

Regular City Commission Meeting Agenda March 27, 2017

Mayor Gib Coerper
Vice Mayor Robert Wilford
Commissioner Gary Hardacre
Commissioner Ben Boukari, Jr.
Commissioner Shirley Green Brown

City Manager Traci L. Gresham
City Attorney Marian Rush

The City Commission will conduct a
Regular City Commission Meeting
At 6:00 PM
to address the item(s) below.

Meeting Date: March 27, 2017

Meeting Location: James A. Lewis Commission Chambers, City Hall

CITY COMMISSION MEETING

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

CALL TO ORDER

INVOCATION

PLEDGE TO THE FLAG

APPROVAL OF THE AGENDA

**APPROVE READING OF PROPOSED ORDINANCES AND RESOLUTIONS BY
TITLE ONLY**

I. SPECIAL PRESENTATIONS

A. Santa Fe High School Speech & Debate Presentation

ADDED
LATE

II. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

(Please Limit to 3 Minutes. Any citizen who is unable to speak at this time will have an opportunity to speak at the end of the meeting)

III. COMMITTEE REPORTS/COMMITTEE APPOINTMENTS/CITY ANNOUNCEMENTS

IV. PUBLIC HEARINGS AND ORDINANCES

(Presentations, other than the applicant, please limit to **3 Minutes**)

V. AGENDA ITEMS

- A. Sale of Surplus Property - Parcel # 03279-000-000 & 03505-000-000
- B. Mill Creek Sink Water Quality Improvement Project Memorandum of Agreement With SRWMD

VI. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

(Please Limit to 3 Minutes.Any citizen who did not speak during the Citizen Comments period at the beginning of the meeting may do so at this time.)

VII. COMMENTS FROM CITY MANAGER AND CITY ATTORNEY

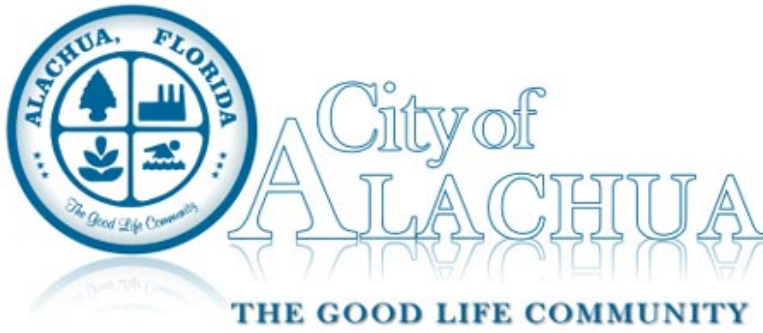
VIII.COMMISSION COMMENTS/DISCUSSION

ADJOURN

CONSENT AGENDA

CONSENT AGENDA ITEMS

February 13, 2017 City Commission Meeting Minutes
February 27, 2017 City Commission Meeting Minutes



Commission Agenda Item

MEETING DATE: 3/27/2017

SUBJECT: Santa Fe High School Speech & Debate Presentation

PREPARED BY: Adam Boukari, Assistant City Manager

RECOMMENDED ACTION:

Receive the presentation and provide direction, if desired.

Summary

The Santa Fe High School Speech and Debate team again qualified for National competition. The students are in need of funds for the attending students competition and travel expenses. The students requested a presentation to the City Commission to support their fundraising efforts.

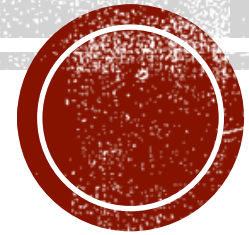
ATTACHMENTS:

Description

- ▢ SFHS Speech and Debate Team Presentation

SFHS SPEECH & DEBATE

Re: NCFL Nationals in Ft. Lauderdale, Funding Request
May 22-25, 2015





WHAT IS SPEECH & DEBATE?

- 10 Events
 - 5 Public Speaking
 - 5 Debate
- Specific Time Requirements: 10-60 mins.
- Formal attire
- Year-long competition
- Competition Range: North Central Florida
- Tournament Size:
 - Between 4 and 50 schools, depending on the event



DOES NATIONALS MATTER?

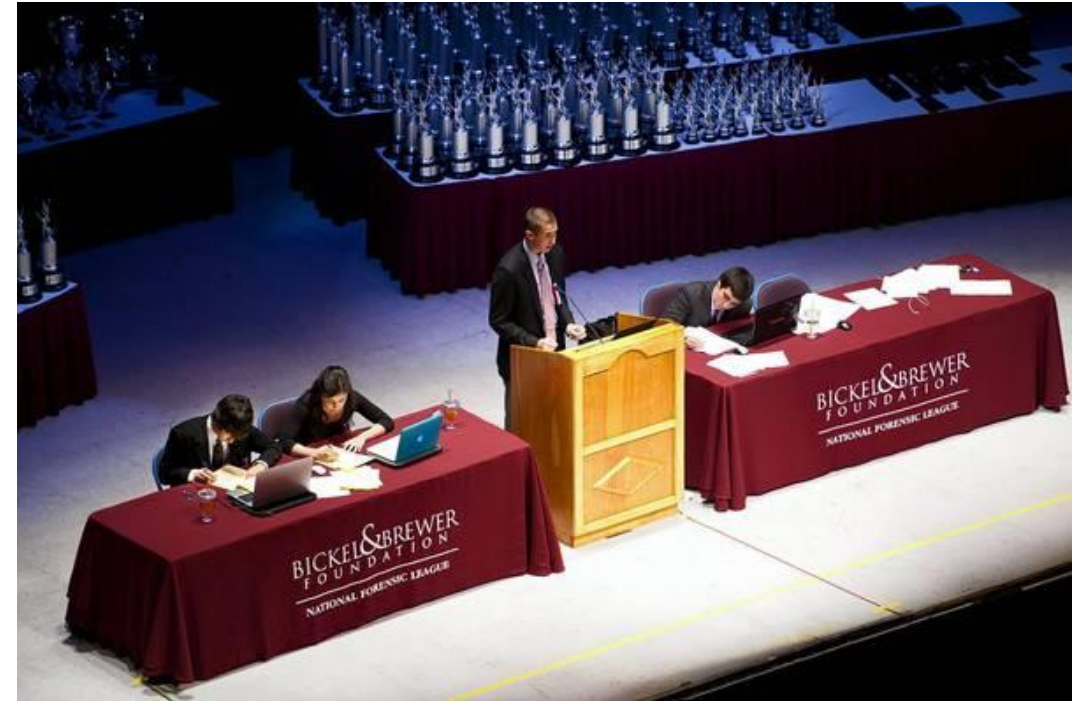
- NCFL Nationals is the most prestigious event in High School Speech & Debate
 - Also, the most difficult to win
- Student experience:
 - **Scholarship opportunities**
 - **Incredible talent, broadening personal experiences**
 - **The most ambitious students in the country**
 - Exposure to knowledge, ideas and self-confidence
 - Ft. Lauderdale



FT. LAUDERDALE



...SHOULD ALACHUA SUPPORT OUR CLUB??



WHY S&D IS DIFFERENT, FUNDRAISING CHALLENGE:

- Unlike Sports Teams and Drama, S&D cannot as easily:
 - Host popular events which may generate thousands of dollars
 - Request funds from local supporters in community
 - Engage parents in a large-scale fundraising event (e.g. breakfast)
 - Fewer parents, lesser name recognition
- Unlike other clubs, S&D is not:
 - Raising money for a morally-engaging charitable cause



OUR CONTRIBUTION:

■ Indirect Benefits

- Just by competing, we improve:
 - The reading, writing, speaking and listening skills of our community
 - As well as:
 - Critical thinking
 - Motivation
 - School spirit
 - Student engagement

■ Direct Benefits

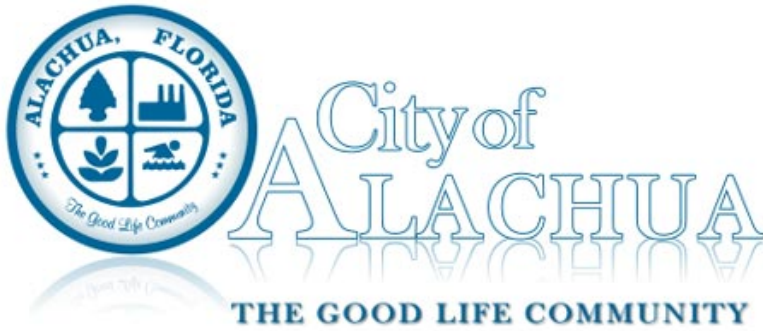
- SFHS Publicity → Academic Prowess!!
- Scholarship opportunities
- Trophies (aka...swag?)
- Common Core alignment:

<http://www.nationalforensicleague.org.aspx/nav.aspx?navid=194&pnavid=37>



PARTING WORD





Commission Agenda Item

MEETING DATE: 3/27/2017

SUBJECT: Sale of Surplus Property - Parcel # 03279-000-000 & 03505-000-000

PREPARED BY: Donna Smith, Purchasing Specialist

RECOMMENDED ACTION:

1) Authorize the Mayor to sign the Special Warranty Deeds to complete closing the sale of Parcels # 03279-000-000 and 03505-000-000 for a cumulative net sales price of \$8,500.00.00.

Summary

On November 20, 2006 and April 7, 2014, the City Commission declared a total of twenty-three (23) parcels of City-owned real estate surplus. The City Manager was instructed to dispose of the property in the best interest of the City.

City staff sent notification letters of intent to sell to neighboring property owners and has been contacted by the two (2) property owners, Priscilla A. Webb (Parcel # 03279-000-000) and Leroy M. Williams (Parcel #03505-000-000). The 2016 Alachua County Property Appraiser assessed value of the parcels is \$4,000.00 and \$4,500.00 respectively.

Staff has been in negotiations concerning the above and other properties over the past months and has determined selling the two properties to the interested parties for the Property Appraiser value plus the buyers paying all closing costs is in the best interest of the City.

FINANCIAL IMPACT: Yes

BUDGETED: No

AMOUNT: \$8,500.00

ATTACHMENTS:

Description

- ▢ Special Warranty Deed for Parcel #03279-000-000
- ▢ Special Warranty Deed for Parcel #03505-000-000

This instrument prepared
without benefit of title
search or legal opinion of
title by:

Marvin W. Bingham, jr
Bingham & Mikolaitis, P.A.
Post Office Box 1930
Alachua, Florida 32616

Tax Parcel #: 03279-000-000

SPECIAL WARRANTY DEED

THIS SPECIAL WARRANTY DEED made the _____ day of April, 2017 by **City of Alachua**, a municipality within **Alachua County, Florida**, whose post office address is Post Office Box 9, Alachua, Florida 32616, hereinafter called Grantor, to **Priscilla A. Cook f/k/a Priscilla A. Webb, married woman**, whose post office address is Post Office Box 1891, Alachua, Florida 32616, hereinafter called Grantee:

WITNESSETH: That the Grantor, for and in consideration of the sum of Ten and 00/100 Dollars (\$10.00) and other valuable considerations, receipt whereof is hereby acknowledged, by these presents does grant, sell, alien, remise, convey and confirm unto the Grantee all of that certain land situated in Alachua County, Florida, to wit:

Lot 2, Block 3, Wells Addition to the City of Alachua as per Plat Book C, Page 79.

Grantor is also conveying by this Deed any rights that it would have otherwise retained under Florida Statutes Section 270.11 (1).

SUBJECT TO:

A. Taxes and assessments for the year 2017 and all subsequent years; all applicable governmental, zoning and land use ordinances, restrictions, and prohibitions and other requirements imposed by governmental authority; agreements, easements, liens and encumbrances of record.

B. Restrictions and matters appearing on the plat and/or common to the subdivision.

TOGETHER with all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

TO HAVE AND TO HOLD, the same in fee simple forever.

AND the Grantor hereby covenants with said Grantee that it is lawfully seized of said land in fee simple; that it has good right and lawful authority to sell and convey said land; that it hereby fully warrants the title to said land and will defend the same against the lawful claims of all persons claiming by, through or under the said Grantor, but against no others.

IN WITNESS WHEREOF, the said Grantor has hereunto set its hand and seal the day and year first above written.

Signed, sealed and delivered
in our presence:

Attest:

**City of Alachua, a municipally within
Alachua County, Florida**

Traci L. Gresham, City Manager/City Clerk

By _____
Gib Coerper, Mayor

STATE OF FLORIDA
COUNTY OF ALACHUA

The foregoing instrument was acknowledged before me this ____ day of April, 2017 by **Gib Coerper, Mayor of City of Alachua, a municipality within Alachua County, Florida**, on behalf of said municipality, who is personally known to me.

(Notary Seal)

Notary Public - State of Florida
Printed Name: _____
My Commission Expires: _____

Approved as to form:

Marian Rush, City Attorney

This instrument prepared
without benefit of title
search or legal opinion of
title by:

Marvin W. Bingham, Jr.
Bingham & Mikolaitis, P.A.
Post Office Box 1930
Alachua, Florida 32616

Tax Parcel #: 03505-000-000

SPECIAL WARRANTY DEED

THIS SPECIAL WARRANTY DEED made the _____ day of April, 2017 by **City of Alachua**, a municipality within **Alachua County, Florida**, whose post office address is Post Office Box 9, Alachua, Florida 32616, hereinafter called Grantor, to **Leroy M. Williams and Linda Williams, husband and wife**, whose post office address is Post Office Box 2392, Alachua, Florida 32616, hereinafter called Grantee:

WITNESSETH: That the Grantor, for and in consideration of the sum of Ten and 00/100 Dollars (\$10.00) and other valuable considerations, receipt whereof is hereby acknowledged, by these presents does grant, sell, alien, remise, convey and confirm unto the Grantee all of that certain land situated in Alachua County, Florida, to wit:

Lot 5, Block 4, Lundys Addition to the City of Alachua as per Plat Book C, Page 79C.

Grantor is also conveying by this Deed any rights that it would have otherwise retained under Florida Statutes Section 270.11 (1).

SUBJECT TO:

A. Taxes and assessments for the year 2017 and all subsequent years; all applicable governmental, zoning and land use ordinances, restrictions, and prohibitions and other requirements imposed by governmental authority; agreements, easements, liens and encumbrances of record.

B. Restrictions and matters appearing on the plat and/or common to the subdivision.

TOGETHER with all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

TO HAVE AND TO HOLD, the same in fee simple forever.

AND the Grantor hereby covenants with said Grantee that it is lawfully seized of said land in fee simple; that it has good right and lawful authority to sell and convey said land; that it hereby fully warrants the title to said land and will defend the same against the lawful claims of all persons claiming by, through or under the said Grantor, but against no others.

IN WITNESS WHEREOF, the said Grantor has hereunto set its hand and seal the day and year first above written.

Signed, sealed and delivered
in our presence:

Attest:

**City of Alachua, a municipally within
Alachua County, Florida**

Traci L. Gresham, City Manager/City Clerk

By _____
Gib Coerper, Mayor

STATE OF FLORIDA
COUNTY OF ALACHUA

The foregoing instrument was acknowledged before me this ____ day of April, 2017 by **Gib Coerper, Mayor of City of Alachua, a municipality within Alachua County, Florida**, on behalf of said municipality, who is personally known to me.

(Notary Seal)

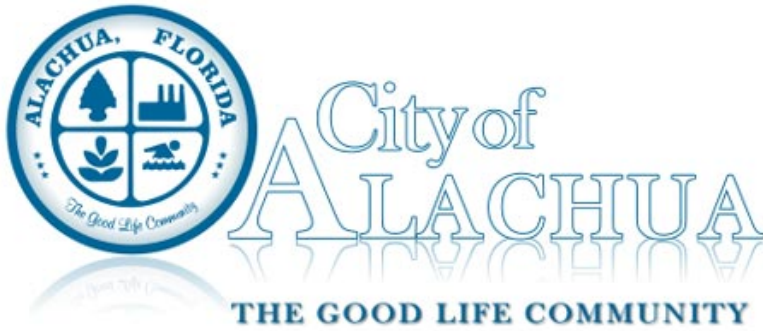
Notary Public - State of Florida

Printed Name: _____

My Commission Expires: _____

Approved as to form:

Marian Rush, City Attorney



Commission Agenda Item

MEETING DATE: 3/27/2017

SUBJECT: Mill Creek Sink Water Quality Improvement Project Memorandum of Agreement With SRWMD

PREPARED BY: G.B. Wilson, Compliance and Risk Management Director

RECOMMENDED ACTION:

Approve the Memorandum of Agreement for Cost Share Assistance between the City and the Suwannee River Water Management District and authorize and direct the Mayor to execute the document.

Summary

The City Commission received a presentation and ceremonial check for \$400,000 from the Suwannee River Water Management District (SRWMD) Executive Director Noah Valenstein at its regular meeting on February 13, 2017. The presentation was to announce a SRWMD award to the City of Alachua as partial funding of a project to improve water quality recharging the Upper Florida aquifer at the Mill Creek Swallet and to preserve and protect the Mill Creek Sink and Mill Creek Cave System.

An application made by the SRWMD to the Florida Department of Environmental Protection to fully fund the projected total Project cost of \$1,400,000 has brought notice of a FDEP award of \$1,000,000 that is now being brought to final form. The City and SRWMD have, by the attached agreement here presented and recommended for approval by the City Commission, agreed the \$400,000 SRWMD funds will be allocated to eligible Engineering and other expenses necessary to develop the scope of work and other deliverables necessary to establish the cost of full project design, construction and other support for the FDEP grant of funds.

The attached City - SRWMD agreement will be amended to incorporate the requirements and scope of the FDEP grant and brought back to the City Commission for presentation and request for approval at a future meeting.

FINANCIAL IMPACT: No

BUDGETED: No

AMOUNT: \$400,000

FUNDING SOURCE: Grants

ADDITIONAL FINANCIAL INFORMATION:

Funding in the amount of \$400,000 is through a grant from the Suwannee River Water Management District. Additional funding of \$1,000,000 for full project completion has been awarded by the Florida Department of Environmental Protection and will be brought to the City Commission at a future meeting via amendment to the proposed Memorandum of Agreement.

COMMISSION GOALS:

Economic Development, Quality of Life, Community Enhancement

ATTACHMENTS:

	Description
▣	SRWMD Cost Share Agreement

MEMORANDUM OF AGREEMENT

FOR

COST SHARE ASSISTANCE

THIS MEMORANDUM OF AGREEMENT (hereinafter the "AGREEMENT"), by and between the Suwannee River Water Management District, a special taxing district organized under Chapter 373, Florida Statutes, whose address is 9225 CR 49, Live Oak, Florida 32060, (hereinafter the "DISTRICT"), and the City of Alachua, a municipality in Alachua County, whose address is P.O. Box 9, Alachua, Florida, 32616 (hereinafter the "COOPERATOR"), is entered into this _____ day of _____, 2017.

WITNESSETH:

WHEREAS, COOPERATOR and DISTRICT (collectively the "PARTIES") desire to engage in projects that enhance the DISTRICT's water supply, water quality, flood protection and/or natural systems; and

WHEREAS, the COOPERATOR has identified to the DISTRICT a certain project that the COOPERATOR wishes to accomplish which will enhance the DISTRICT's water supply, water quality, flood protection and/or natural systems; and

WHEREAS, the DISTRICT has evaluated such project and agrees that such project would enhance the DISTRICT's water supply, water quality, flood protection and/or natural systems; and

WHEREAS, the DISTRICT has funds available and wishes to assist in the funding of such project provided that it is given certain assurances; and

WHEREAS, the COOPERATOR requires the financial assistance of the DISTRICT in funding such project; and

WHEREAS, the parties have reached an agreement concerning the above and it is the mutual desire of the PARTIES to commit such agreement to writing and thereby create a legally enforceable contract between the parties.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. The above recitals are true and correct and incorporated herein by reference.
2. The COOPERATOR has proposed a certain project (hereinafter the "PROJECT") to enhance the DISTRICT's water supply, water quality, flood protection and/or natural systems.
3. A description and scope of the PROJECT is attached hereto as Exhibit "A".
4. The DISTRICT has evaluated the PROJECT and finds that the PROJECT is a worthwhile project and believes that the PROJECT will enhance the DISTRICT's water supply, water quality, flood protection and/or natural systems. The DISTRICT agrees to

assist the COOPERATOR in completing the PROJECT by partially funding the cost of the PROJECT.

5. The DISTRICT's funding of the PROJECT, including total estimated cost of the PROJECT and the total funds to be paid by the DISTRICT is shown on Exhibit "B".
6. The DISTRICT's obligation to fund the PROJECT is contingent on the COOPERATOR accomplishing certain things and meeting certain goals, to the satisfaction of the DISTRICT including preparing plans, obtaining permits, inspections, deliverables, milestones, retainage, when the COOPERATOR may send invoices, etc. is shown in exhibits.
7. The terms under which the DISTRICT will be obligated to pay its share of the funding of the PROJECT, including, inspections, deliverables, milestones, retainage, when the COOPERATOR may send invoices, etc. is shown in Exhibit "C".
8. Upon the DISTRICT's payment of funds as set out herein the COOPERATOR will be required to complete the PROJECT as provided herein.

MISCELLANEOUS

9. The PARTIES agree that the following persons are the designated Project Managers and are to have direct, primary, and continuing responsibility for the work under this AGREEMENT. The COOPERATOR's Project Manager shall have the authority to interpret this AGREEMENT for the COOPERATOR and act to give all approvals for the COOPERATOR.

DISTRICT Project Manager
Patrick Webster
Senior Professional Engineer
9225 CR 49
Live Oak, Florida 32060
386.647.3126
Patrick.Webster@srwmd.org

COOPERATOR Project Manager
Adam Boukari
Assistant City Manager
P.O. Box 9
Alachua, Florida 32616
386.408.6100
aboukari@cityofalachua.org

10. The COOPERATOR shall maintain books, records and documents directly pertinent to performance under this AGREEMENT in accordance with generally accepted accounting principles consistently applied. The DISTRICT, or its authorized representative, shall have access to such records for audit purposes during the term of this AGREEMENT and for three years following completion.
11. The COOPERATOR shall secure and obtain all local, regional, state, federal, and any other permits (including permits from the DISTRICT) required for activities listed herein and shall adhere to all permitting requirements.
12. Nothing in this AGREEMENT shall be construed as either limiting or extending the statutory jurisdiction of any of the signatories hereto.
13. The provisions of this AGREEMENT are for the sole and exclusive benefit of the PARTIES, and no provision of this AGREEMENT will be deemed for the benefit of any other person or entity.

IN WITNESS WHEREOF, COOPERATOR and DISTRICT have hereto set their hands and seals on the day and year indicated below.

EXECUTED by the COOPERATOR on _____, 2017.

By: _____

Print Name: Gib Coerper

As its Mayor

EXECUTED by the DISTRICT on _____, 2017.

SUWANNEE RIVER WATER
MANAGEMENT DISTRICT

By: _____

Noah Valenstein
As its Executive Director

EXHIBIT A
PROJECT DESCRIPTION AND SCOPE OF WORK

Project Name: Mill Creek Sink Stormwater Improvements

Project Description:

The intent of the PROJECT is to improve water quality recharging at the Mill Creek Swallet, and to preserve and protect the Mill Creek Sink and Mill Creek Cave System. This project will improve water quality by providing stormwater management improvements in the I-75/441 corridor and protect the natural karst features through land acquisition.

The PROJECT will include the engineering, surveying, design, pond siting, and permitting of stormwater pond improvements; land acquisition; and construction services.

All labor, materials and equipment costs shall be initially born by the COOPERATOR subject to reimbursement as provided herein.

Scope of Work:

The COOPERATOR will procure a Florida-licensed Professional Engineer to conduct wetland delineation, surveying, hydrologic modeling, nutrient budgeting, geotechnical investigation, design, pond siting, and permitting for stormwater pond improvements.

The COOPERATOR will procure a District-approved appraiser to purchase property at fair market value.

The COOPERATOR will procure a Florida-licensed contractor to perform the stormwater management improvements.

Deliverables: Specifically, the COOPERATOR shall provide:

1. Detailed schedule of project completion
2. Copies of all signed and sealed design plans, calculations, and issued permits
3. Copy of signed and sealed survey(s)
4. Copy of signed and sealed pond siting report
5. Copy of appraisal document(s)
6. Updated cost estimate and budget breakdown (prior to construction)
7. Invitation to District Staff to a project kickoff meeting
8. Pre-construction photos
9. Construction photos reflecting work as shown on invoice submittals
10. Post-construction/project completion photos
11. Notification when construction has reached substantial completion
12. Final report of total storage volume provided, total nutrient removal benefits, and estimated aquifer recharge benefits.

EXHIBIT B
PROJECT COST ESTIMATE AND COST SHARE FUNDING BREAKDOWN

Project Name: Mill Creek Sink Stormwater Improvements

Item	Total
Eligible Engineering, Land Acquisition, and Construction Services	\$400,000.00
TOTAL PROJECT COSTS	\$400,000.00

The DISTRICT reimbursable amount is not to exceed: \$400,000.00

*The COOPERATOR shall provide any and all other costs which could exceed the total District Reimbursable Amount above to complete the project.

EXHIBIT C
FUNDING CONDITIONS AND REIMBURSEMENT SCHEDULE

Project Name: Mill Creek Sink Stormwater Improvements

COST SHARE REIMBURSEMENT: Upon completion of the installation of equipment and materials as set out in Exhibit "A", the DISTRICT shall reimburse the COOPERATOR the maximum cost share reimbursement set out in Exhibit "B". Provided, that for the COOPERATOR to be entitled to such reimbursement, the COOPERATOR shall:

1. Comply with all requirements of this AGREEMENT, including, without limitation, the completion of the improvements within the time provided. Provided that the DISTRICT may, at its sole discretion, grant an extension of time for completion for good cause shown.
2. Invoice the DISTRICT for the amounts due under this AGREEMENT on a quarterly basis or as agreed to by both parties, until project is complete or until DISTRICT's portion of funding has been allocated. Such invoice shall contain copies of all invoices and cancelled checks to vendors showing the amount paid for all materials which are being reimbursed by the DISTRICT and the date of installation of such items. Such invoice must also include the following certification, and the COOPERATOR hereby agrees to delegate authority to its Project Manager as identified in this contract, to affirm said certification:

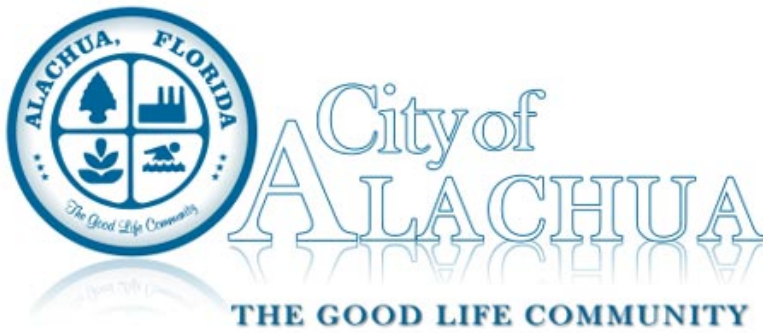
"I hereby certify that costs requested for payment, as represented in this invoice, are for the improvements as specified in the project in accordance with the agreement between the Suwannee River Water Management District and the City of Alachua, No. _____, are allowable, allocable, properly documented, and are in accordance with the approved budget and scope of work."

3. All installations and/or retrofits to be completed 18 months from the execution of this AGREEMENT.
4. Upon completion of construction, provide to the DISTRICT a letter certifying that the project improvements as described in Exhibit "A" have been installed in compliance with vendor specifications and according to plans and per any required permits or approvals.

At all times during this contract term, the DISTRICT, through its staff and agents shall have the right to, from time to time, enter the applicable real property and inspect the improvements in a reasonable manner and at reasonable times with prior notification to document compliance with this contract.

Upon receipt of an invoice from the COOPERATOR, DISTRICT staff shall have the right to visit the site to verify the purchase of materials and installation as described in Exhibits "A" and "B".

Reimbursement payments shall be processed and payable no later than 45 days after the receipt of the COOPERATOR's invoice and information as specified in this AGREEMENT.



Commission Agenda Item

MEETING DATE: 3/27/2017

SUBJECT: February 13, 2017 City Commission Meeting Minutes

PREPARED BY: Melanie Anne Westmoreland, Assistant Deputy City Clerk

RECOMMENDED ACTION:

Approve the minutes.

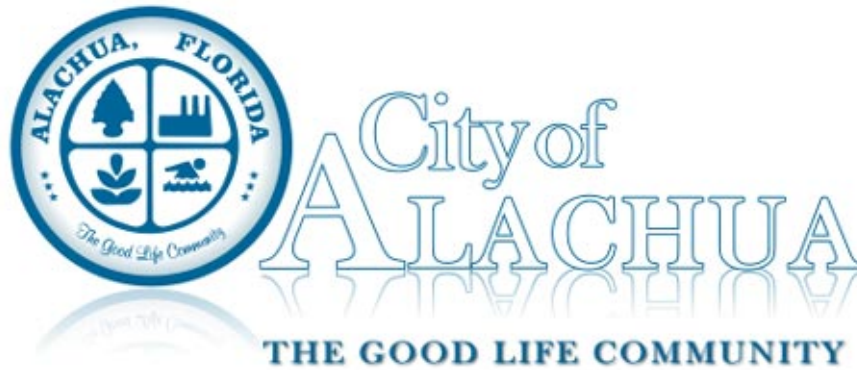
Summary

Submitting minutes from February 13, 2017, City Commission meeting for review and approval.

ATTACHMENTS:

Description

- 📎 February 13, 2017 City Commission Minutes



Regular City Commission Meeting Minutes February 13, 2017

Mayor Gib Coerper
Vice Mayor Robert Wilford
Commissioner Gary Hardacre
Commissioner Ben Boukari, Jr.
Commissioner Shirley Green Brown

City Manager Traci L. Gresham
City Attorney Marian Rush

The City Commission will conduct a
Regular City Commission Meeting
At 6:00 PM
to address the item(s) below.

Meeting Date: February 13, 2017

Meeting Location: James A. Lewis Commission Chambers, City Hall

CITIZENS PRESENT: Jacqui Sulek, Scott Modesitt, Robin Hamby, Noah Valenstein, Gus Ohmos, Bob Knight, Jamie Bell, Ross Woodbridge, Derell Jenkins, Joe Hancock, Jennifer Sagan. STAFF ATTENDING: Rob Bonetti, Adam Boukari, Diane Morgan, Justin Tabor, Rodolfo Valladares, Melanie Anne Westmoreland, Cap Wilson

CITY COMMISSION MEETING

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

CALL TO ORDER

Led by Mayor Gib Coerper.

INVOCATION

Led by Commissioner Shirley Green Brown.

PLEDGE TO THE FLAG

Led by Mayor Coerper.

APPROVAL OF THE AGENDA

Commissioner Ben Boukari, Jr., moved to approve the agenda; seconded by Commissioner Brown.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed 5-0 on roll call vote.

APPROVE READING OF PROPOSED ORDINANCES AND RESOLUTIONS BY TITLE ONLY

Commissioner Brown moved to approve reading of proposed ordinances and resolutions by title only; seconded by Commissioner Gary Hardacre.

Passed by unanimous consent.

I. SPECIAL PRESENTATIONS

A. Suwannee River Water Management District - Mill Creek Sink Project Check Presentation

Suwannee River Water Management District (SRWMD) Executive Director Noah Valenstein introduced the item and provided a presentation summarizing the project.

SWRMD member Kevin Brown, Alachua County Commissioner Ken Cornell, Howard T. Odum-Florida Springs Institute Director Bob Knight, City of Alachua Assistant City Manager Adam Boukari, and Audubon Society Chapter Conservation Manager Jacqui Sulek spoke to provide history, organizational involvement, and enthusiasm for this project as well as the long-term community vision and purpose that drove this project to this point.

Audubon Society Chapter Conservation Manager Sulek provided all the members of the dais a copy of the Wes Skiles video, "Water's Journey: The Hidden Rivers of Florida".

SRWMD Executive Director Valenstein presented the check to the City of Alachua.

Commissioner Boukari and Vice Mayor Robert Wilford spoke to thank the SWRMD as well as the other dignitaries present and all of the partners in the project for their work and for being at the meeting. Vice Mayor Wilford said he also enjoys working with Alachua County Commissioner Cornell on the North Central Florida Regional Planning Council.

B. Fair Housing – Small Cities Community Development Block Grant (CDBG) Program Federal Fiscal Year (FFY) 2016 Grant Cycle

Grants Specialist Diane Morgan introduced the item and introduced Summit Professional Services' Scott Modesitt.

Summit Professional Services' Modesitt conducted the Fair Housing Workshop presentation. He engaged with the commissioners explaining and answering questions on the Fair Housing Act, and violations, the application process, the protection language, and communication tools for complaints, updates, meetings, and other Fair Housing activities.

C. Certificate of Achievement for Excellence in Financial Reporting

City Manager Traci Gresham presented the item and provided the staff report.

City Manager Gresham thanked Staff and presented the award to Finance & Administrative Services Director Robert Bonetti.

Finance & Administrative Services Director Bonetti spoke briefly.

D. Florida Municipal Electric Association 75th Anniversary Proclamation

Public Services Director Rodolfo Valladares introduced the item and provided the staff report.

Mayor Coerper read the proclamation.

II. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

There were no comments.

(Please Limit to 3 Minutes.Any citizen who is unable to speak at this time will have an opportunity to speak at the end of the meeting

III. COMMITTEE REPORTS/COMMITTEE APPOINTMENTS/CITY ANNOUNCEMENTS

A. Parks & Recreation Advisory Board Appointments

Assistant City Manager Boukari introduced the item and provided the staff report.

The ballots were handed out with the Commission instructed to vote for two of the recommended appointees.

Mayor Coerper opened the floor for comments.

Derell Jenkins and James Bendel addressed the Commission.

Assistant City Manager Boukari announced the tabulations of the vote with majority votes for Derell Jenkins and Mike Schentrup. He explained that the seat of Mike Schentrup is the one that is expiring and will be filled with a three-year term appointee.

Vice Mayor Wilford moved Mike R. Schentrup be appointed to a three-year term and Derell Jenkins be appointed for the one-year term; seconded by Commissioner Brown.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed on unanimous consent.

Mayor Coerper thanked the nominees and asked Mr. Bendel to stay involved because his work was appreciated and needed.

IV. PUBLIC HEARINGS AND ORDINANCES

(Presentations, other than the applicant, please limit to **3 Minutes**)

- A. Ordinance 17-01, Second Reading: Large Scale Comprehensive Plan Amendment: A request by Craig Brashier, AICP of Causseaux, Hewett, & Walpole, Inc., applicant and agent for Tara Village, Inc., property owner, to amend the Future Land Use Map (FLUM) Designation from Agriculture to Moderate Density Residential on a ± 21.64 acre property. Consisting of Tax Parcel Numbers 03974-004-000 and 03974-005-000 (Legislative Hearing).

Mayor Coerper introduced the item and announced this item, and the two items immediately following (Ordinances 17-02 and 17-03) were being combined in the presentation, and the proceeding was a quasi-judicial proceeding.

Assistant Deputy City Clerk Melanie Anne Westmoreland provided for the oath of participants.

Senior Planner Justin Tabor provided the staff report.

CHW Planner Ryan Thompson was present for questions for the applicant.

City Attorney Marian Rush provided the second reading of Ordinance 17-01 by title only.

Mayor Coerper asked the commissioners for questions or comments.

Commissioner Hardacre moved based upon the competent substantial evidence presented at this hearing, the presentation before this Commission, and Staff's recommendation, this Commission finds the application to be consistent with the City of Alachua Comprehensive Plan and in compliance with the Land Development Regulations and adopts Ordinance 17-01 upon second and final reading; seconded by Commissioner Brown.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed 5-0 on roll call vote.

- B. Ordinance 17-02, Second Reading: Large Scale Comprehensive Plan Amendment (Text): A request by Causseaux, Hewett & Walpole, Inc., for the consideration of a Large Scale Comprehensive Plan Amendment (LSCPA) to the text of the City of Alachua Comprehensive Plan that would limit the density on Tax Parcel Numbers 03974-004-000 and 03974-005-000 to .93 units per acre (Legislative Hearing).

City Attorney Rush provided the second reading of Ordinance 17-02 by title only.

This item introduction and presentation were included with the Ordinance 17-01 item.

Mayor Coerper asked the commissioners for questions or comments.

Commissioner Boukari moved based upon the competent substantial evidence presented at this hearing, the presentation before this Commission, and Staff's recommendation, this Commission finds the application to be consistent with the City of Alachua Comprehensive Plan and in

compliance with the Land Development Regulations and adopts Ordinance 17-02 upon second and final reading; seconded by Vice Mayor Wilford.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed 5-0 on roll call vote.

- C. Ordinance 17-03, Second Reading: Site-Specific Amendment to the Official Zoning Atlas: Tara Village, Inc., to amend the Official Zoning Atlas from Agriculture (A) to Planned Development – Residential (PD-R) on ±21.6 acres, consisting of Tax Parcel Numbers 03974-004-000 and 03974-005-000 (Quasi-Judicial Hearing).

City Attorney Rush provided the second reading of Ordinance 17-03 by title only.

This item introduction and presentation were included with the Ordinance 17-01 item.

Vice Mayor Wilford moved based upon the competent substantial evidence presented at this hearing, the presentation before this Commission, and Staff's recommendation to approve the Planned Development Agreement for the Tara Village PD-R Project and authorize the Mayor to sign the Agreement, to adopt Ordinance 17-03 on second and final reading; and to authorize the Planned Development Agreement for the Tara Village PD-R Project to be recorded with the Alachua County Clerk of Court; seconded by Commissioner Boukari.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed 5-0 on roll call vote.

- D. Second Public Hearing – Small Cities Community Development Block Grant (CDBG) Program Federal Fiscal Year (FFY) 2016 Grant Cycle

Grants Specialist Morgan introduced the item and provided the staff report.

Summit Professional Services' Modesitt provided grant projects info for the grant application.

The commissioners discussed roads and sidewalks projects, confirmed the City interest in housing for 2017 grant cycle and roads for the 2016 grant cycle, sidewalks-safety concerns, rehabilitative housing versus roads and sidewalk scope in relation to citizen impact, and potential City staffing needs for strategic planning, grant writing, and finding other housing rehabilitation grant opportunities.

Joe Hancock said he supports the objectives of the grants. He queried the areas that would be covered by the differing grant opportunity projects and how many homes could be affected in comparing the housing and the roads grants. He was interested in the areas that would see sidewalk improvements if the grant was awarded. Summit Professional Services' Modesitt said between five to 10 houses could be addressed with the housing funds, and about 150 homes with the roads initiative.

Mayor Coerper opened the floor for comments.

Commissioner Boukari moved to conduct the second public hearing; to submit the FFY 2016 Small Cities Community Development Block Grant Neighborhood Revitalization category application to the Florida Department of Economic Opportunity, and to adopt Resolution 17-07 authorizing signature of the necessary application documents; seconded by Commissioner Hardacre.

City Attorney Rush read Resolution 17-07 by title only.

There were no more comments.

Passed 5-0 on roll call vote.

V. AGENDA ITEMS

- A. Resolution 17-06 Amending the Fiscal Year 2016-2017 Budget; Increasing the General Fund Budget by \$11,400 for Unanticipated Revenue and Expenses Associated with the Receipt of an Edward Byrne Memorial Justice Assistance Grant

City Attorney Rush read Resolution 17-06 by title only.

Finance & Administrative Services Director Bonetti introduced the item and provided the staff report.

Mayor Coerper asked the commissioners for questions or comments.

Vice Mayor Wilford moved to adopt Resolution 17-06; seconded by Commissioner Brown.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed 5-0 on roll call vote.

- B. Resolution 17-08 Authorizing the expenditure of local funds on CDBG eligible activities as leverage for the City's FFY 2016 Small Cities Community Development Block Grant (CDBG) application in the Neighborhood Revitalization Category

City Attorney Rush read Resolution 17-08 by title only.

Grants Specialist Morgan introduced the item and provided the staff report.

Mayor Coerper asked the commissioners for questions or comments.

Commissioner Brown moved to adopt Resolution 17-08; seconded by Commissioner Boukari.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed 5-0 on roll call vote.

C. 2016 Strategic Initiative 2.2 Economic Development Workshop Report

Assistant City Manager Boukari introduced the item and provided the staff report.

The commissioners and City Attorney Rush discussed the Land Development Regulations, pending legislative action, the flexibility in the regulations, and City staff constraints working within the LDRs as well as the updating of the LDRs.

The commissioners and City Manager Gresham thanked Staff for the work. She said she was glad to have it confirmed that the City is doing a good job, and that areas we could improve were identified.

Joe Hancock said he found it refreshing to have the relationship that exists between the Chamber of Commerce and the City.

VI. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

There were no comments.

(Please Limit to 3 Minutes.Any citizen who did not speak during the Citizen Comments period at the beginning of the meeting may do so at this time.)

VII. COMMENTS FROM CITY MANAGER AND CITY ATTORNEY

City Manager Gresham said the City had applied for Legislative Appropriation through the office of Representative Clemons for \$500,000 for sidewalks and trails at Legacy Park.

VIII. COMMISSION COMMENTS/DISCUSSION

Commissioner Brown extended her thanks to Staff for all its work. She said the basketball played at the Hal Brady Recreational Complex by the kids on Saturday morning was as good as any basketball she has seen played anywhere.

Vice Mayor Wilford congratulated the two new chaplains with the Alachua Police Department, and the Santa Fe High School basketball team that is still alive in the current tournament. He said he is happy about the City-Chamber relationship as well. He expressed his support for any effort to find more housing rehabilitation grants.

Mayor Coerper congratulated the new officers sworn in at the Alachua Police Department.

ADJOURN

Commissioner Boukari moved to adjourn; seconded by Commissioner Hardacre.

Passed by unanimous consent.

CONSENT AGENDA

CONSENT AGENDA ITEMS

- A. Mutual Aid Agreement for Combined Operational Assistance and Voluntary Cooperation between the Alachua County Sheriff and City of Alachua

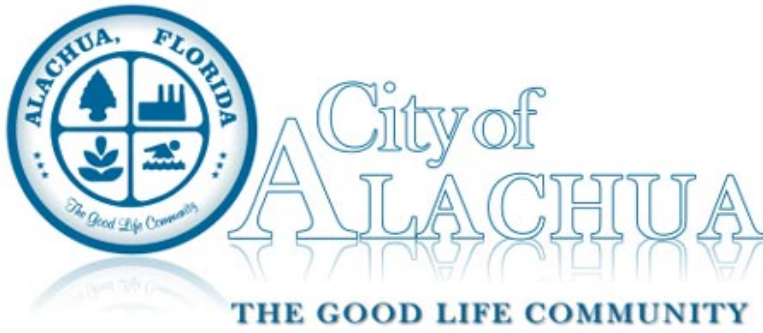
- B. Mutual Aid Agreement for Voluntary Cooperation for Traffic Control between the Alachua County Sheriff and City of Alachua
- C. November 28, 2016 City Commission Meeting Minutes
- D. December 12, 2016 City Commission Meeting Minutes
- E. January 9, 2017 City Commission Meeting Minutes

ATTEST:

CITY COMMISSION OF THE
CITY OF ALACHUA, FLORIDA

Traci L. Gresham, City Manager/Clerk

Gib Coerper, Mayor



Commission Agenda Item

MEETING DATE: 3/27/2017

SUBJECT: February 27, 2017 City Commission Meeting Minutes

PREPARED BY: Melanie Anne Westmoreland, Assistant Deputy City Clerk

RECOMMENDED ACTION:

Approve the minutes.

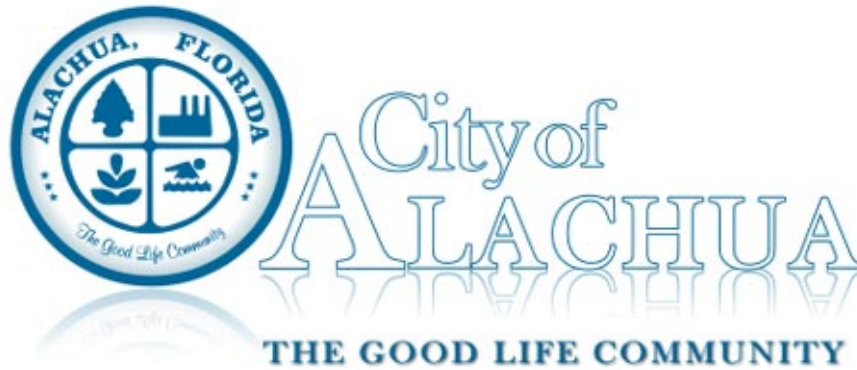
Summary

Submitting February 27, 2017, City Commission meeting minutes for review and approval.

ATTACHMENTS:

Description

- ▢ February 27, 2017 City Commission Minutes



Regular City Commission Meeting Minutes February 27, 2017

Mayor Gib Coerper
Vice Mayor Robert Wilford
Commissioner Gary Hardacre
Commissioner Ben Boukari, Jr.
Commissioner Shirley Green Brown

City Manager Traci L. Gresham
City Attorney Marian Rush

The City Commission will conduct a
Regular City Commission Meeting
At 6:00 PM
to address the item(s) below.

Meeting Date: February 27, 2017

Meeting Location: James A. Lewis Commission Chambers, City Hall
WITH VICE MAYOR WILFORD ABSENT and CITIZENS PRESENT: Joe Hancock, Ross Woodbridge,
Vida Mae Waters, C.E. Wallace STAFF ATTENDING: Robert Bonetti, Adam Boukari, Tara Malone, Jessie
Sandusky, Casandra Sanjurjo, Chad Scott, Donna Smith, Esperanza Smith, Kimberly Vermillion, Melanie Anne
Westmoreland, Cap Wilson

CITY COMMISSION MEETING

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

CALL TO ORDER

Led by Mayor Gib Coerper with Vice Mayor Robert Wilford absent.

INVOCATION

Led by Commissioner Shirley Green Brown.

PLEDGE TO THE FLAG

Led by Mayor Coerper.

APPROVAL OF THE AGENDA

Commissioner Gary Hardacre moved to approve the agenda; seconded by Commissioner Ben Boukari, Jr.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed by unanimous consent.

APPROVE READING OF PROPOSED ORDINANCES AND RESOLUTIONS BY TITLE ONLY

Commissioner Brown moved to approve reading of proposed ordinances and resolutions by title only; seconded by Commissioner Boukari.

Passed by unanimous consent.

I. SPECIAL PRESENTATIONS

A. Alachua County Housing Authority Activities Update - Kenneth Armstrong

Compliance and Risk Management Director Cap Wilson introduced the item and provided the staff report.

Compliance and Risk Management Director Wilson introduced Alachua County Housing Authority Executive Director Ken Armstrong.

Alachua County Housing Authority Executive Director Armstrong provided the report on County and City housing projects.

The commissioners engaged in discussion about poverty rates, senior citizen needs, security in public housing, feedback from residents and management on past improvements in public housing, and the locations of past enhancements.

B. Fiscal Analysis Report for the Periods Ended December 31, 2016 and January 31, 2017

Finance and Administrative Services Director Robert Bonetti introduced the item and provided the staff report.

II. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

There were no comments.

(Please Limit to 3 Minutes.Any citizen who is unable to speak at this time will have an opportunity to speak at the end of the meeting

III. COMMITTEE REPORTS/COMMITTEE APPOINTMENTS/CITY ANNOUNCEMENTS

IV. PUBLIC HEARINGS AND ORDINANCES

(Presentations, other than the applicant, please limit to **3 Minutes**)

V. AGENDA ITEMS

- A. Resolution 17-09 Amending the Fiscal Year 2016-2017 Budget; Increasing the General Fund Budget to Provide for Unanticipated Revenues and Expenses Related to the Use of Forfeiture Funds.

City Attorney Marian Rush read Resolution 17-09 by title only.

Administrative Services Manager Tara Malone introduced the item and provided the staff report.

Mayor Coerper asked the commissioners for questions or comments.

The commissioners engaged in discussion about tazers and certifications.

Commissioner Boukari moved to authorize expenditure of forfeiture funds in the amount of \$19,030, from the Restricted Forfeiture Account for the purchase of agency equipment as detailed in the item summary; and adopt Resolution 17-09 amending the City's Fiscal Year 2016-2017 Budget; seconded by Commissioner Brown.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed 4-0 on roll call vote.

- B. RFB 2017-01 NW 157th Street Paving Project

Mayor Coerper announced that Vice Mayor Robert Wilford was absent.

Purchasing Specialist Donna Smith introduced the item and provided the staff report.

Mayor Coerper asked the commissioners for questions or comments.

Commissioner Brown moved to accept the lowest Responsive and Responsible bid in the amount of \$233,767 submitted by Andrews Paving, Inc., and authorize the City Manager to enter into a contract with Andrews Paving, Inc., to complete the work under the provisions of RFB 2017-01; seconded by Commissioner Hardacre.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed 4-0 on roll call vote.

- C. RFB 2017-02 Horizontal Directional Drilling and Open Cut Excavation Annual Contract

Purchasing Specialist Smith introduced the item and provided the staff report.

Mayor Coerper asked the commissioners for questions or comments.

Commissioner Boukari moved to accept the lowest Responsive and Responsible bid submitted by General Underground, LLC., and to authorize the City Manager to enter into a contract with General Underground, LLC., to complete the work as needed under the provisions of RFB 2017-02; seconded by Commissioner Brown.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed 4-0 on roll call vote.

D. FY 2017 Compensation Plan Amendment

Human Resources Manager Casandra Sanjurjo introduced the item and provided the staff report.

Mayor Coerper asked the commissioners for questions or comments.

Commissioner Boukari moved to approve the amended FY 17 Compensation Plan as proposed; seconded by Commissioner Brown.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed 4-0 on roll call vote.

VI. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

There were no comments.

(Please Limit to 3 Minutes.Any citizen who did not speak during the Citizen Comments period at the beginning of the meeting may do so at this time.)

VII. COMMENTS FROM CITY MANAGER AND CITY ATTORNEY

City Manager Traci Gresham said the Opening Ceremonies for the Santa Fe Babe Ruth Tournament is March 18 at 9:00 a.m. at the Hal Brady Recreational Complex. She said the Movie In the Park is also that night at 7:00 p.m. at Skinner Park.

City Manager Gresham announced that the Mill Creek Sink Restoration project will get an extra \$1 million from the Department of Environmental Protection (DEP) grant.

VIII. COMMISSION COMMENTS/DISCUSSION

Commissioner Boukari spoke about the various items being legislated; especially in regards to those favored or sponsored out of the offices of the City's own elected representatives in Tallahassee. He said he would like to see a person from the City or City staff be assigned to monitor and work, if necessary, on the legislation being done in the State capitol.

ADJOURN

Commissioner Boukari moved to adjourn; seconded by Commissioner Hardacre.

Passed by unanimous consent.

CONSENT AGENDA

CONSENT AGENDA ITEMS

ATTEST:

CITY COMMISSION OF THE
CITY OF ALACHUA, FLORIDA

Traci L. Gresham, City Manager/Clerk

Gib Coerper, Mayor