



ALACHUA CRA

COMMUNITY REDEVELOPMENT AGENCY

Community Redevelopment Agency Advisory Board Meeting Agenda February 26, 2024

Chair Rudy Rothseiden
Vice Chair Kelly Harris
Member Bryan Boukari
Member Jovante Hayes
Member Rick Robertson

Executive Director Mike DaRoza

Community Redevelopment Agency Advisory Board Meeting 3:00 PM

Meeting Date: February 26, 2024

Meeting Location: James A. Lewis Commission Chambers

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

CRA ADVISORY BOARD MEETING

CALL TO ORDER

APPROVAL OF THE AGENDA

I. OLD BUSINESS

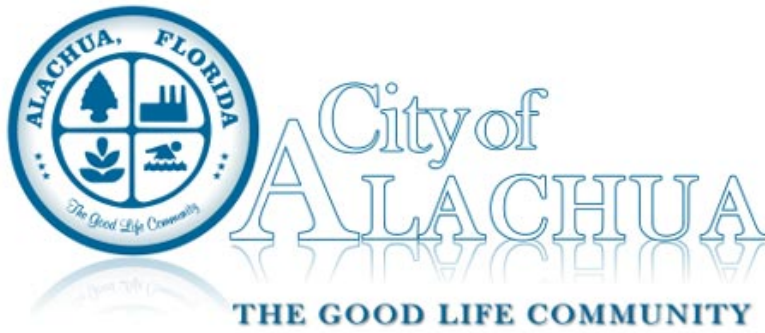
II. NEW BUSINESS

- A. Approval of Special CRAAB Meeting Minutes- December 20,2023
- B. Staff Updates

III. BOARD COMMENTS/DISCUSSION

IV. CITIZENS COMMENTS

ADJOURN



Board/Committee Agenda Item

MEETING DATE: 2/26/2024

SUBJECT: Approval of Special CRAAB Meeting Minutes- December 20,2023

PREPARED BY: Brenda Dean, Planning Assistant

RECOMMENDED ACTION:

Approve Special CRAAB Meeting Minutes- December 20,2023

Summary

Approval of Special CRAAB Meeting Minutes- December 20,2023

ATTACHMENTS:

Description

- ▣ December 20, 2023 Special CRAAB Meeting Minutes



ALACHUA CRA

COMMUNITY REDEVELOPMENT AGENCY

Community Redevelopment Agency Advisory Board Meeting Minutes December 20, 2023

Chair Rudy Rothseiden
Vice Chair Kelly Harris
Member Bryan Boukari
Member Jovante Hayes
Member Rick Robertson

Executive Director Mike DaRoza

Community Redevelopment Agency Advisory Board Meeting 3:00 PM

Meeting Date: December 20, 2023

Meeting Location: Special Mtg-James A. Lewis Commission Chambers
Special Meeting

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

CRA ADVISORY BOARD MEETING

CALL TO ORDER

Rudy Rothseiden – Chair 3:04 p.m.

Absent – Jovante Hayes, Member

APPROVAL OF THE AGENDA

Member Bryan Boukari moved to approve the agenda; seconded by Vice Chair Kelly Harris.

Motion passed by unanimous consent.

I. OLD BUSINESS

II. NEW BUSINESS

- A. Approval of CRAAB Meeting Minutes- December 11,2023

Member Boukari moved to approve the minutes from the December 11, 2023 meeting; seconded by Member Rick Robertson.

Motion passed by unanimous consent.

- B. Business Façade Grant Program Application: A request by Michele Lee, applicant and principal of property owner, Optimal Vending Systems, LLC requesting the approval of a Business Façade Grant Application for Project improvements to a building located at 14925 Main Street.

Member Boukari moved that based upon Staff's recommendation, this Board find the Business Façade Grant Program Application submitted by Michele Lee, applicant and principal of Optimal Vending Systems LLC, property owner, for improvements to a building located at 14925 Main Street, to be consistent with the Business Façade Grant Program Policies and Procedures and transmits the application to the City of Alachua Community Redevelopment Agency with a recommendation to approve; seconded by Vice Chair Harris.

Motion passed 4-0 by roll call vote.

III. BOARD COMMENTS/DISCUSSION

IV. CITIZENS COMMENTS

ADJOURN

Vice Chair Harris moved to adjourn; seconded by Member Boukari.

Motion passed by unanimous consent.

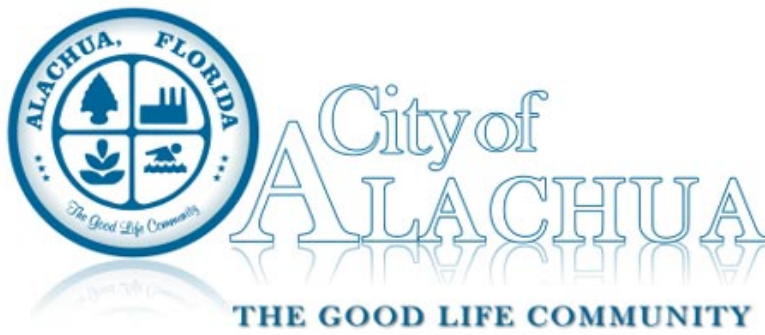
Chair Rothseiden adjourned the meeting. 3:36 p.m.

ATTEST:

CRA ADVISORY BOARD
OF ALACHUA, FLORIDA

CRA Advisory Board Chair

Staff Liaison



Board/Committee Agenda Item

MEETING DATE: 2/26/2024

SUBJECT: Staff Updates

PREPARED BY: Susan King - CRA Coordinator

RECOMMENDED ACTION:

Receive updates

Summary

Theatre Park Refresh Project

Discussions are ongoing regarding project prioritization for the Theatre Park Refresh Project. The initial steps in the process would involve: 1) removing the vines from the brick walls; 2) contracting with a structural engineer to complete a structural condition assessment of the south, west and north brick walls; 3) performing any wall remediation, according to structural engineer's recommendations; 4) evaluating and improving drainage; 5) sealing the bottom of exterior brick walls; and 6) correcting walkway pavement and applying brick overlay. The vine removal and structural condition assessment will commence in April 2024. The proposed next steps would involve new landscape design, wall aesthetics, accent lighting, pergola with platform and ADA ramp, park furniture, and interpretive kiosk.

Maintenance Update – CRA District

Staff conducted a complete irrigation system inspection with The Masters, the CRA's irrigation inspection and maintenance contractor. The purpose of this inspection was to identify the repairs, replacement parts and adjustments needed in the various CRA areas, including Main Street, Towne Centre, 6 medians and the new parking lot. The irrigation system inspection and maintenance contract will go out for bid in Spring 2024. Other upcoming maintenance projects include: light pole painting and touch up; stormwater system inspection; sidewalk repairs; and replacement and installation of street light poles. Proposed landscape projects include: makeover of the landscape bed at NW 150th Avenue and Main Street, and moss removal. Staff will request quotes

bed at NW 100 Avenue and Main Street, and moss removal. Staff will request quotes on redoing landscape beds in the Towne Centre area.

Wayfinding Signage

Staff has proposed installing the new gateway sign at the NE corner of US-441 and Main Street on the parcel where the existing monument sign is currently located. Alan Hitchcock has offered to donate that parcel to the City of Alachua. The title work has been completed and the survey has been ordered. Staff proposes locating the new gateway sign approximately 12 feet closer to US-441 for better visibility. This would require removing the 3 palms and a large hardwood situated near the front of the existing monument sign. The mandatory setback is 17 feet from the backside of the sidewalk. Staff presented the gateway sign project to 3 sign companies for review and is expecting preliminary quotes in the coming weeks. A high-quality, one-sided, programmable LED message board (Optec Displays) using cellular technology ranges in cost from \$15,000 to \$20,000 (depending on the resolution) for an approximate 4-foot by 8-foot viewing area.
