



ALACHUA CRA

COMMUNITY REDEVELOPMENT AGENCY

Community Redevelopment Agency Meeting Agenda March 11, 2024

Chair Gib Coerper
Vice Chair Dayna Miller
Member Jennifer Blalock
Member Shirley Green Brown
Member Edward Potts

Executive Director Mike DaRoza
City Attorney Marian Rush

The City Commission will conduct a
Community Redevelopment Agency Meeting
At 5:00 PM
to address the item(s) below.

Meeting Date: March 11, 2024

Meeting Location: James A. Lewis Commission Chambers

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

COMMUNITY REDEVELOPMENT AGENCY MEETING

CALL TO ORDER

APPROVAL OF THE AGENDA

I. OLD BUSINESS

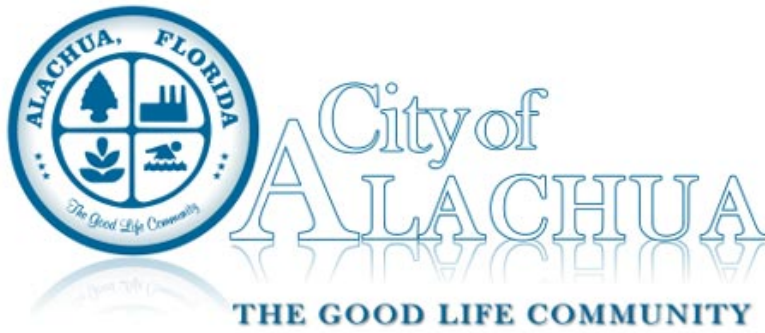
II. NEW BUSINESS

- A. Approval of CRAB Meeting Minutes- January 08, 2024
- B. Staff Updates

III. BOARD COMMENTS/DISCUSSION

IV. CITIZENS COMMENTS

ADJOURN



Board/Committee Agenda Item

MEETING DATE: 3/11/2024

SUBJECT: Approval of CRAB Meeting Minutes- January 08, 2024

PREPARED BY: Brenda Dean, Planning Assistant

RECOMMENDED ACTION:

Approve CRAB Meeting Minutes- January 08, 2024

Summary

Approval of CRAB Meeting Minutes- January 08, 2024

ATTACHMENTS:

Description

- January 08, 2024 CRAB Meeting Minutes



ALACHUA CRA

COMMUNITY REDEVELOPMENT AGENCY

Community Redevelopment Agency Meeting Minutes January 8, 2024

Chair Gib Coerper
Vice Chair Dayna Miller
Member Jennifer Blalock
Member Shirley Green Brown
Member Edward Potts

Executive Director Mike DaRoza
City Attorney Marian Rush

The City Commission will conduct a
Community Redevelopment Agency Meeting
At 5:00 PM
to address the item(s) below.

Meeting Date: January 8, 2024

Meeting Location: James A. Lewis Commission Chambers

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

COMMUNITY REDEVELOPMENT AGENCY MEETING

CALL TO ORDER

Gil Coerper – Chair Time: 5:00 p.m.

APPROVAL OF THE AGENDA

Member Edward Potts moved to approve the agenda; seconded by Member Shirley Green Brown.

Passed by unanimous consent.

I. OLD BUSINESS

II. NEW BUSINESS

- A. Approval of CRA Meeting Minutes- November 13 ,2023

Vice Chair Dayna Miller moved to approve the minutes from the November 13, 2023 meeting; seconded by Member Jennifer Blalock.

Motion passed by unanimous consent.

- B. Staff Updates

Received and filed.

- C. CRA Resolution 24-02: Business Façade Grant Program Application: A request by Michele Lee, applicant and principal of Optimal Vending Systems, LLC, property owner, requesting the approval of a Business Façade Grant Application for Project improvements to a building located at 14933 Main Street.

Vice Chair Blalock moved to approve the reading of proposed resolution by title only; seconded by Member Brown.

Motion passed by unanimous consent.

City Attorney Marian Rush read CRA Resolution 24-02, by title only.

Member Brown moved that based upon Staff's recommendation, this Board finds the Business Façade Grant Program Application submitted by Michele Lee applicant and principal of Optimal Vending Systems LLC, property owner, for improvements to a building located at 14933 Main Street, to be consistent with the Business Façade Grant Program Policies and Procedures; and adopts Resolution CRA 24-02; seconded by Member Blalock.

Motion passed 5-0 by roll call vote.

III. BOARD COMMENTS/DISCUSSION

IV. CITIZENS COMMENTS

ADJOURN

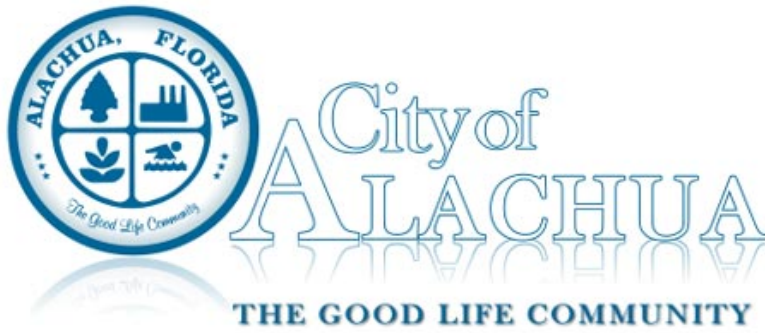
Chair Coerper adjourned the meeting. 5:32 p.m.

ATTEST:

COMMUNITY REDEVELOPMENT AGENCY
OF ALACHUA, FLORIDA

W. Michael DaRoza, CRA Executive
Director

Gib Coerper, CRA Chair



Board/Committee Agenda Item

MEETING DATE: 3/11/2024

SUBJECT: Staff Updates

PREPARED BY: Susan King - CRA Coordinator

RECOMMENDED ACTION:
Receive updates

Summary

Theatre Park Refresh Project

Staff has begun moving forward with the Theatre Park Refresh Project. The first steps would involve: 1) removing the vines from the brick walls and excavating the vine roots; 2) conducting a structural condition assessment of the south, west and north brick walls; 3) performing any wall remediation, if needed; 4) evaluating and improving drainage; 5) sealing the bottom of exterior brick walls; and 6) correcting walkway pavement and applying brick overlay. The vine removal and structural condition assessment will be completed in March and April of 2024, respectively. The next steps would involve new landscape design, wall aesthetics, accent lighting, pergola with platform and ADA ramp, park furniture, and an interpretive kiosk highlighting the unique history of Alachua and Main Street.

Maintenance Update – CRA District

Staff conducted a complete irrigation system inspection with The Masters, the CRA's irrigation inspection and maintenance contractor. The purpose of this inspection was to identify the repairs, replacement parts and adjustments needed in the various CRA areas, including Main Street, Towne Centre, 6 medians and the new parking lot. The irrigation system inspection and maintenance contract will go out for bid in Spring 2024. Other upcoming maintenance projects include: light pole painting and touch up; stormwater system inspection; sidewalk repairs; and replacement and installation of street light poles. Upcoming landscape projects include the landscape bed makeover

at NW 150th Avenue and Main Street and moss removal from Bradford pear trees on Main Street. Staff will request quotes on redoing landscape beds in the Towne Centre area.

Wayfinding Signage

Staff has made steady progress on the Wayfinding Signage Project. Mr. Alan Hitchcock has offered to donate the parcel at the NE corner of US-441 and Main Street to the City of Alachua for a new Gateway sign. The title work has been completed and the survey has been ordered. Staff proposes locating the new gateway monument sign approximately 12 feet closer to US-441 for better visibility. This would involve the removal of the existing monument sign, one hardwood and several palms. Staff presented the gateway sign project to three (3) full-service, highly-rated sign companies, requesting quotes for a fully-developed conceptual design based on the original concept art generated by CHW in the City of Alachua Wayfinding Master Plan.

Annual Report

Staff plans to present a draft of the Fiscal Year 2023 CRA Annual Report with a summary of accomplishments and project status. The financial statements will be available on March 31, 2024.
