%, Grants & Aids is 43% and Non-Operating Expenditures are at 97%. Encumbrances for future expenditures account for 2.5% (aprox. \$1.1M) of the expense line total.



* Encumbered activity are purchase orders that are reserved for payment, but have not been paid as of the report date.

Budget Performance by Function All City Funds

Overall, expenditures are at 85% of budget with General Government expenses at 90%, Public Safety at 99%, Economic Environment at 57%, Physical Environment at 77% (Enterprise Funds, Water Collection and Distribution & residential waste collection services), Transportation at 90%, and Culture & Recreation at 94%.



INVESTMENTS AND CASH

Purpose

The purpose of this section is to report the City's cash and investment holdings at the end of each month. These funds are managed in accordance with the City's Investment Policies, which are designed to ensure the prudent management of public funds, the availability of operating and capital funds when needed, and an investment return competitive with comparable funds and financial market indices.

Investment Objectives

The foremost objective of the City's investment program is the safety of the principal of those funds within the portfolios. The portfolio is managed in a manner that funds are available to meet reasonably anticipated cash flow requirements in an orderly manner. The portfolio is designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. However, return on investment is insignificant in comparison to the safety and liquidity objectives described above. The City's core investments are limited to relatively low risk investment instruments in anticipation of earning fair return relative to the risk being assumed.

Defining Principal

Principal, when dealing with investments can be defined as the original amount invested in a security.

Defining of Portfolio

A portfolio can be defined as various investment instruments possessed by an individual or organization.

Defining Rate of Return on Investment

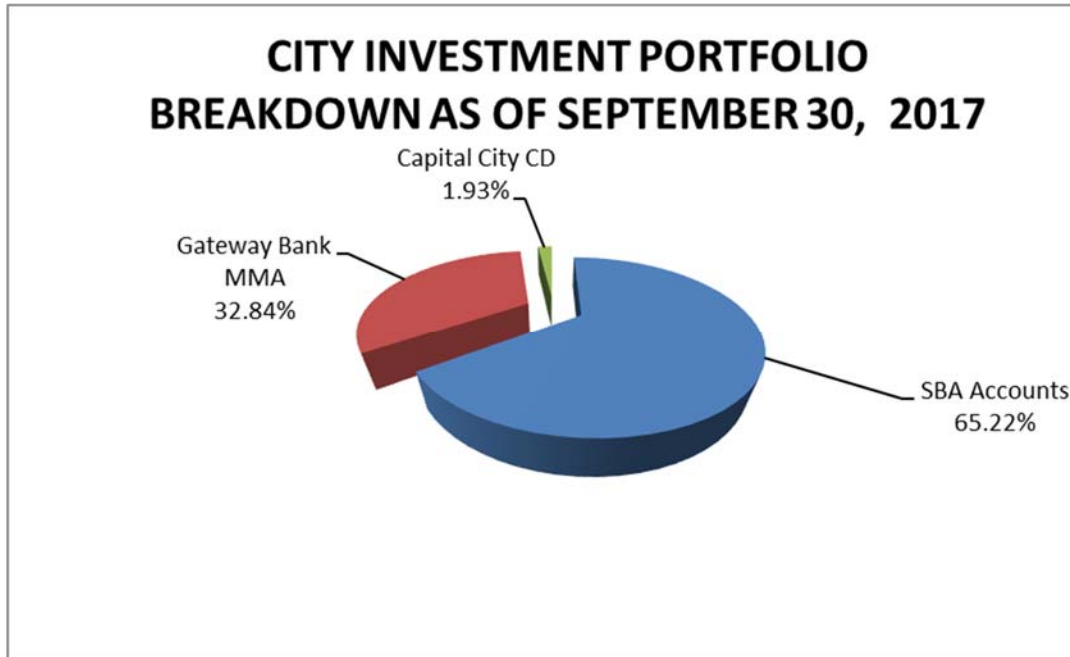
The Rate of Return on Investment refers to the benefits (the profits) to an investor or organization relative to the cost of the initial investment. It is similar to the rate of profit as a measure of profitability.

Conclusion

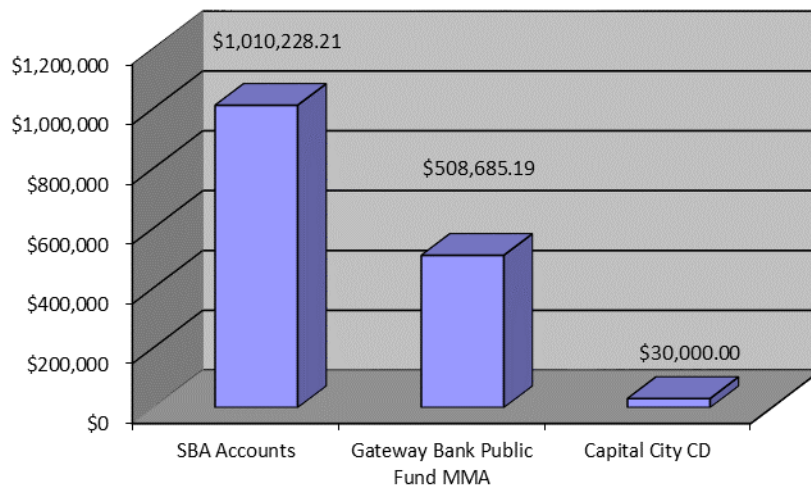
The City's cash and investments are pursuant to Section 218.415, Florida Statutes as well as the City's own adopted Investment Policy. To ensure that the City's funds are effectively managed, the Finance Director and other appropriate staff shall annually complete eight (8) hours of continuing professional education in subjects or courses of study related to investment practices and products.

INVESTMENTS AND CASH

As of September 30, 2017, the City's investment portfolio totaled **\$1,548,913.40**. The portfolio consists of: two State Board of Administration Investment Pool (SBA) accounts, one money market account and a certificate of deposit account. The graphs below illustrate the breakdown, by percentage, of each investment.



INVESTMENTS AS OF SEPTEMBER 30, 2017



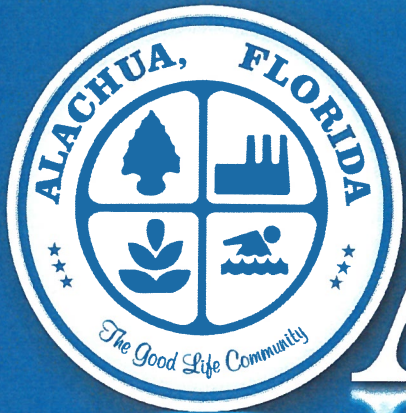
INVESTMENTS AND CASH

As of September 30, 2017, the City had cash holdings in several accounts with Capital City Bank, CenterState Bank (formerly Gateway Bank) and Renasant Bank (formerly Alarion & Heritage) that totaled **\$19,306,887.83**. Each bank account has a specific purpose. The accounts are listed as follows:

- Main Operating account: This account is for the City's daily deposits (utility payments, grant revenue, etc.) and expenses (vendor payments, debt service payments, etc.).
- Payroll account: This account is for payroll-related expenses (salaries payable).
- Community Redevelopment Agency (CRA) account: This account is for deposits and expenses related to CRA activities.
- Police Forfeiture account: This account is for fines and forfeiture funds received by the Alachua Police Department. Expenditures from this account will not be permitted without Commission approval.
- Section 108 account: This account is for the pay-down of the City's Section 108 outstanding debt that was related to infrastructure within the City.
- Series 2016 Repayment: This account contains is intended to be utilized to make the annual Series 2016 Debt payments.
- Restricted Deposit account: This account is for utility customer deposits only.
- Series 2016 Projects: This account is for the proceeds and expenses related to the Series 2016 bonds.
- Explorer account: This account is for deposits and expenses related to Police Explorer activities.
- Heritage Oaks account: This account is for funds related to the completion of improvements to the Heritage Oaks subdivision Phase I.
- Project Legacy account: This account is for non-bond funded expenses related to Project Legacy.
- SRF Repayment Money Market account: This account is for the repayment of the State Revolving Fund (SRF) loan related to the construction of the waste water facility.

The bank account balances as of the end of the report period are as follows:

Bank Account	SEPTEMBER Balance	Percentage of Total
Operating Account	\$14,686,514.02	76.07%
Payroll Account	\$20,817.20	0.11%
CRA Account	\$565,231.99	2.93%
Police Forfeiture Account	\$10,448.21	0.05%
Section 108 Account	\$27,546.35	0.14%
Project Legacy Account	\$224,367.13	1.16%
Series 2016 Repayment Account	\$137.98	0.00%
Deposit Account	\$1,692,634.75	8.77%
Series 2016 Projects	\$1,658,996.03	8.59%
Explorer Account	\$7,808.94	0.04%
SRF Repayment Account	\$183,360.53	0.95%
Heritage Oaks Account	\$229,024.70	1.19%
TOTAL	\$19,306,887.83	100.00%



City of
ALACHUA

THE GOOD LIFE COMMUNITY

**FINANCE DEPARTMENT
FISCAL ANALYSIS
FOR THE PERIOD ENDING
AUGUST 31, 2017**

TABLE OF CONTENTS

Introduction	I
General Fund Summary	1
General Fund Revenue	4
General Fund Expenditures by Major Category	5
Special Revenue Funds Summary	9
Special Revenue Funds Revenue	10
Special Revenue Funds Expenditures by Major Category	11
Debt Service Fund Summary	12
Debt Service Fund Revenue	13
Debt Service Fund Expenditures by Major Category	14
Capital Projects Funds Summary	15
Capital Projects Funds Revenues	16
Capital Projects Funds Expenditures by Major Category	17
Enterprise Funds Summary	18
Enterprise Funds Revenue	19
Enterprise Funds Expenditures by Major Category	20
Internal Service Fund Summary	21
Internal Service Fund Revenues	22
Internal Service Fund Expenditures by Major Category	23
All City Funds Summary	25
Revenues by Major Category All City Funds	26
Expenditures by Major Category All City Funds	27
Budget Performance by Function All City Funds	28
Investments and Cash	29

INTRODUCTION TO FISCAL ANALYSIS REPORT

Purpose

The fiscal analysis report is used to report the operating condition of the City, and where applicable, identify potential trends and, if necessary, recommends options for corrective action. The report first looks at all City Funds, and then looks at the major fund types (General Fund, Enterprise Funds, etc.). This report is merely a snapshot that fairly represents the City's financial position at a given point in time. While materially accurate, these are unaudited figures.

Defining Revenue

Revenues are the financial resources available to the City. The City of Alachua has variety of revenue sources. These revenue sources include taxes, permits and fees, charges for services, fines and forfeitures, grants, and other miscellaneous revenues.

Defining Expenditure

Expenditures constitute a use of financial resources. There are three basic types of expenditures: operating, capital and debt. Operating expenditures include the day-to-day expenses such as salaries, supplies, utilities, and equipment purchases. Capital expenditures include construction of roads, parks, buildings and the purchase of land. Debt is the expense related to principal and interest on long-term bonds and notes issued by the City. Expenditures figures within this report include encumbrances. Encumbrances are expenditure commitments that have not yet been actually incurred.

Defining Expenditure Function

Expenditure functions are expenditure classifications according to the principal purposes for which expenditures are made. Examples are general government, public safety, economic environment, physical environment, transportation, and culture/recreation.

Defining Fund Balance

Fund balances are the funds carried over from the previous fiscal year. The City has a variety of uses for fund balance including reserve for future capital projects, for emergencies and catastrophes, for certain bond issues, and for other contingencies and expenditures.

Conclusion

The report gives a more comprehensive view by fund type of the financial operations of the City. The Finance Department welcomes any feedback you may have.

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING AUGUST 31, 2017

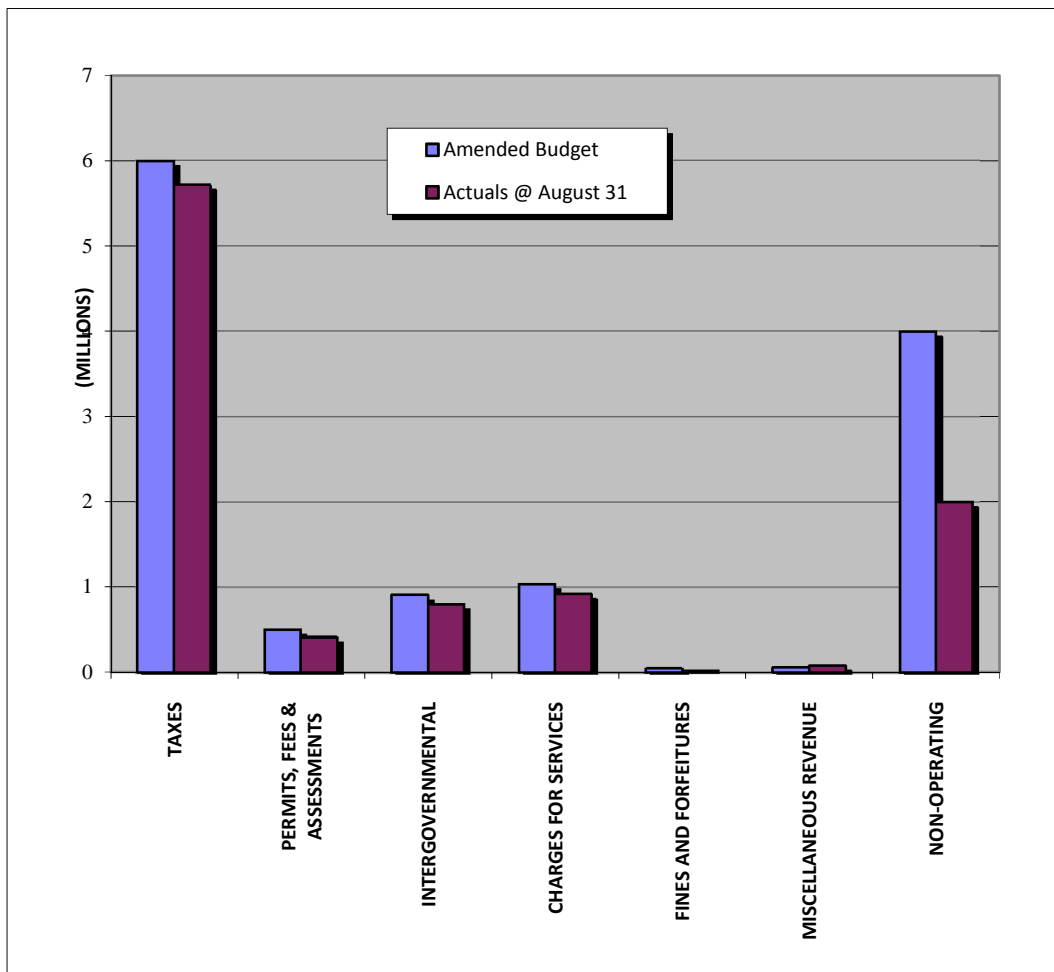
GENERAL FUND

FUND 001 - GENERAL FUND: The General Fund is the general operating fund for the Alachua City Commission. This fund is used to account for all financial resources, except those required to be accounted for separately. These resources provide funding for programs such as Fire Services, Recreation Services, General Government Administration, Capital Improvement Projects, Law Enforcement and Planning Services to all residents of the City of Alachua.

	FY 16/17 APPROVED BUDGET	FY 16/17 AMENDED BUDGET	YEAR TO DATE FY 16/17	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	5,998,056	5,998,056	5,718,499	95%
PERMITS, FEES & ASSESSMENTS	503,800	503,800	418,815	83%
INTERGOVERNMENTAL	900,589	911,989	803,332	88%
CHARGES FOR SERVICES	1,039,350	1,039,350	920,955	89%
FINES AND FORFEITURES	32,000	51,030	28,479	56%
MISCELLANEOUS REVENUE	38,000	68,000	89,925	132%
NON-OPERATING	3,999,490	3,999,490	2,000,000	50%
	<u>12,511,285</u>	<u>12,571,715</u>	<u>9,980,005</u>	<u>79%</u>
EXPENSES:				
GENERAL GOVERNMENT	6,618,338	6,615,159	6,064,874	92%
PUBLIC SAFETY	3,684,620	3,718,229	3,391,152	91%
ECONOMIC ENVIRONMENT	0	0	0	0%
PHYSICAL ENVIRONMENT	666,300	666,300	659,119	99%
TRANSPORTATION	937,010	967,010	846,321	88%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	605,017	605,017	534,399	88%
	<u>12,511,285</u>	<u>12,571,715</u>	<u>11,495,864</u>	<u>91%</u>
MAJOR EXPENDITURE CATEGORIES:				
PERSONAL SERVICES	5,382,436	5,364,936	4,873,602	91%
OPERATING EXPENDITURES	3,319,985	3,351,780	2,920,623	87%
CAPITAL OUTLAY	569,792	625,651	572,396	91%
DEBT SERVICE	0	0	0	0%
GRANTS & AIDS	47,228	47,228	33,300	71%
NON-OPERATING	3,191,844	3,182,120	3,095,943	97%
POWER COSTS	0	0	0	0%
	<u>12,511,285</u>	<u>12,571,715</u>	<u>11,495,864</u>	<u>91%</u>

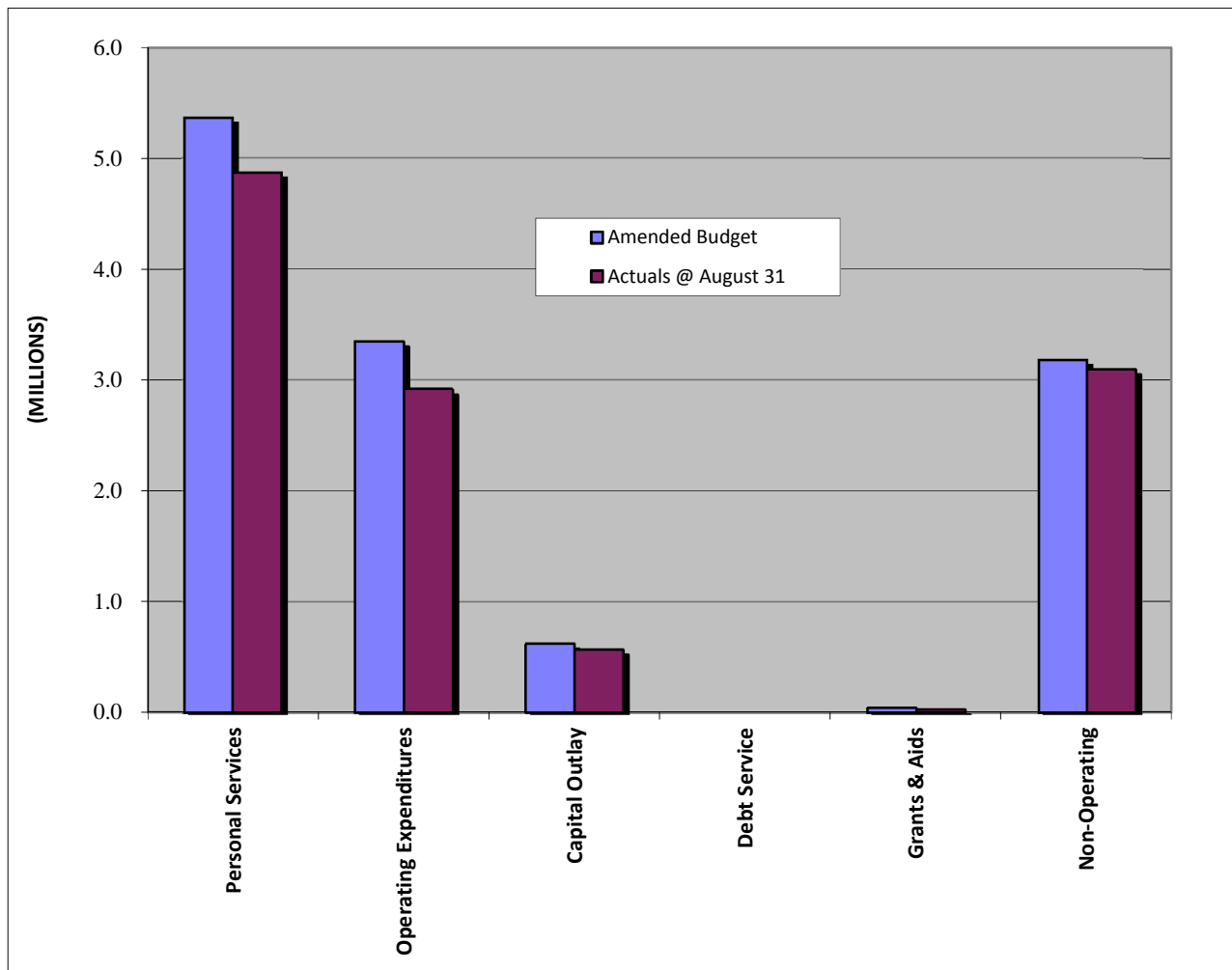
Revenues by Major Category General Fund

As of August 31, 2017, the City of Alachua collected 79% of budgeted General Fund revenues. Tax collections are at 95%. These revenues include property taxes, local option fuel taxes, utility taxes, and communication services taxes and account for \$6.0M, or almost half, of the General Fund annual budgeted revenues. Permits, Fees & Assessments are at 83%. The Intergovernmental Revenues are at 88%. Charges for Services are at 89%, Fines & Forfeitures are at 56%, Miscellaneous Revenues are at 132% and Non-Operating Revenues are at 50%.



Expenditures by Major Category General Fund

Overall, General Fund expenditure categories were at 91%. Personal Services are at 91% with Operating Expenditures at 87%. The Capital Outlay category is at 91%, Grants & Aids are 71% and Non-Operating expenditures are at 97%. Encumbrances for legal, fire, and residential waste collection services account for about 3% of the expense line total (aprox. \$323K).



CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING AUGUST 31, 2017

GENERAL FUND REVENUES

REVENUE SOURCE	FY 16/17 APPROVED BUDGET	FY 16/17 AMENDED BUDGET	YEAR TO DATE FY 16/17	PERCENT COLLECTED
<u>TAXES</u>				
AD VALOREM TAXES	4,101,261	4,101,261	4,168,522	102%
LOCAL OPTION FUEL TAXES	250,162	250,162	209,346	84%
UTILITY SERVICES TAXES	1,250,000	1,250,000	1,034,173	83%
COMMUNICATIONS SERVICES TAXES	349,533	349,533	257,966	74%
LOCAL BUSINESS TAXES	47,100	47,100	48,492	103%
SUBTOTAL	5,998,056	5,998,056	5,718,499	95%
<u>PERMITS, FEES AND ASSESSMENTS</u>				
BUILDING PERMITS	209,800	209,800	166,383	79%
FRANCHISE FEES	294,000	294,000	252,432	86%
SUBTOTAL	503,800	503,800	418,815	83%
<u>INTERGOVERNMENTAL REVENUE</u>				
STATE-SHARED REVENUES	900,589	900,589	803,332	89%
GRANTS	0	11,400	0	0%
SUBTOTAL	900,589	911,989	803,332	88%
<u>CHARGES FOR SERVICES</u>				
GENERAL GOVERNMENT	102,725	102,725	46,192	45%
PUBLIC SAFETY	86,647	86,647	93,423	108%
PHYSICAL ENVIRONMENT	822,978	822,978	746,915	91%
TRANSPORTATION	0	0	0	0%
CULTURE & RECREATION	27,000	27,000	34,425	128%
OTHER CHARGES FOR SVCS	0	0	0	0%
SUBTOTAL	1,039,350	1,039,350	920,955	89%
<u>FINES & FORFEITURES</u>				
FINES & FORFEITURES	32,000	32,000	22,312	70%
OTHER FINES & FORFEITURES	0	19,030	6,167	32%
SUBTOTAL	32,000	51,030	28,479	56%
<u>MISCELLANEOUS REVENUE</u>				
INTEREST EARNINGS	5,000	5,000	9,025	181%
RENTS & ROYALTIES	0	0	100	NA+
OTHER MISCELLANEOUS REVENUE	33,000	63,000	80,800	128%
SUBTOTAL	38,000	68,000	89,925	132%
<u>NON OPERATING</u>				
CONTRIBUTIONS FROM ENTERPRISE	2,000,000	2,000,000	2,000,000	100%
FUND BALANCE & UNDER COLLECTION	1,999,490	1,999,490	0	0%
SUBTOTAL	3,999,490	3,999,490	2,000,000	50%
GENERAL FUND	12,511,285	12,571,715	9,980,005	79%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING AUGUST 31, 2017

GENERAL FUND EXPENDITURES
 BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 16/17 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>CITY COMMISSION</u>						
PERSONAL SERVICES	107,910	101,286	94%	0	0%	94%
OPERATING EXPENDITURES	36,888	26,308	71%	0	0%	71%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	144,798	127,594	88%	0	0%	88%
<u>CITY MANAGER'S OFFICE</u>						
PERSONAL SERVICES	400,329	363,294	91%	0	0%	91%
OPERATING EXPENDITURES	31,806	18,283	57%	0	0%	57%
CAPITAL OUTLAY	1,300	1,150	88%	0	0%	88%
GRANTS & AIDS	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	433,435	382,727	88%	0	0%	88%
<u>DEPUTY CITY CLERK</u>						
PERSONAL SERVICES	135,946	118,729	87%	0	0%	87%
OPERATING EXPENDITURES	36,795	27,643	75%	914	2%	78%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	172,741	146,372	85%	914	1%	85%
<u>CITY ATTORNEY</u>						
OPERATING EXPENDITURES	171,494	190,231	111%	32,719	19%	130%
TOTAL EXPENDITURES	171,494	190,231	111%	32,719	19%	130%
<u>INFORMATION & TECHNOLOGY SERVICES</u>						
PERSONAL SERVICES	136,034	123,089	90%	0	0%	90%
OPERATING EXPENDITURES	56,262	49,755	88%	0	0%	88%
CAPITAL OUTLAY	20,896	14,650	70%	0	0%	70%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	213,192	187,494	88%	0	0%	88%
<u>FINANCE</u>						
PERSONAL SERVICES	424,870	377,229	89%	0	0%	89%
OPERATING EXPENDITURES	73,952	56,306	76%	0	0%	76%
CAPITAL OUTLAY	2,600	2,541	98%	0	0%	98%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	501,422	436,076	87%	0	0%	87%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING AUGUST 31, 2017

GENERAL FUND EXPENDITURES
 BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 16/17 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>HUMAN RESOURCES</u>						
PERSONAL SERVICES	136,072	119,273	88%	0	0%	88%
OPERATING EXPENDITURES	43,278	28,962	67%	0	0%	67%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	179,350	148,235	83%	0	0%	83%
<u>FACILITIES MAINTENANCE</u>						
PERSONAL SERVICES	307,699	273,489	89%	0	0%	89%
OPERATING EXPENDITURES	138,850	102,633	74%	2,979	2%	76%
CAPITAL OUTLAY	5,000	2,855	57%	0	0%	57%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	451,549	378,977	84%	2,979	1%	85%
<u>GRANTS & CONTRACTS</u>						
PERSONAL SERVICES	63,661	60,857	96%	0	0%	96%
OPERATING EXPENDITURES	5,073	3,074	61%	0	0%	61%
CAPITAL OUTLAY	1,300	1,271	98%	0	0%	98%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	70,034	65,201	93%	0	0%	93%
<u>CP&D-PLANNING & DEVELOPMENT</u>						
PERSONAL SERVICES	326,648	270,009	83%	0	0%	83%
OPERATING EXPENDITURES	125,737	53,874	43%	4,161	3%	46%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	452,385	323,883	72%	4,161	1%	73%
<u>COMPLIANCE & RISK MANAGEMENT</u>						
PERSONAL SERVICES	282,946	257,419	91%	0	0%	91%
OPERATING EXPENDITURES	55,236	21,882	40%	900	2%	41%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	338,182	279,301	83%	900	0%	83%
<u>CP&D-BEAUTIFICATION BOARD</u>						
OPERATING EXPENDITURES	10,115	8,664	86%	1,450	14%	100%
TOTAL EXPENDITURES	10,115	8,664	86%	1,450	14%	100%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING AUGUST 31, 2017

GENERAL FUND EXPENDITURES
 BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 16/17 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>SPECIAL EXPENSE</u>						
PERSONAL SERVICES	11,400	0	0%	0	0%	0%
OPERATING EXPENDITURES	110,734	92,806	84%	1,250	1%	85%
CAPITAL OUTLAY	124,980	114,371	92%	9,325	7%	99%
GRANTS & AIDS	47,228	33,300	71%	0	0%	71%
NON-OPERATING	3,182,120	3,095,943	97%	0	0%	97%
TOTAL EXPENDITURES	3,476,462	3,336,420	96%	10,575	0%	96%
<u>PS-SOLID WASTE DISPOSAL</u>						
OPERATING EXPENDITURES	666,300	548,624	82%	110,495	17%	99%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	666,300	548,624	82%	110,495	17%	99%
<u>PS-PUBLIC WORKS</u>						
PERSONAL SERVICES	373,409	329,156	88%	0	0%	88%
OPERATING EXPENDITURES	278,885	196,283	70%	26,634	10%	80%
CAPITAL OUTLAY	314,716	294,248	93%	0	0%	93%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	967,010	819,687	85%	26,634	3%	88%
<u>FIRE RESCUE SERVICES</u>						
OPERATING EXPENDITURES	703,616	557,204	79%	108,279	15%	95%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	703,616	557,204	79%	108,279	15%	95%
<u>BUILDING INSPECTIONS</u>						
PERSONAL SERVICES	165,782	155,380	94%	0	0%	94%
OPERATING EXPENDITURES	28,476	12,586	44%	0	0%	44%
CAPITAL OUTLAY	2,750	2,465	90%	0	0%	90%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	197,008	170,431	87%	0	0%	87%
<u>APD-PATROL & ADMIN</u>						
PERSONAL SERVICES	1,885,356	1,746,753	93%	0	0%	93%
OPERATING EXPENDITURES	377,337	331,263	88%	5,616	1%	89%
CAPITAL OUTLAY	152,109	123,035	81%	1,849	1%	82%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	2,414,802	2,201,051	91%	7,465	0%	91%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING AUGUST 31, 2017

GENERAL FUND EXPENDITURES
 BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 16/17 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>APD-COMMUNICATIONS</u>						
PERSONAL SERVICES	356,306	321,817	90%	0	0%	90%
OPERATING EXPENDITURES	12,000	9,927	83%	0	0%	83%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	368,306	331,744	90%	0	0%	90%
<u>APD-SCHOOL CROSSING GUARDS</u>						
OPERATING EXPENDITURES	27,789	11,942	43%	0	0%	43%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	27,789	11,942	43%	0	0%	43%
<u>APD-EXPLORERS PROGRAM</u>						
OPERATING EXPENDITURES	2,000	936	47%	0	0%	47%
TOTAL EXPENDITURES	2,000	936	47%	0	0%	47%
<u>APD-RESERVE PROGRAM</u>						
OPERATING EXPENDITURES	4,708	2,100	45%	0	0%	45%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	4,708	2,100	45%	0	0%	45%
<u>PARKS & RECREATION</u>						
PERSONAL SERVICES	250,568	255,822	102%	0	0%	102%
OPERATING EXPENDITURES	354,449	257,326	73%	16,614	5%	77%
CAPITAL OUTLAY	0	4,637	NA-	0	0%	NA-
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	605,017	517,785	86%	16,614	3%	88%
GENERAL FUND	12,571,715	11,172,679	89%	323,185	3%	91%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING AUGUST 31, 2017

SPECIAL REVENUE FUNDS

FUND VARIOUS - SPECIAL REVENUE FUNDS: Special Revenue Funds are used to account for the proceeds of specific revenue sources that are designated for specified purposes or are restricted in use.

	FY 16/17 APPROVED BUDGET	FY 16/17 AMENDED BUDGET	YEAR TO DATE FY 16/17	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	0	316,000	284,167	90%
PERMITS, FEES & ASSESSMENTS	6,650	37,173	37,244	100%
INTERGOVERNMENTAL REVENUE	266,222	266,222	276,391	104%
CHARGES FOR SERVICES	2,800	2,800	2,548	91%
FINES AND FORFEITURES	0	0	0	0%
MISCELLANEOUS REVENUE	200	200	21,245	10623%
NON-OPERATING	447,380	451,479	185,416	41%
	723,252	1,073,874	807,011	75%
EXPENSES:				
GENERAL GOVERNMENT	0	30,523	0	0%
PUBLIC SAFETY	10,518	10,518	2,572	24%
ECONOMIC ENVIRONMENT	644,560	648,659	337,967	52%
PHYSICAL ENVIRONMENT	17,920	17,920	1,618	9%
TRANSPORTATION	0	0	0	0%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	50,254	366,254	241,895	66%
	723,252	1,073,874	584,053	54%
MAJOR EXPENDITURE CATEGORIES:				
PERSONAL SERVICES	18,810	75,239	33,832	45%
OPERATING EXPENDITURES	309,062	260,508	141,031	54%
CAPITAL OUTLAY	256,100	594,748	309,911	52%
DEBT SERVICE	99,280	99,280	99,279	100%
GRANTS & AIDS	30,000	30,000	0	0%
NON-OPERATING	10,000	14,099	0	0%
	723,252	1,073,874	584,053	54%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING AUGUST 31, 2017

SPECIAL REVENUE FUNDS REVENUE

REVENUE SOURCE	FY 16/17 APPROVED BUDGET	FY 16/17 AMENDED BUDGET	RECEIVED TO DATE FY 16/17	PERCENT COLLECTED
<u>TAXES</u>				
DISCRETIONARY SALES SURTAX	0	316,000	284,167	90%
SUBTOTAL	0	316,000	284,167	90%
<u>PERMITS, FEES AND ASSESSMENTS</u>				
SPECIAL ASSESSMENTS	6,650	37,173	37,244	100%
SUBTOTAL	6,650	37,173	37,244	100%
<u>INTERGOVERNMENTAL REVENUE</u>				
FEDERAL GRANTS	0	0	0	0%
STATE GRANTS	0	0	0	0%
GRANTS FROM OTHER LOCAL UNITS	0	0	0	0%
PAYMENTS FROM LOCAL UNITS (FOR CRA)	266,222	266,222	276,391	104%
SUBTOTAL	266,222	266,222	276,391	104%
<u>CHARGES FOR SERVICES</u>				
ADDT'L CRT COSTS-\$2 FOR LEO TRAINING	2,800	2,800	2,548	91%
OTHER MISCELLANEOUS CHARGES	0	0	0	0%
SUBTOTAL	2,800	2,800	2,548	91%
<u>MISCELLANEOUS REVENUE</u>				
INTEREST INCOME	200	200	480	240%
RENTALS AND LEASES	0	0	5,465	NA+
CONTRIBUTIONS AND DONATIONS	0	0	15,300	NA+
OTHER MISCELLANEOUS REVENUE	0	0	0	0%
SUBTOTAL	200	200	21,245	10623%
<u>NON OPERATING</u>				
DEBT PROCEEDS	0	0	0	0%
TRANSFER IN	181,317	185,416	185,416	100%
USE OF FUND BALANCE/UNDERCOLLECTION	266,063	266,063	0	0%
SUBTOTAL	447,380	451,479	185,416	41%
SPECIAL REVENUE FUNDS	723,252	1,073,874	807,011	75%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING AUGUST 31, 2017

SPECIAL REVENUE FUNDS EXPENDITURES
BY MAJOR CATEGORY

SPECIAL REVENUE FUND	FY 16/17 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
ADDT'L COURT COST-\$2 FOR LEO TRAINING FUND						
OPERATING EXPENDITURES	2,800	2,572	92%	0	0%	92%
TOTAL EXPENDITURES	2,800	2,572	92%	0	0%	92%
WILD SPACES PUBLIC PLACES FUND						
CAPITAL OUTLAY	316,000	5,933	0%	209,209	66%	68%
TOTAL EXPENDITURES	316,000	5,933	2%	209,209	66%	68%
EXPLORER SPECIAL REVENUE FUND						
OPERATING EXPENDITURES	6,800	0	0%	0	0%	0%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	6,800	0	0%	0	0%	0%
TREE BANK FUND						
OPERATING EXPENDITURES	30,523	0	0%	0	0%	0%
TOTAL EXPENDITURES	30,523	0	0%	0	0%	0%
TK BASIN SPECIAL ASSESSMENT						
OPERATING EXPENDITURES	17,920	1,390	8%	228	1%	9%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	17,920	1,390	8%	228	1%	9%
DONATION FUND						
OPERATING EXPENDITURES	28,524	4,106	14%	0	0%	14%
CAPITAL OUTLAY	22,648	22,647	100%	0	0%	100%
NON OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	51,172	26,753	52%	0	0%	52%
CRA FUND						
PERSONAL SERVICES	75,239	33,832	45%	0	0%	45%
OPERATING EXPENDITURES	173,941	115,209	66%	17,526	10%	76%
CAPITAL OUTLAY	256,100	2,299	1%	69,822	27%	28%
DEBT SERVICE	99,280	99,279	100%	0	0%	100%
AIDS TO PRIVATE ORGANIZATIONS	30,000	0	0%	0	0%	0%
NON OPERATING	14,099	0	0%	0	0%	0%
TOTAL EXPENDITURES	648,659	250,619	39%	87,348	13%	52%
SPECIAL REVENUE FUNDS	1,073,874	287,268	27%	296,785	28%	54%

**CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING AUGUST 31, 2017**

DEBT SERVICE FUND

FUND 070 - DEBT SERVICE FUND: The Debt Service Fund is used to account for the accumulation of resources for, and the payment of the City's general long-term debt, interest, and other related debt service charges. Debt obligations related to the Enterprise funds are accounted for in those specific funds.

	FY 16/17 APPROVED BUDGET	FY 16/17 AMENDED BUDGET	YEAR TO DATE FY 16/17	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	0	0	0	0%
PERMITS, FEES & ASSESSMENTS	0	0	0	0%
INTERGOVERNMENTAL	0	0	0	0%
CHARGES FOR SERVICES	0	0	0	0%
FINES AND FORFEITURES	0	0	0	0%
MISCELLANEOUS REVENUE	0	0	112	NA+
NON-OPERATING	976,966	976,966	718,502	74%
	<u>976,966</u>	<u>976,966</u>	<u>718,614</u>	<u>74%</u>
EXPENSES:				
GENERAL GOVERNMENT	976,966	976,966	886,019	91%
PUBLIC SAFETY	0	0	0	0%
ECONOMIC ENVIRONMENT	0	0	0	0%
PHYSICAL ENVIRONMENT	0	0	0	0%
TRANSPORTATION	0	0	0	0%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	0	0	0	0%
	<u>976,966</u>	<u>976,966</u>	<u>886,019</u>	<u>91%</u>
MAJOR EXPENDITURE CATEGORIES:				
PERSONAL SERVICES	0	0	0	0%
OPERATING EXPENDITURES	0	0	0	0%
CAPITAL OUTLAY	0	0	0	0%
DEBT SERVICE	976,966	976,966	886,019	91%
GRANTS & AIDS	0	0	0	0%
NON-OPERATING	0	0	0	0%
POWER COSTS	0	0	0	0%
	<u>976,966</u>	<u>976,966</u>	<u>886,019</u>	<u>91%</u>

**CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING AUGUST 31, 2017**

DEBT SERVICE FUND REVENUES

REVENUE SOURCE	FY 16/17 APPROVED BUDGET	FY 16/17 AMENDED BUDGET	YEAR TO DATE FY 16/17	PERCENT COLLECTED
<u>MISCELLANEOUS REVENUE</u>				
INTEREST EARNINGS	0	0	112	NA+
OTHER MISCELLANEOUS REVENUE	0	0	0	0%
SUBTOTAL	0	0	112	NA+
<u>NON OPERATING</u>				
CONTRIBUTIONS FROM ENTERPRISE	57,975	57,975	57,975	100%
DEBT PROCEEDS	0	0	0	0%
TRANSFER IN-GF	660,527	660,527	660,527	100%
FUND BALANCE & UNDER COLLECTION	258,464	258,464	0	0%
SUBTOTAL	976,966	976,966	718,502	74%
 DEBT SERVICE FUND	 976,966	 976,966	 718,614	 74%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING AUGUST 31, 2017

DEBT SERVICE FUND EXPENDITURES
 BY MAJOR CATEGORY

DEBT OBLIGATION	FY 16/17 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>OTHER DEBT COSTS</u>						
DEBT SERVICE	750	750	100%	0	0%	100%
	750	750	100%	0	0%	100%
<u>SECTION 108 LOAN</u>						
DEBT SERVICE	165,643	165,243	100%	0	0%	100%
TOTAL EXPENDITURES	165,643	165,243	100%	0	0%	100%
<u>CAPITAL LEASE - MOTOROLA</u>						
DEBT SERVICE	93,686	93,686	100%	0	0%	100%
TOTAL EXPENDITURES	93,686	93,686	100%	0	0%	100%
<u>ALACHUA COUNTY TDC</u>						
DEBT SERVICE	83,333	83,333	100%	0	0%	100%
TOTAL EXPENDITURES	83,333	83,333	100%	0	0%	100%
<u>SERIES 2016 CAPITAL IMPROVEMENT</u>						
DEBT SERVICE	633,554	543,007	86%	0	0%	86%
TOTAL EXPENDITURES	633,554	543,007	86%	0	0%	86%
DEBT SERVICE FUND	976,966	886,019	91%	0	0%	91%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING AUGUST 31, 2017

CAPITAL PROJECTS FUNDS

FUND 3XX - CAPITAL PROJECTS FUNDS: Capital Project Funds are used to account for financial resources to be used for the acquisition, construction, or improvement of major capital facilities (other than those financed by the Enterprise Funds or Special Assessments).

	FY 16/17 APPROVED BUDGET	FY 16/17 AMENDED BUDGET	YEAR TO DATE FY 16/17	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	0	0	0	0%
PERMITS, FEES & ASSESSMENTS	0	0	0	0%
INTERGOVERNMENTAL REVENUE	353,545	753,545	373,349	50%
CHARGES FOR SERVICES	0	0	0	0%
FINES AND FORFEITURES	0	0	0	0%
MISCELLANEOUS REVENUE	0	35,000	17,672	50%
NON-OPERATING	7,186,618	7,186,618	2,574,126	36%
	<u>7,540,163</u>	<u>7,975,163</u>	<u>2,965,147</u>	<u>37%</u>
EXPENSES:				
GENERAL GOVERNMENT	324,126	324,126	0	0%
PUBLIC SAFETY	0	0	0	0%
ECONOMIC ENVIRONMENT	0	0	0	0%
PHYSICAL ENVIRONMENT	333,940	733,940	211,008	29%
TRANSPORTATION	353,545	353,545	329,985	93%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	6,528,552	6,563,552	6,275,912	96%
	<u>7,540,163</u>	<u>7,975,163</u>	<u>6,816,905</u>	<u>85%</u>
MAJOR EXPENDITURE CATEGORIES:				
PERSONAL SERVICES	0	0	0	0%
OPERATING EXPENDITURES	462,200	463,779	14,566	3%
CAPITAL OUTLAY	7,077,963	7,511,384	6,802,339	91%
DEBT SERVICE	0	0	0	0%
GRANTS & AIDS	0	0	0	0%
NON-OPERATING	0	0	0	0%
POWER COSTS	0	0	0	0%
	<u>7,540,163</u>	<u>7,975,163</u>	<u>6,816,905</u>	<u>85%</u>

**CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING AUGUST 31, 2017**

CAPITAL PROJECTS FUNDS REVENUE

REVENUE SOURCE	FY 16/17 APPROVED BUDGET	FY 16/17 AMENDED BUDGET	RECEIVED TO DATE FY 16/17	PERCENT COLLECTED
<u>INTERGOVERNMENTAL REVENUE</u>				
FEDERAL GRANTS	353,545	353,545	373,349	106%
STATE GRANTS	0	0	0	0%
GRANTS FROM OTHER LOCAL UNITS	0	400,000	0	0%
SUBTOTAL	353,545	753,545	373,349	50%
<u>MISCELLANEOUS REVENUE</u>				
INTEREST INCOME	0	35,000	17,672	50%
OTHER MISCELLANEOUS REVENUE	0	0	0	0%
SUBTOTAL	0	35,000	17,672	50%
<u>NON OPERATING</u>				
DEBT PROCEEDS	0	0	0	0%
TRANSFERS IN	2,574,126	2,574,126	2,574,126	100%
USE OF FUND BALANCE	4,612,492	4,612,492	0	0%
SUBTOTAL	7,186,618	7,186,618	2,574,126	36%
CAPITAL PROJECTS FUNDS	7,540,163	7,975,163	2,965,147	37%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING AUGUST 31, 2017

CAPITAL PROJECTS FUNDS EXPENDITURES
 BY MAJOR CATEGORY

CAPITAL PROJECT	FY 16/17 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>MILL CREEK SINK FUND</u>						
CAPITAL OUTLAY	400,000	0	0%	0	0%	0%
TOTAL EXPENDITURES	400,000	0	0%	0	0%	0%
<u>HERITAGE OAKS</u>						
OPERATING EXPENSES	120,066	0	0%	0	0%	0%
CAPITAL OUTLAY	213,874	208,108	97%	2,900	1%	99%
TOTAL EXPENDITURES	333,940	208,108	62%	2,900	1%	63%
<u>SAN FELASCO CONSERVATION CORRIDOR</u>						
OPERATING EXPENDITURES	6,508	1,400	22%	0	0%	22%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	6,508	1,400	22%	0	0%	22%
<u>MUNICIPAL COMPLEX</u>						
OPERATING EXPENDITURES	324,126	0	0%	0	0%	0%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	324,126	0	0%	0	0%	0%
<u>CDBG - NEIGHBORHOOD REVITALIZATION</u>						
OPERATING EXPENDITURES	11,500	11,587	101%	0	0%	101%
CAPITAL OUTLAY	342,045	318,398	93%	0	0%	93%
TOTAL EXPENDITURES	353,545	329,985	93%	0	0%	93%
<u>PROJECT LEGACY</u>						
OPERATING EXPENDITURES	1,579	1,579	100%	0	0%	100%
CAPITAL OUTLAY	6,555,465	6,205,386	95%	67,547	1%	96%
TOTAL EXPENDITURES	6,557,044	6,206,965	95%	67,547	1%	96%
CAPITAL PROJECT FUNDS	7,975,163	6,746,459	85%	70,447	1%	85%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING AUGUST 31, 2017

ENTERPRISE FUNDS

FUND 010, 020, 030, 042 - ENTERPRISE FUNDS: Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises in which the intent of the governing body is that all costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The City's Electric, Water, Wastewater, and Mosquito Control services reside in Enterprise funds.

	FY 16/17 APPROVED BUDGET	FY 16/17 AMENDED BUDGET	YEAR TO DATE FY 16/17	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	0	0	0	0%
PERMITS, FEES & ASSESSMENTS	0	0	0	0%
INTERGOVERNMENTAL REVENUE	0	0	0	0%
CHARGES FOR SERVICES	16,710,202	16,710,202	16,047,763	96%
FINES AND FORFEITURES	0	0	0	0%
MISCELLANEOUS REVENUE	276,320	276,320	268,478	97%
NON-OPERATING	4,134,903	4,134,903	0	0%
	21,121,425	21,121,425	16,316,241	77%

EXPENSES:				
GENERAL GOVERNMENT	0	0	0	0%
PUBLIC SAFETY	0	0	0	0%
ECONOMIC ENVIRONMENT	0	0	0	0%
PHYSICAL ENVIRONMENT	21,121,425	21,121,425	14,630,159	69%
TRANSPORTATION	0	0	0	0%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	0	0	0	0%
	21,121,425	21,121,425	14,630,159	69%

MAJOR EXPENDITURE CATEGORIES:

PERSONAL SERVICES	1,426,180	1,426,180	1,275,378	89%
OPERATING EXPENDITURES	1,467,914	1,588,167	1,125,019	71%
CAPITAL OUTLAY	3,078,826	2,958,573	171,900	6%
DEBT SERVICE	1,180,911	1,180,911	1,158,811	98%
NON-OPERATING	4,690,094	4,690,094	4,585,093	98%
POWER COSTS	9,277,500	9,277,500	6,313,958	68%
	21,121,425	21,121,425	14,630,159	69%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING AUGUST 31, 2017

ENTERPRISE FUNDS REVENUE

REVENUE SOURCE	FY 16/17 APPROVED BUDGET	FY 16/17 AMENDED BUDGET	RECEIVED TO DATE FY 16/17	PERCENT COLLECTED
<u>INTERGOVERNMENTAL REVENUE</u>				
GRANTS FROM LOCAL UNITS	0	0	0	0%
SUBTOTAL	0	0	0	0%
<u>CHARGES FOR SERVICES</u>				
PHYSICAL ENVIRONMENT-ELECTRIC	12,964,838	12,964,838	12,488,478	96%
PHYSICAL ENVIRONMENT-WATER	1,487,971	1,487,971	1,450,875	98%
PHYSICAL ENVIRONMENT-WASTEWATER	2,199,393	2,199,393	2,054,769	93%
PHYSICAL ENVIRONMENT-MOSQUITO	58,000	58,000	53,641	92%
SUBTOTAL	16,710,202	16,710,202	16,047,763	96%
<u>MISCELLANEOUS REVENUE</u>				
INTEREST EARNINGS	3,820	3,820	12,283	322%
RENTS & ROYALTIES	29,100	29,100	29,271	101%
OTHER MISCELLANEOUS REVENUE	243,400	243,400	226,924	93%
SUBTOTAL	276,320	276,320	268,478	97%
<u>NON OPERATING</u>				
DEBT PROCEEDS	0	0	0	0%
TRANSFERS IN	0	0	0	0%
FUND BALANCE & UNDER COLLECTION	4,134,903	4,134,903	0	0%
SUBTOTAL	4,134,903	4,134,903	0	0%
ENTERPRISE FUNDS	21,121,425	21,121,425	16,316,241	77%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING AUGUST 31, 2017

ENTERPRISE FUNDS EXPENDITURES
 BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 16/17 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>ELECTRIC UTILITY</u>						
PERSONAL SERVICES	849,122	793,295	93%	0	0%	93%
OPERATING EXPENDITURES	463,222	291,098	63%	42,832	9%	72%
CAPITAL OUTLAY	1,801,442	14,467	1%	50,651	3%	4%
DEBT SERVICE	465,770	465,770	100%	0	0%	100%
NON OPERATING	3,420,179	3,420,178	100%	0	0%	100%
POWER COSTS	9,277,500	6,313,958	68%	0	0%	68%
TOTAL EXPENDITURES	16,277,235	11,298,766	69%	93,483	1%	70%
<u>WATER UTILITY</u>						
PERSONAL SERVICES	189,780	150,271	79%	0	0%	79%
OPERATING EXPENDITURES	462,718	304,705	66%	45,581	10%	76%
CAPITAL OUTLAY	664,371	0	0%	42,745	6%	6%
DEBT SERVICE	170,850	148,751	87%	0	0%	87%
NON OPERATING	761,668	711,668	93%	0	0%	93%
TOTAL EXPENDITURES	2,249,387	1,315,395	58%	88,326	4%	62%
<u>WASTEWATER UTILITY</u>						
PERSONAL SERVICES	379,790	329,625	87%	0	0%	87%
OPERATING EXPENDITURES	639,364	407,400	64%	16,323	3%	66%
CAPITAL OUTLAY	487,113	11,475	2%	47,620	10%	12%
DEBT SERVICE	544,291	544,290	100%	0	0%	100%
NON OPERATING	489,122	439,122	90%	0	0%	90%
TOTAL EXPENDITURES	2,539,680	1,731,912	68%	63,943	3%	71%
<u>MOSQUITO CONTROL</u>						
PERSONAL SERVICES	7,488	2,187	29%	0	0%	29%
OPERATING EXPENDITURES	22,863	16,953	74%	127	1%	75%
CAPITAL OUTLAY	5,647	0	0%	4,942	88%	0%
NON OPERATING	19,125	14,125	74%	0	0%	74%
TOTAL EXPENDITURES	55,123	33,265	60%	5,069	9%	70%
ENTERPRISE FUNDS	21,121,425	14,379,338	68%	250,821	1%	69%

**CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING AUGUST 31, 2017**

INTERNAL SERVICE FUND

FUND 700 - INTERNAL SERVICE FUND: The Internal Service Fund is used to account for the provision of goods or services by Utility Administration, Utility Operations, Utility Billing, Warehouse Operations, and postage services for the City's utility system and other departments.

	FY 16/17 APPROVED BUDGET	FY 16/17 AMENDED BUDGET	YEAR TO DATE FY 16/17	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	0	0	0	0%
PERMITS, FEES & ASSESSMENTS	0	0	0	0%
INTERGOVERNMENTAL REVENUE	0	0	0	0%
CHARGES FOR SERVICES	0	0	0	0%
FINES AND FORFEITURES	0	0	0	0%
MISCELLANEOUS REVENUE	0	0	1,432	NA+
NON-OPERATING	6,665,533	6,665,533	2,202,992	33%
	<u>6,665,533</u>	<u>6,665,533</u>	<u>2,204,424</u>	<u>33%</u>
EXPENSES:				
GENERAL GOVERNMENT	6,157,947	6,157,947	2,432,094	39%
PUBLIC SAFETY	0	0	0	0%
ECONOMIC ENVIRONMENT	0	0	0	0%
PHYSICAL ENVIRONMENT	507,586	507,586	293,752	58%
TRANSPORTATION	0	0	0	0%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	0	0	0	0%
	<u>6,665,533</u>	<u>6,665,533</u>	<u>2,725,846</u>	<u>41%</u>
MAJOR EXPENDITURE CATEGORIES:				
PERSONAL SERVICES	1,414,367	1,393,867	1,103,671	79%
OPERATING EXPENDITURES	434,168	463,302	241,110	52%
CAPITAL OUTLAY	4,610,303	4,601,669	1,211,824	26%
DEBT SERVICE	156,695	156,695	169,241	108%
GRANTS & AIDS	0	0	0	0%
NON-OPERATING	50,000	50,000	0	0%
POWER COSTS	0	0	0	0%
	<u>6,665,533</u>	<u>6,665,533</u>	<u>2,725,846</u>	<u>41%</u>

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING AUGUST 31, 2017

INTERNAL SERVICE FUND REVENUES

REVENUE SOURCE	FY 16/17 APPROVED BUDGET	FY 16/17 AMENDED BUDGET	YEAR TO DATE FY 16/17	PERCENT COLLECTED
<u>PERMITS, FEES & ASSESSMENTS</u>				
OTHER LICENSES, FEES, AND PERMITS	0	0	0	0%
SUBTOTAL	0	0	0	0%
<u>INTERGOVERNMENTAL REVENUE</u>				
OTHER FEDERAL GRANTS	0	0	0	0%
SUBTOTAL	0	0	0	0%
<u>MISCELLANEOUS REVENUE</u>				
INTEREST EARNINGS	0	0	1,254	NA+
RENTS & ROYALTIES	0	0	0	0%
OTHER MISCELLANEOUS REVENUE	0	0	178	NA+
SUBTOTAL	0	0	1,432	NA+
<u>NON OPERATING</u>				
CONTRIBUTIONS FROM ENTERPRISE	0	0	0	0%
SERIES 2016 DEBT PROCEEDS	0	0	0	0%
INTERFUND TRANSFER	2,202,993	2,202,993	2,202,992	100%
FUND BALANCE & UNDER COLLECTION	4,462,540	4,462,540	0	0%
SUBTOTAL	6,665,533	6,665,533	2,202,992	33%
INTERNAL SERVICE FUND	6,665,533	6,665,533	2,204,424	33%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING AUGUST 31, 2017

INTERNAL SERVICE FUND EXPENDITURES
BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 16/17 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>FINANCE / UTILITY OPERATIONS</u>						
PERSONAL SERVICES	233,256	215,700	92%	0	0%	92%
OPERATING EXPENDITURES	29,880	15,148	51%	0	0%	51%
CAPITAL OUTLAY	20,000	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	283,136	230,848	82%	0	0%	82%
<u>FINANCE / UTILITY BILLING</u>						
PERSONAL SERVICES	272,819	224,090	82%	0	0%	82%
OPERATING EXPENDITURES	145,812	120,646	83%	0	0%	83%
CAPITAL OUTLAY	11,875	0	0%	7,014	59%	59%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	430,506	344,736	80%	7,014	2%	82%
<u>PUBLIC SERVICES / UTILITY ADMINISTRATION</u>						
PERSONAL SERVICES	501,838	374,666	75%	0	0%	75%
OPERATING EXPENDITURES	117,654	6,602	6%	11,040	9%	15%
CAPITAL OUTLAY	29,754	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	649,246	381,268	59%	11,040	2%	60%
<u>PUBLIC SERVICES-WAREHOUSE OPERATIONS</u>						
PERSONAL SERVICES	51,643	42,611	83%	0	0%	83%
OPERATING EXPENDITURES	17,972	13,287	74%	0	0%	74%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	69,615	55,898	80%	0	0%	80%
<u>ISF - COMPLIANCE AND RISK MANAGEMENT</u>						
PERSONAL SERVICES	30,075	27,239	91%	0	0%	91%
TOTAL EXPENDITURES	30,075	27,239	91%	0	0%	91%
<u>PUBLIC SERVICES-WATER DISTRIBUTION/COLLECTION</u>						
PERSONAL SERVICES	304,236	219,365	72%	0	0%	72%
OPERATING EXPENDITURES	151,984	62,925	41%	11,462	8%	49%
CAPITAL OUTLAY	51,366	0	0%	0	0%	0%
TOTAL EXPENDITURES	507,586	282,290	56%	11,462	2%	58%
<u>DEBT SERVICE FUND - SERIES 2016</u>						
DEBT SERVICE	156,695	169,241	108%	0	0%	108%
TOTAL EXPENDITURES	156,695	169,241	108%	0	0%	108%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING AUGUST 31, 2017

INTERNAL SERVICE FUND EXPENDITURES
 BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 16/17 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>INTERNAL SERVICE FUND RESERVES</u>						
NON-OPERATING	50,000	0	0%	0	0%	0%
TOTAL EXPENDITURES	50,000	0	0%	0	0%	0%
<u>CP OPS/WAREHOUSE</u>						
CAPITAL OUTLAY	4,488,674	31,962	1%	1,172,848	26%	27%
OTHER DEBT COSTS	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	4,488,674	31,962	1%	1,172,848	26%	27%
INTERNAL SERVICE FUND	6,665,533	1,523,482	23%	1,202,364	18%	41%

**CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING AUGUST 31, 2017**

ALL CITY FUNDS

	FY 16/17 APPROVED BUDGET	FY 16/17 AMENDED BUDGET	YEAR TO DATE FY 16/17	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	5,998,056	6,314,056	6,002,666	95%
PERMITS, FEES & ASSESSMENTS	510,450	540,973	456,059	84%
INTERGOVERNMENTAL	1,520,356	1,931,756	1,453,072	75%
CHARGES FOR SERVICES	17,752,352	17,752,352	16,971,266	96%
FINES AND FORFEITURES	32,000	51,030	28,479	56%
MISCELLANEOUS REVENUE	314,520	379,520	398,864	105%
NON-OPERATING	23,410,890	23,414,989	7,681,036	33%
	<u>49,538,624</u>	<u>50,384,676</u>	<u>32,991,442</u>	<u>65%</u>

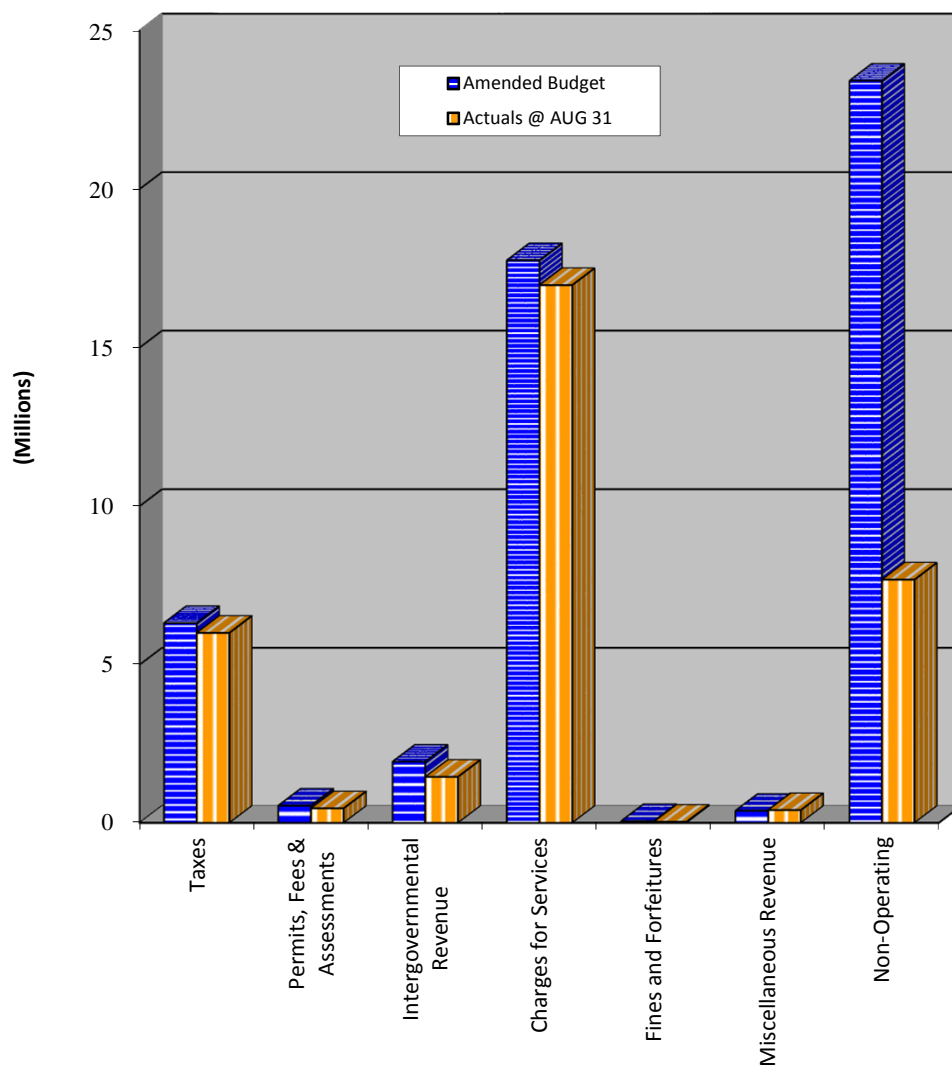
EXPENSES:				
GENERAL GOVERNMENT	14,077,377	14,104,721	9,442,669	67%
PUBLIC SAFETY	3,695,138	3,728,747	3,393,724	91%
ECONOMIC ENVIRONMENT	644,560	648,659	337,967	52%
PHYSICAL ENVIRONMENT	22,647,171	23,047,171	15,795,657	69%
TRANSPORTATION	1,290,555	1,320,555	1,176,306	89%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	7,183,823	7,534,823	7,052,205	94%
	<u>49,538,624</u>	<u>50,384,676</u>	<u>37,198,528</u>	<u>74%</u>

MAJOR EXPENDITURE CATEGORIES:

PERSONAL SERVICES	8,241,793	8,260,222	7,286,483	88%
OPERATING EXPENDITURES	5,993,329	6,127,536	4,502,031	73%
CAPITAL OUTLAY	15,592,984	16,292,025	9,068,369	56%
DEBT SERVICE	2,413,852	2,413,852	2,313,351	96%
GRANTS & AIDS	77,228	77,228	33,300	43%
NON-OPERATING	7,941,938	7,936,313	7,681,036	97%
POWER COSTS	9,277,500	9,277,500	6,313,958	68%
	<u>49,538,624</u>	<u>50,384,676</u>	<u>37,198,528</u>	<u>74%</u>

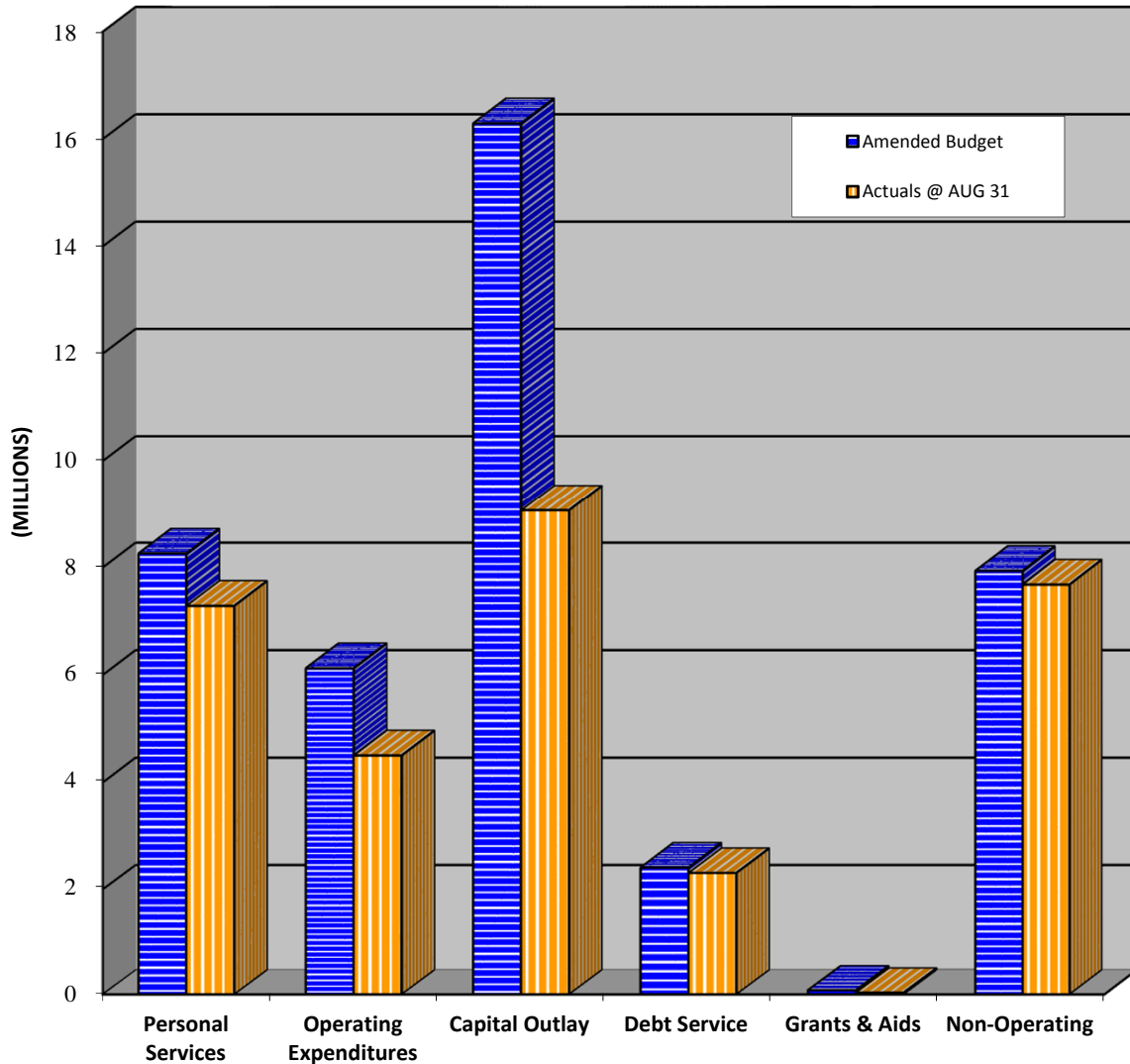
Revenues by Major Category All City Funds

The City of Alachua's overall revenues are at 65% of budget for the fiscal year. Taxes are at 95% of budget. These include ad valorem property taxes and public utility taxes. Other revenue sources are: Permits, Fees and Assessments (84%); Intergovernmental Revenue (75%); Charges for Services (96%); Fines and Forfeitures (56%); Miscellaneous Revenue (105%); and Non-Operating Revenue (33%).



Expenditures by Major Category All City Funds

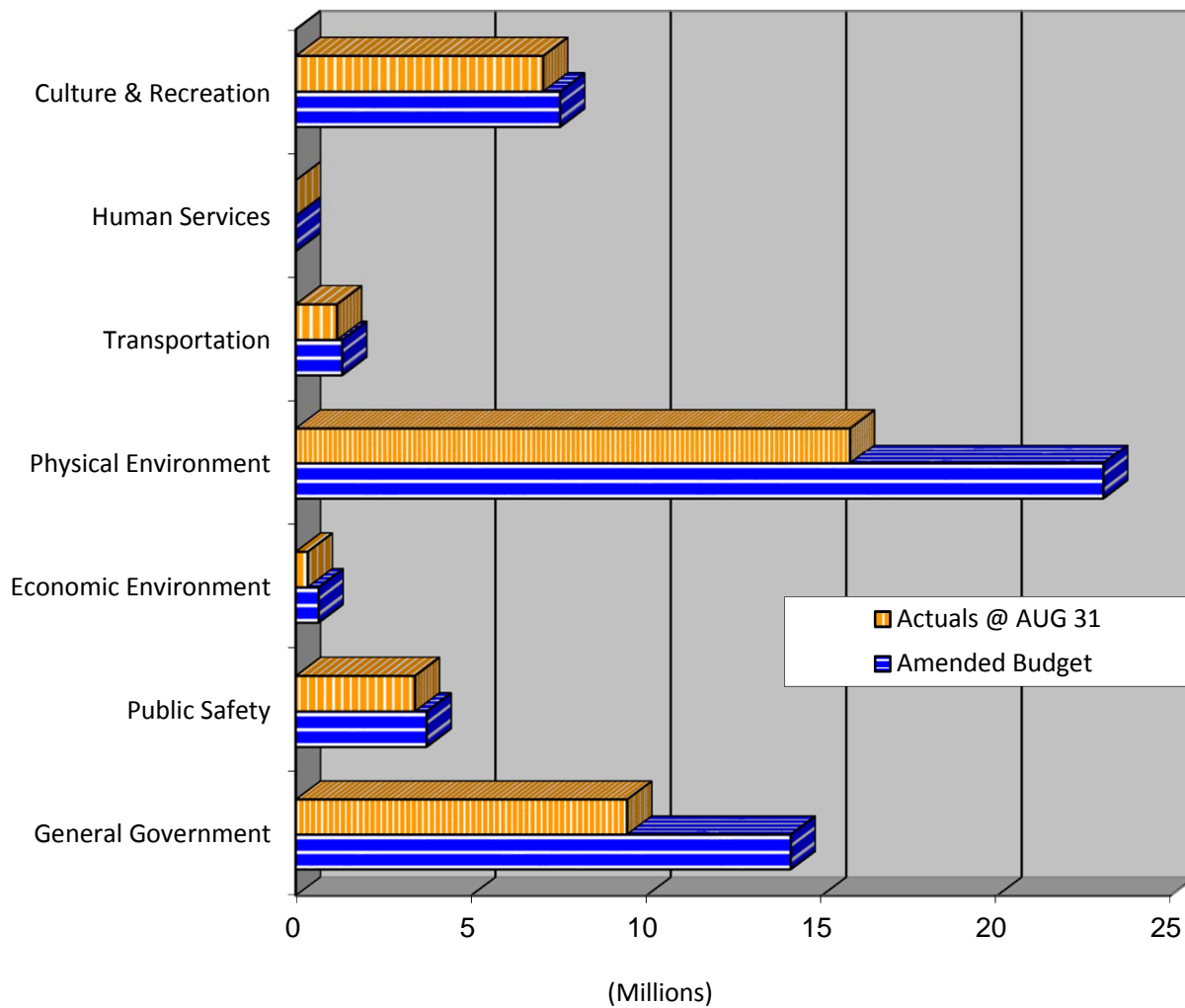
Overall, City expenditures and encumbrances are at 74% of budget for the period. The Personal Services category is at 88% of budget for the fiscal year. The Operating Expenditures category is at 73%, with encumbrances for legal, fire, and residential waste collection services of approximately \$368K. Capital Outlay is at 56%, Debt Service is 96%, Grants & Aids is 43% and Non-Operating Expenditures are at 97%. Encumbrances for future expenditures account for 4% (approx. \$2.1M) of the expense line total.



* Encumbered activity are purchase orders that are reserved for payment, but have not been paid as of the report date.

Budget Performance by Function All City Funds

Overall, expenditures are at 74% of budget with General Government expenses at 67%, Public Safety at 91%, Economic Environment at 52%, Physical Environment at 69% (Enterprise Funds, Water Collection and Distribution & residential waste collection services), Transportation at 89%, and Culture & Recreation at 94%.



INVESTMENTS AND CASH

Purpose

The purpose of this section is to report the City's cash and investment holdings at the end of each month. These funds are managed in accordance with the City's Investment Policies, which are designed to ensure the prudent management of public funds, the availability of operating and capital funds when needed, and an investment return competitive with comparable funds and financial market indices.

Investment Objectives

The foremost objective of the City's investment program is the safety of the principal of those funds within the portfolios. The portfolio is managed in a manner that funds are available to meet reasonably anticipated cash flow requirements in an orderly manner. The portfolio is designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. However, return on investment is insignificant in comparison to the safety and liquidity objectives described above. The City's core investments are limited to relatively low risk investment instruments in anticipation of earning fair return relative to the risk being assumed.

Defining Principal

Principal, when dealing with investments can be defined as the original amount invested in a security.

Defining of Portfolio

A portfolio can be defined as various investment instruments possessed by an individual or organization.

Defining Rate of Return on Investment

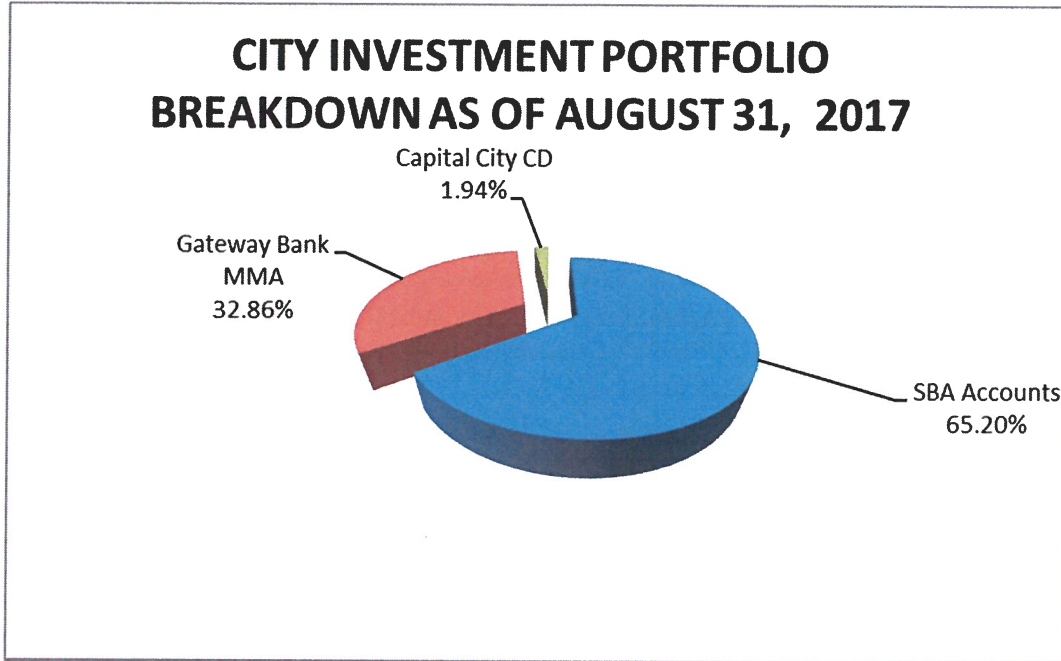
The Rate of Return on Investment refers to the benefits (the profits) to an investor or organization relative to the cost of the initial investment. It is similar to the rate of profit as a measure of profitability.

Conclusion

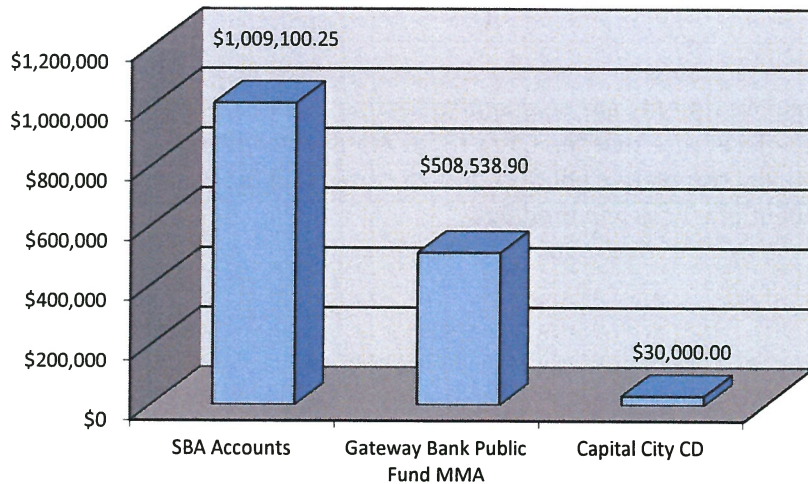
The City's cash and investments are pursuant to Section 218.415, Florida Statutes as well as the City's own adopted Investment Policy. To ensure that the City's funds are effectively managed, the Finance Director and other appropriate staff shall annually complete eight (8) hours of continuing professional education in subjects or courses of study related to investment practices and products.

INVESTMENTS AND CASH

As of August 31, 2017, the City's investment portfolio totaled **\$1,547,639.15**. The portfolio consists of: two State Board of Administration Investment Pool (SBA) accounts, one money market account and a certificate of deposit account. The graphs below illustrate the breakdown, by percentage, of each investment.



INVESTMENTS AS OF AUGUST 31, 2017



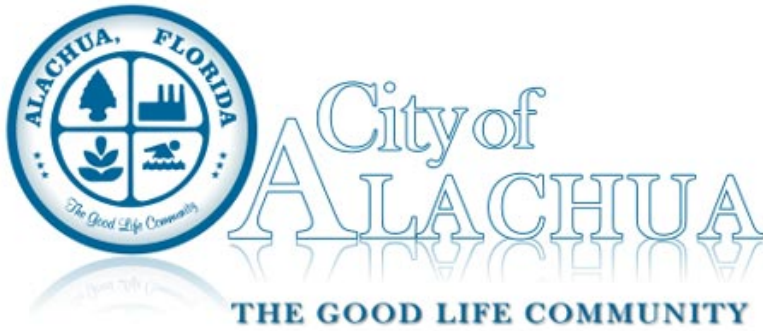
INVESTMENTS AND CASH

As of August 31, 2017, the City had cash holdings in several accounts with Capital City Bank, CenterState Bank (formerly Gateway Bank) and Renasant Bank (formerly Alarion & Heritage) that totaled **\$20,291,036.75**. Each bank account has a specific purpose. The accounts are listed as follows:

- Main Operating account: This account is for the City's daily deposits (utility payments, grant revenue, etc.) and expenses (vendor payments, debt service payments, etc.).
- Payroll account: This account is for payroll-related expenses (salaries payable).
- Community Redevelopment Agency (CRA) account: This account is for deposits and expenses related to CRA activities.
- Police Forfeiture account: This account is for fines and forfeiture funds received by the Alachua Police Department. Expenditures from this account will not be permitted without Commission approval.
- Section 108 account: This account is for the pay-down of the City's Section 108 outstanding debt that was related to infrastructure within the City.
- Series 2016 Repayment: This account contains is intended to be utilized to make the annual Series 2016 Debt payments.
- Restricted Deposit account: This account is for utility customer deposits only.
- Series 2016 Projects: This account is for the proceeds and expenses related to the Series 2016 bonds.
- Explorer account: This account is for deposits and expenses related to Police Explorer activities.
- Heritage Oaks account: This account is for funds related to the completion of improvements to the Heritage Oaks subdivision Phase I.
- Project Legacy account: This account is for non-bond funded expenses related to Project Legacy.
- SRF Repayment Money Market account: This account is for the repayment of the State Revolving Fund (SRF) loan related to the construction of the waste water facility.

The bank account balances as of the end of the report period are as follows:

Bank Account	August Balance	Percentage of Total
Operating Account	\$14,881,018.11	73.34%
Payroll Account	\$24,534.18	0.12%
CRA Account	\$573,605.76	2.83%
Police Forfeiture Account	\$26,177.24	0.13%
Section 108 Account	\$26,391.27	0.13%
Project Legacy Account	\$218,876.46	1.08%
Series 2016 Repayment Account	\$573,787.95	2.83%
Deposit Account	\$1,692,634.75	8.34%
Series 2016 Projects	\$1,884,216.69	9.29%
Explorer Account	\$7,808.94	0.04%
SRF Repayment Account	\$152,960.70	0.75%
Heritage Oaks Account	\$229,024.70	1.13%
TOTAL	\$20,291,036.75	100.00%



Commission Agenda Item

MEETING DATE: 12/11/2017

SUBJECT: Ordinance 18-02: Small Wireless Facility Moratorium

PREPARED BY: G.B. Wilson, Compliance and Risk Management

RECOMMENDED ACTION:

Approve Ordinance 18-02 on First Reading and Schedule Second and Final Reading for January 8, 2018.

Summary

The Legislature of the State of Florida, effective July 1, 2017, amended Florida Statute 337.041 by adding Section (7) allowing wireless facilities including micro and small wireless facilities (SWFs) to be located in the public rights of way. It is contemplated in the statute and is the standard practice in the industry that that such facilities will be collated on public electric distribution utility poles.

The City of Alachua is in the process of undergrounding all electric distribution and other utility lines where not prohibited by cost or other barrier.

The City is in the process of evaluating its current pole attachment agreement, including the charge imposed for each third party collocation, and, now is confronted with the added complexity presented by the cited statutory changes to include the collocation of small wireless facilities. A SMF installation is not effective, according to the latest industry information available, unless located above ground and elevated.

Further, there are two matters currently being heard before the Federal Communications Commission (FCC), WT Docket No. 16-421, Streamlining Deployment of Small Cell Infrastructure by Improving Wireless Facility Deployment and Docket No. 17-79, Accelerating Wireless Broadband Deployment by Removing Barriers to Infrastructure Investment. The FCC has solicited comments from interested parties and matters raised suggest the commission may include and order preemption of state and local governance of Telecommunications Companies Placing or Maintaining Telecommunications Facilities in City Rights of Way to and including criteria for setting terms conditions and charges for pole attachment agreements.

The unresolved matters before the FCC, other state and federal law and regulations present potential conflicts to as yet undeveloped City changes to its Ordinances and it may be necessary for the City to retain a Telecommunications consultant to address the challenges presented. City staff recommends a six month Moratorium on the acceptance, review, processing and approval of applications for wireless facilities including small wireless, micro wireless facilities and utility poles for collocation of small wireless facilities in any City Right of Way in order for staff to prepare and present the required changes. Further, staff recommends the Commission provide for a one time six month extension of the Moratorium in the event added time is found necessary.

FINANCIAL IMPACT: No

ATTACHMENTS:

	Description
▣	Ordinance 18-02
▣	Publication of Ord 18-02 in Alachua County Today
▣	Florida Administrative Register Notice of Proposed Ordinance

ORDINANCE 18-02

AN ORDINANCE OF THE CITY OF ALACHUA, FLORIDA, IMPOSING A SIX (6) MONTH MORATORIUM ON THE ACCEPTANCE, REVIEW, PROCESSING, APPROVAL OR AMENDMENT(S) OF APPLICATIONS FOR OR THE LOCATION OF WIRELESS COMMUNICATIONS FACILITIES INCLUDING SMALL WIRELESS FACILITIES IN A PUBLIC RIGHT OF WAY WITHIN THE CITY LIMITS; PROVIDING FOR A ONE TIME EXTENSION OF THE SIX MONTH TERM UPON A FINDING BY THE CITY COMMISSION THAT SUCH EXTENSION IS NECESSARY; PROVIDING AN EFFECTIVE DATE; PROVIDING AN END DATE FOR THE SIX MONTH TERM AND FOR ONE EXTENSION, IF ANY; PROVIDING FOR THE REPEAL OF ALL ORDINANCES AND APPENDICES IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CITY CODE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, effective July 1, 2017, the State of Florida amended Florida Statute 337.401 by adding Section (7) “Advanced Wireless Infrastructure Deployment Act” allowing wireless facilities including micro and small wireless facilities (SWFs) to be located within the public right of way.

WHEREAS, the installation of SWFs contemplated in Section 337.401 will be collocated on existing utility poles in the public rights of way.

WHEREAS, the City of Alachua is in the process of undergrounding all electric distribution and other utility lines in the City where not prohibited by cost or other barrier.

WHEREAS, there are currently before the Federal Communications Commission (FCC) two matters, WT Docket No. 16-421, Streamlining Deployment of Small Cell Infrastructure by Improving Wireless Facility Siting Policies and WT Docket No. 17-79, Accelerating Wireless Broadband Deployment by Removing Barriers to Infrastructure Investment.

WHEREAS, the issue of charges a utility may impose for the collocation of SWFs on its utility poles are also raised in the cited matters now before the FCC.

WHEREAS, the matters before the Federal Communications Commission other federal and state law and regulations and the City Code of Ordinances present likely conflicts that City Staff must fully investigate and consider.

WHEREAS, it may be necessary for the City to identify and retain a telecommunications consultant to help navigate the complexities of the multiple challenges presented by the new state law.

WHEREAS, the City needs time to evaluate the full implications of the new law and consider what amendments to the City Code are needed and allowed to implement the new law and to otherwise protect the interests of the public.

WHEREAS, the City Commission finds that six (6) months may be sufficient time for this process and if additional time is required City staff shall request a one-time extension to be approved by the City Commission.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF ALACHUA, FLORIDA.

Section 1. Findings of Fact

The above recitals are true and correct and are incorporated herein by reference.

Section 2. Moratorium

The City Commission of Alachua, Florida hereby establishes a six (6) month moratorium on the acceptance, review, processing, approval or amendment(s) of applications for wireless facilities including small wireless facilities, micro wireless facilities and utility poles for collocation of small wireless facilities in any City public rights-of-way. If additional time is required City staff may request a one-time extension of the six (6) month moratorium. Nothing in this Ordinance shall affect or waive the right of the City to establish applicable regulations by Ordinance to implement the Advanced Wireless Infrastructure Deployment Act, consistent with applicable law.

Section 3. Inclusion of the Code

The City Commission of the City of Alachua, Florida may make this ordinance a part of the Code of Ordinances of the City of Alachua, Florida and, in that event, the parts of this ordinance may be renumbered or relettered and the word “ordinance” may be changed to “section”, “article” or other designation.

Section 3. Providing for Severability

It is the declared intent of the Alachua City Commission that, if any section, sentence, clause, phrase, or provision of this ordinance is for any reason held or declared to be unconstitutional, void, or inoperative by a court or agency of competent jurisdiction, such holding of invalidity or unconstitutionality shall not affect the remaining provisions of this ordinance and the remainder of this ordinance, after the exclusion of such part or parts, shall be deemed to be valid.

Section 4. Repealing Clause

All ordinances or parts of ordinances in conflict with this ordinance are, to the extent they conflict with this ordinance, repealed.

Section 5. Effective Date

This Ordinance shall be effective upon its passage and adoption on the second and final reading.

PASSED on first reading on the 11th day of December, 2017.

PASSED on second and final reading on the 8th day of January, 2018.

CITY COMMISSION OF THE
CITY OF ALACHUA, FLORIDA

Gib Coerper, Mayor

ATTEST:

APPROVED AS TO FORM

Traci L. Gresham, City Manager/Clerk

Marian B. Rush, City Attorney



City of ALACHUA

PUBLIC NOTICE NOTICE OF ENACTMENT OF AN ORDINANCE OF THE CITY OF ALACHUA, FLORIDA

The City of Alachua City Commission will hold a public hearing on a proposed ordinance on December 11, 2017 at 6:00 p.m. The hearing will be held in the James A. Lewis Commission Chambers of City Hall, at 15100 NW 142nd Terrace, Alachua, Florida.

The ordinance title is as follows:

ORDINANCE 18-02

AN ORDINANCE OF THE CITY OF ALACHUA, FLORIDA, IMPOSING A SIX (6) MONTH MORATORIUM ON THE ACCEPTANCE, REVIEW, PROCESSING, APPROVAL OR AMENDMENT(S) OF APPLICATIONS FOR OR THE LOCATION OF WIRELESS COMMUNICATIONS FACILITIES INCLUDING SMALL WIRELESS FACILITIES IN A PUBLIC RIGHT OF WAY WITHIN THE CITY LIMITS; PROVIDING FOR A ONE TIME EXTENSION OF THE SIX MONTH TERM UPON A FINDING BY THE CITY COMMISSION THAT SUCH EXTENSION IS NECESSARY; PROVIDING AN EFFECTIVE DATE; PROVIDING AN END DATE FOR THE SIX MONTH TERM AND FOR ONE EXTENSION, IF ANY; PROVIDING FOR THE REPEAL OF ALL ORDINANCES AND APPENDICES IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CITY CODE; AND PROVIDING FOR AN EFFECTIVE DATE.

At the public hearing, all interested parties may appear and be heard with respect to the proposed ordinance. Copies of the proposed ordinance, the Staff Report, and related materials are available for public inspection at the Office of the City Clerk, 15100 NW 142nd Terrace, Monday-Thursday between the hours of 7:30 a.m. to 6:00 p.m. the Thursday prior to the City Commission meeting. Written comments on the proposed ordinance may be sent to the following address: City of Alachua, Compliance & Risk Management Department, P.O. Box 9, Alachua, FL 32616. Notice is given pursuant to Section 286.0105, Florida Statutes, that in order to appeal any decision made at these public hearings, you will need to ensure that a verbatim record is made. In accordance with the Americans with Disabilities Act, any persons with a disability requiring reasonable accommodation in order to participate in this meeting should call the City Clerk at (386) 418-6100 x 101 at least 48 hours prior to the public hearing.

Miscellaneous

OTHER AGENCIES AND ORGANIZATIONS

City of Alachua

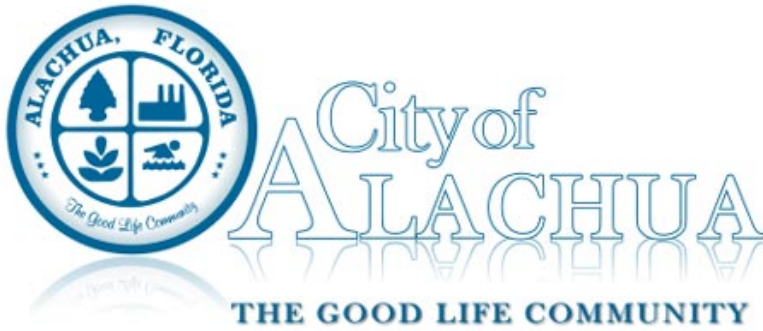
Notice of Proposed Ordinance Governing Telecommunications Companies Placing or Maintaining Telecommunications Facilities in City of Alachua Rights-of-Way.

The City of Alachua City Commission will hold a public hearing on a proposed ordinance on December 11, 2017 at 6:00 p.m. The hearing will be held in the James A. Lewis Commission Chambers of City Hall, at 15100 NW 142nd Terrace, Alachua, Florida.

ORDINANCE 18-02

An Ordinance Of The City Of Alachua, Florida, Imposing A Six (6) Month Moratorium On The Acceptance, Review, Processing, Approval Or Amendment(S) Of Applications For Or The Location Of Wireless Communications Facilities Including Small Wireless Facilities In A Public Right Of Way Within The City Limits; Providing For A One Time Extension Of The Six Month Term Upon A Finding By The City Commission That Such Extension Is Necessary; Providing An Effective Date; Providing An End Date For The Six Month Term And For One Extension, If Any; Providing For The Repeal Of All Ordinances And Appendices In Conflict; Providing For Severability; Providing For Inclusion In The City Code; And Providing For An Effective Date.

At the public hearing, all interested parties may appear and be heard with respect to the proposed ordinance. Copies of the proposed ordinance, the Staff Report, and related materials are available for public inspection at the Office of the City Clerk, 15100 NW 142nd Terrace, Monday-Thursday between the hours of 7:30 a.m. to 6:00 p.m. the Thursday prior to the City Commission meeting. **Written comments on the proposed ordinance may be sent to the following address: City of Alachua, Compliance & Risk Management Department, P.O. Box 9, Alachua, FL 32616.** Notice is given pursuant to Section 286.0105, Florida Statutes, that in order to appeal any decision made at these public hearings, you will need to ensure that a verbatim record is made. In accordance with the Americans with Disabilities Act, any persons with a disability requiring reasonable accommodation in order to participate in this meeting should call the City Clerk at (386) 418-6100 x 101 at least 48 hours prior to the public hearing.



Commission Agenda Item

MEETING DATE: 12/11/2017

SUBJECT: Resolution 18-08: Authorizing the Use of General Fund - Special Expense Contingency in the amount of \$36,493; Transferring \$36,493 to the Solid Waste Disposal Budget; and Authorizing issuance of a Purchase Order in the amount of \$85,909 to Waste Pro of Florida, Inc. for storm debris removal costs.

PREPARED BY: Robert A. Bonetti, Finance & Administrative Services Director

RECOMMENDED ACTION:

A) Adopt Resolution 18-08; and,

B) Authorize issuance of a purchase order to Waste Pro of Florida, Inc. in the amount of \$85,909.

Summary

On September 9, 2017 the Mayor of the City of Alachua declared a local state of emergency to help mitigate the threat posed by Hurricane Irma. Subsequently, on September 11, 2017, the City of Alachua did feel the effects of Hurricane Irma and, as a result, it was necessary to invoke use of its Disaster Response and Debris Management Plan with Waste Pro of Florida, Inc. to dispose of the storm debris that was left in its aftermath.

Costs invoiced to date for storm debris removal total \$85,909. These costs are spread across Fiscal Year 2016-2017 and Fiscal Year 2017-2018. The cost for Fiscal Year 2016-2017 was \$49,416.45 and that for Fiscal Year 2017-2018 is \$36,492.55.

A resolution authorizing the use of General Fund - Special Expense Contingency in the amount of \$36,493 is being requested to appropriate the necessary funds to cover the current storm debris removal expenses. Expenses for FY 17 were provided by Resolution 18-02.

Additionally, authorization for issuance of a purchase order in the amount of \$85,909 to Waste Pro of Florida, Inc. is being requested to provide authority to pay the storm debris removal invoices.

City staff has initiated the process to recoup storm-related expenses from the Federal Emergency Management Agency (FEMA).

FINANCIAL IMPACT: Yes

BUDGETED: No

FUNDING SOURCE: General Fund

ADDITIONAL FINANCIAL INFORMATION: The requested action would reduce the General Fund -

Special Expense Contingency budget from \$200,000 to \$163,507.

ATTACHMENTS:

Description

- ▣ Resolution 18-08
- ▣ Resolution 18-08 Exhibit A

RESOLUTION 18-08

A RESOLUTION OF THE CITY OF ALACHUA, FLORIDA; AUTHORIZING THE USE OF GENERAL FUND - SPECIAL EXPENSE CONTINGENCY IN THE AMOUNT OF \$36,493; TRANSFERRING \$36,493 TO THE SOLID WASTE DISPOSAL BUDGET; PROVIDING AN EFFECTIVE DATE.

WHEREAS, on September 9, 2017 the Mayor of the City of Alachua declared a local state of emergency to mitigate the threat of Hurricane Irma; and,

WHEREAS, on September 11, 2017 the City of Alachua felt the effects of Hurricane Irma; and,

WHEREAS, the City of Alachua invoked use of its Disaster Response and Debris Management Plan with Waste Pro of Florida, Inc. to dispose of Hurricane Irma storm debris; and,

WHEREAS, current expenses to dispose of Hurricane Irma storm debris in Fiscal Year 2017-2018 amount to \$36,493.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF ALACHUA COMMISSION:

1. The Finance and Administrative Services Director is directed to transfer thirty-six thousand four hundred and ninety-three dollars (\$36,493) from the General Fund – Special Expense Contingency budget to the Solid Waste Disposal budget as reflected in the budget amendment attached hereto as Exhibit A.
2. That this resolution shall take effect immediately upon its adoption.

DULY ADOPTED in regular session, this 11th day of December, 2017.

**CITY COMMISSION OF THE
CITY OF ALACHUA, FLORIDA**

Gib Coerper, Mayor

SEAL

ATTEST:

Traci L. Gresham, City Manager/Clerk

CITY OF ALACHUA
BUDGET AMENDMENT / BUDGET TRANSFER

CHECK ONE: _____ TRANSFER

 X AMENDMENT

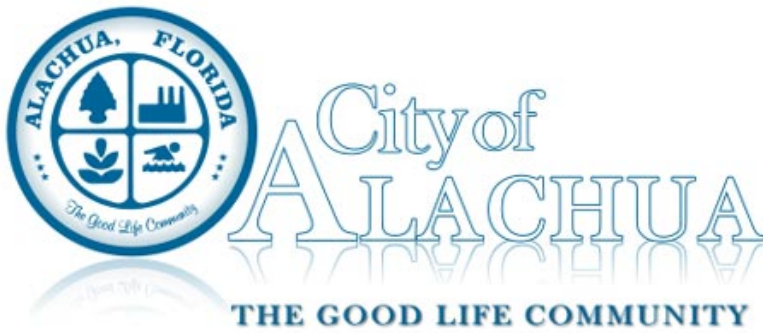
FOR FINANCE USE ONLY	
BA REFERENCE #	BA - _____
BATCH NUMBER	_____
PERIOD/DATE	_____
INITIALS	_____

#	FUND NAME	DEPARTMENT NAME	ACCOUNT NAME	ACCOUNT NUMBER	REVENUES (+/-)	EXPENSES (+/-)
1	General Fund	Special Expense	Contingency	001-590.0400-509.9099		(36,493.00)
2	General Fund	Solid Waste Disposal	Contractual Services	001-534.7640-503.3400		36,493.00
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
NOTE: TO INCREASE REVENUE OR EXPENSE = POSITIVE NUMBER, TO DECREASE REVENUE OR EXPENSE = NEGATIVE NUMBER.					0.00	0.00
USE WHOLE DOLLARS ONLY.					COMBINED TOTAL	0.00

Purpose: Appropriate GF - Special Expense Contingency per Resolution 18-08

APPROVED BY: _____
FINANCE AND ADMINISTRATIVE SERVICES DIRECTOR DATE

APPROVED BY: _____
CITY MANAGER DATE



Commission Agenda Item

MEETING DATE: 12/11/2017

SUBJECT: November 13, 2017 City Commission Meeting Minutes

PREPARED BY: LeAnne Williams, Assistant Deputy City Clerk

RECOMMENDED ACTION:

Approve the minutes.

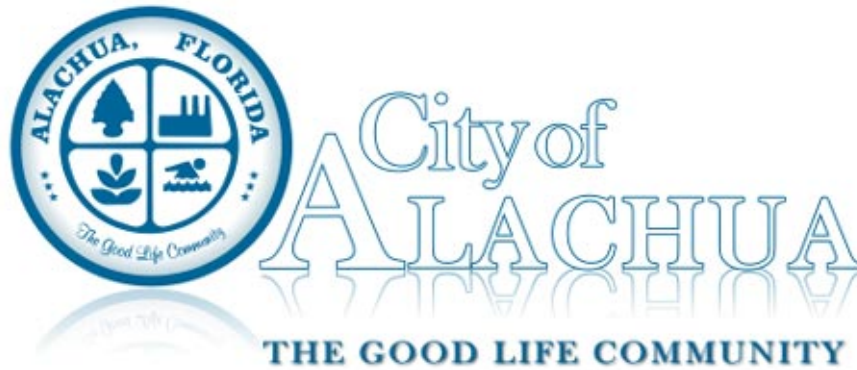
Summary

November 13, 2017 City Commission Meeting Minutes

ATTACHMENTS:

Description

11.13.17 Min



Regular City Commission Meeting Minutes November 13, 2017

Mayor Gib Coerper
Vice Mayor Shirley Green Brown
Commissioner Gary Hardacre
Commissioner Ben Boukari, Jr.
Commissioner Robert Wilford

City Manager Traci L. Gresham
City Attorney Marian Rush

The City Commission will conduct a
Regular City Commission Meeting
At 6:00 PM
to address the item(s) below.

Meeting Date: November 13, 2017

Meeting Location: James A. Lewis Commission Chambers, City Hall
CITIZENS PRESENT: Dick Bridges, Janet Bridges STAFF PRESENT: Rob Bonette, Adam Boukari,
Mike DaRoza, Alan Henderson, Donna Smith, Kathy Winburn, Cap Wilson

CITY COMMISSION MEETING

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

CALL TO ORDER

Led by Mayor Gib Coerper.

INVOCATION

Led by Chief Chad Scott.

PLEDGE TO THE FLAG

Led by Mayor Coerper.

APPROVAL OF THE AGENDA

Commissioner Gary Hardacre moved to approve the agenda; seconded by Commissioner Ben Boukari, Jr.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed by unanimous consent.

APPROVE READING OF PROPOSED ORDINANCES AND RESOLUTIONS BY TITLE ONLY

Commissioner Hardacre moved to approve the reading of proposed ordinances and resolutions by title only; seconded by Commissioner Boukari.

Mayor Coerper opened the floor for comment.

There were no comments.

Passed by unanimous consent.

I. SPECIAL PRESENTATIONS

II. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

Mayor Coerper opened the floor for comments

Tara Malone came forward as a representative of the Alachua Freedom Fighters, which is a Relay for Life team. She informed the Commission that the local Mi Apa Cafe, owned by Peter and Aroua Iniga, had a lunch fundraising event where 100% of the proceeds went to Relay for Life. This event brought about a \$1,311.67 donation. Mr. Iniga came forward with a check for the Alachua Freedom Fighters' Team.

Commissioner Boukari commented on being a server for the day during the event.

Commissioner Robert Wilford thanked Mi Apa Cafe for their support for Relay for Life.

Mayor Coerper stated that he loved the restaurant.

(Please Limit to 3 Minutes.Any citizen who is unable to speak at this time will have an opportunity to speak at the end of the meeting

III. COMMITTEE REPORTS/COMMITTEE APPOINTMENTS/CITY ANNOUNCEMENTS

IV. PUBLIC HEARINGS AND ORDINANCES

(Presentations, other than the applicant, please limit to **3 Minutes**)

V. AGENDA ITEMS

A. RFP 2018-01 FY 2017-2018 Grant Administration and Other Grant Support Services Award

Purchasing Specialist Donna Smith introduced the item and made recommendations.

Mayor Coerper asked the commissioners for questions or comments.

There were no comments.

Commissioner Boukari moved to 1) Award RFP 2018-01 to Summit Professional Services, Inc. for the provision of Grant Administration and Other Grant Support Services.

2) Authorize the City Manager/City Staff to move forward with Contract negotiations with Summit Professional Services, Inc.

3) Should Contract negotiations fail with Summit Professional Services, Inc. allow City Manager/City Staff to move forward with negotiations with second ranked Guardian Community Resource Management, Inc.; seconded by Vice Mayor Shirley Green Brown.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed 5-0 by roll call.

Commissioner Hardacre thanked staff for the detailed information the Commission requested to be provided with RFP's.

- B. Resolution 18-02: Amending the City of Alachua Fiscal Year 2016-2017 Budget; Recognizing unanticipated revenue in the General Fund in the amount of \$95,804; Increasing General Fund appropriations within the APD-Patrol, Solid Waste and City Attorney budgets by \$95,804; Providing an effective date.

City Attorney Marian Rush read Resolution 18-02 by title only.

Finance and Administrative Services Director Rob Bonetti introduced the item and made recommendations.

Mayor Coerper asked the commissioners for questions or comments.

There were no comments.

Commissioner Hardacre moved to adopt Resolution 18-02; seconded by Vice Mayor Brown.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed 5-0 by roll call.

- C. Resolution 18-03 Waiving Fees Related to Site Specific Amendments to the Official Zoning Atlas and Comprehensive Plan Map Amendments

City Attorney Rush read Resolution 18-03 by title only.

Planning & Community Development Director Kathy Winburn introduced the item and made

recommendations.

Mayor Coerper asked the commissioners for questions or comments.

Commissioner Boukari asked if there were applications awaiting approval.

Planning & Community Development Director Winburn stated that there were.

Commissioner Boukari asked if someone wants to come in before the proposed date, can they.

Planning & Community Development Director Winburn affirmed that they can.

Commissioner Boukari asked what is the benefit to their property by coming into the city, if they are then going to have to pay a fee to rezone their property.

Planning & Community Development Director Winburn addressed the concerns.

City Attorney Rush provided clarification.

Discussion ensued concerning this issue.

Vice Mayor Brown moved to adopt Resolution 18-03; seconded by Commissioner Hardacre.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed 5-0 by roll call.

D. Resolution 18-04 Amending Schedule of Fees for Short Term Rental of City Facilities

City Attorney Rush read Resolution 18-04 by title only.

Assistant City Manager Adam Boukari introduced the item and made recommendations.

Vice Mayor Brown moved to adopt Resolution 18-04; seconded by Commissioner Boukari.

Commissioner Boukari commented on the attributes of Legacy Park.

Mayor Coerper affirmed Commissioner Boukari's comments.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed 5-0 by roll call.

Assistant City Manager Boukari commented on the activities scheduled for Legacy Park and the financial benefit they will bring to the City.

E. Resolution 18-05 Supporting Local Bill Regarding Stormwater Legislation

City Attorney Rush read Resolution 18-05 by title only.

Assistant City Manager Boukari introduced the item and made recommendations.

Commissioner Boukari asked if other cities are in agreement with the County's proposal.

Assistant City Manager Boukari stated that he knows of a few cities who are on-board, and that it is the County's goal for all of the cities to support the bill.

Mayor Coerper stated his concerns.

Assistant City Manager Boukari provided more information.

Commissioner Wilford asked if Representative Clemons intends on filing this Bill, and if it doesn't pass, then what.

Assistant City Manager Boukari informed the Commission that, yes, Representative Clemons intends on filing this Bill. He stated that Representative Clemons filed it last year and it died in Committee. He stated that Alachua County has it in their Charter that they can regulate air and water quality, and they want to pursue these regulations, regardless of what the State does.

Commissioner Boukari moved to adopt Resolution 18-05; seconded by Commissioner Hardacre.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed 5-0 by roll call.

VI. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

Mayor Coerper opened the floor for comments

There were no comments.

(Please Limit to 3 Minutes.Any citizen who did not speak during the Citizen Comments period at the beginning of the meeting may do so at this time.)

VII. COMMENTS FROM CITY MANAGER AND CITY ATTORNEY

City Manager Traci Gresham informed the public that on November 14, 2017 at 10:00 AM there will be a ribbon cutting ceremony for the new Operations Center and Warehouse Building.

VIII.COMMISSION COMMENTS/DISCUSSION

Commissioner Boukari thanked the City Manager and the Chief of Police for their community relations outreach.

Commissioner Hardacre stated that he would like for the minutes of the City Commission Meetings to be caught up. He stated that since he will be in attendance at the ribbon cutting ceremony, therefore, he will not be in attendance at the Suwanee River Water Management District meeting.

Mayor Coerper thanked Rebuilding Together for their work in Alachua. He thanked Boy Scout Troop 88 for their recent Flag Burning ceremony.

ADJOURN

Commissioner Boukari moved to adjourn; seconded by Commissioner Hardacre.

Passed by unanimous consent.

CONSENT AGENDA

CONSENT AGENDA ITEMS

- A. August 28, 2017 City Commission Workshop Minutes
- B. August 28, 2017 City Commission Regular Meeting Minutes

ATTEST:

CITY COMMISSION OF THE
CITY OF ALACHUA, FLORIDA

Traci L. Gresham, City Manager/Clerk

Gib Coerper, Mayor